Regional Refugee Response Plan
For the Ukraine Situation

Basic Needs Working Group - Meeting Minutes

Location, Date & Time	UN Office and Online, Teams Meeting, Wednesday, 14 December 2022, from 15:00 to 16:30
Facilitator	Kylie Alcoba Wright (UNHCR), Cathal O'Connor (UNICEF)
Participants	UNICEF, UNHCR, OXFAM, FONNS, Clear Global, Terre des hommes, World Vision, Action Against Hunger
Agenda	• Outcome of joint site assessments DSU / UNHCR at transit centres for winter needs • Updates on the RRP processes • Update from partners on winterization and other basic needs activities • Results of survey: how can we better tailor the Basic Needs Working Group for 2023 (link to the survey to be shared) • AOB

Main Topic	Discussion	Action Points
Outcome of joint site assessments DSU / UNHCR at transit centres for winter needs	• UNHCR IM Officer presented the outcome of the joint assessment. • Refugees and Romanian do not have any idea about the heating cost this year. • UNHCR has been able to support the provision of hot meals in three transit centres through DSU. • UNHCR will deliver the items available in its warehouse to DSU for distribution in the transit centres at the borders this week.	• UNHCR will share the outcome of the assessments with the WG's members
Updates on the RRP process	• The 2023 RRP is in final stages and will be launched in Jan 2024.	
Update from partners on winterization and other basic needs activities	• World Vision distributed 3000 blankets and 2000 mattress in Iasi. Food assistance (rice and pasta) are available at the store for RomExpo. Refugees can also pick up blanket and mattress from the store. • Tdh is ready to assist at the Gara de Nord in Bucharest if more people arrive. It sent winter clothes and some other items to centres.	• Tdh continues to assess the needs at the transit centres and provide necessary items.

Results of survey: how can we better tailor the Basic Needs Working Group for 2023	• BNWG shared a survey with members to evaluate the work of WG and find ways to improve. Only five members responded. • The preliminary results of the survey: - There is more space for improvement - More focus should be given to thematic discussions - Frequency of meetings: bi-weekly or monthly. - Reasons to attend the BNWG: to get information; to network; to get access to new tools. - Current format of BNWG: room for improvement. - Gaps: information sharing; collaboration	• WG will share the survey again to receive more responds. Members are requested to respond to the survey. • The frequency of meetings in 2023 will be decided when more responses are received. • WG will have more face-to-face meetings to provide opportunities for more network and information sharing. • The format of BNWG will be adjusted according to members' views in 2023.
AoB	• Considering the holidays, next meeting will take place in the second half of January 2023 to provide more time for members to propose ways to improve the BNWG's work. Invitation will be sent later. • If there is a need or influx, an ad hoc meeting will be organized.	
Next meeting: Wednesday, 25 January 2023 Location: Online, Teams Meeting		