Regional Refugee Response
For the Ukraine Situation

Reporting Manual: Humanitarian Activities

Regional Refugee Response Plan 2024 – Bulgaria

UNHCR, Sofia, Bulgaria
February 2024

Note: This document is a living document that will be updated based on frequently asked questions and feedback from RRP partners during the reporting process.

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1. Context

To ensure that the humanitarian assistance is coordinated in a coherent and complementary way amongst the different humanitarian actors, UNHCR leads the development of Refugee Response Plans (RRPs). These plans support host governments to protect refugees in large and complex refugee situations through international solidarity. Refugee Response Plans (RRP) are developed to respond to the needs of a specific refugee population.

Refugee Response Plans serve as the base from which to implement a strategy and activities –as well as advocate for refugee situations in close collaboration with host governments and other partners. A Refugee Response Plan:

- Provides a platform and tools to properly plan and coordinate an inter-agency response;
- Raises the profile of refugee assistance;
- Raises funds for partners;
- Provides an overarching vision and coherent engagement in refugee responses in alignment with host government strategies.

While the Government has the primary responsibility to protect refugees, partners of the 2024 RRP will continue to coordinate with authorities under the Refugee Coordination Model (RCM) in a complementary and cohesive manner, ensuring that multisectoral activities are in line with Government priorities, are impactful and address refugee needs.

The purpose of this document is to provide guidance and ensure a common understanding among RRP partners and other humanitarian actors in Bulgaria on the RRP reporting: reporting system, framework, related indicators to support harmonized programming, data collection and subsequent reporting against the corresponding standardized indicators.

i. Roles and Responsibilities in Reporting

Each partner has submitted two types of information to the Refugee Response Plan for Bulgaria, (1) planned activities and targets, (2) budgetary needs.

This information expressed the objectives of your organisations and what you are planning to achieve (targets), as well as the financial needs you have to achieve these goals.

Reporting will therefore also focus on both dimensions: on the achievement of your targets, meaning how many people have been reached – as well as how many funds have been received, have the financial needs been covered or do any major gaps exist.

According to the RCM[1] UNHCR – jointly with the Government of Bulgaria – is leading the coordination of the humanitarian response in Bulgaria and by that acts as coordinating agency. Recent UN General Assembly Resolutions have confirmed the RCM and UNHCR's mandate to lead and coordinate the refugee response[2]. In its function as coordinating agency UNHCR ensures the functioning of the sector and inter-sector coordination and develops the regional refugee response plan to highlight the needs of the people of concern towards the public. The role of advocate for the humanitarian community and as coordinating agencies necessitates a high level of information that can be used to underline the needs but also highlight the results achieved. For this reason, UNHCR asks agencies to report.

This reporting serves the following goals:

1. Accountability, towards the forcibly displaced populations, the public and governments;
2. Coordination at inter-sector and sector level, including identification of gaps in response;
3. For each agency, who may use the data to better cooperate with other agencies in their areas of intervention.

[1] https://emergency.unhcr.org/entry/38270/refugee-coordination-model-rcm
[2] A/RES/69/152, A/RES/70/135

All partners working under the RRP are accountable to report on indicators set at the country-level relevant to their project on the Activity Info platform.

The key product of the reporting is the data and dashboard informing about active partners, progress on indicators and the distribution of agencies in the regions (cities) as well as the number of refugees supported.

Additionally, to the dashboard the information collected via reporting is used for factsheets and funding information's for donors and the government of Bulgaria.

ii. What happens to the data submitted

The data submitted is used for coordination, accountability, and increased transparency among agencies as well as towards the public.

Two key products will be:

- RRP Reporting Dashboard; and
- Factsheet on received funding per sector.

The link to the SOPs on reporting can also be accessed here (Operational Data Portal).

2. Results framework

All reporting builds around the results framework that defines the priorities agreed upon by humanitarian agencies and the Government of Bulgaria and is rooted in assessments of the needs of refugees. Activities that are not covered by the results framework are not considered priorities. The complete results framework is attached to this document.

Each organisation that is a RRP partner has submitted targets for their financial appeal activities. These targets are now to be achieved. To follow up on how successful the targets are achieved reporting is to be carried out. Sectors and the inter-agency coordination group use the reported data to ensure informed decisions in coordination and reprioritization, if necessary.

To ensure the correct data collection and a harmonized information tracking across all agencies, the results framework informs about units and means of measurement as well as the minimum standards to be fulfilled. As such the result framework should be a standard document used by all Project Management, M&E, and MEAL Officers of organisations intervening in the humanitarian response in Bulgaria.

[4] See Annexe *III. Indicator Guidance*

3. Reporting on ActivityInfo

ActivityInfo is an online tool for reporting of activities and results, which is used by UNHCR and its partners in over 30 countries.

The process of reporting as well as the reporting calendar with is available at the end of this document.

I. Getting a User Account

To get access to ActivityInfo please write an email to the UNHCR Information Management team: naskov@unhcr.org and velykova@unhcr.org.

In your mail, please provide the following information:
- Name of Organization
- Acronym
- National or International Organization

For each person requesting user access:
- Name
- Email
- Position,
- Role of User

Available Roles for users are:

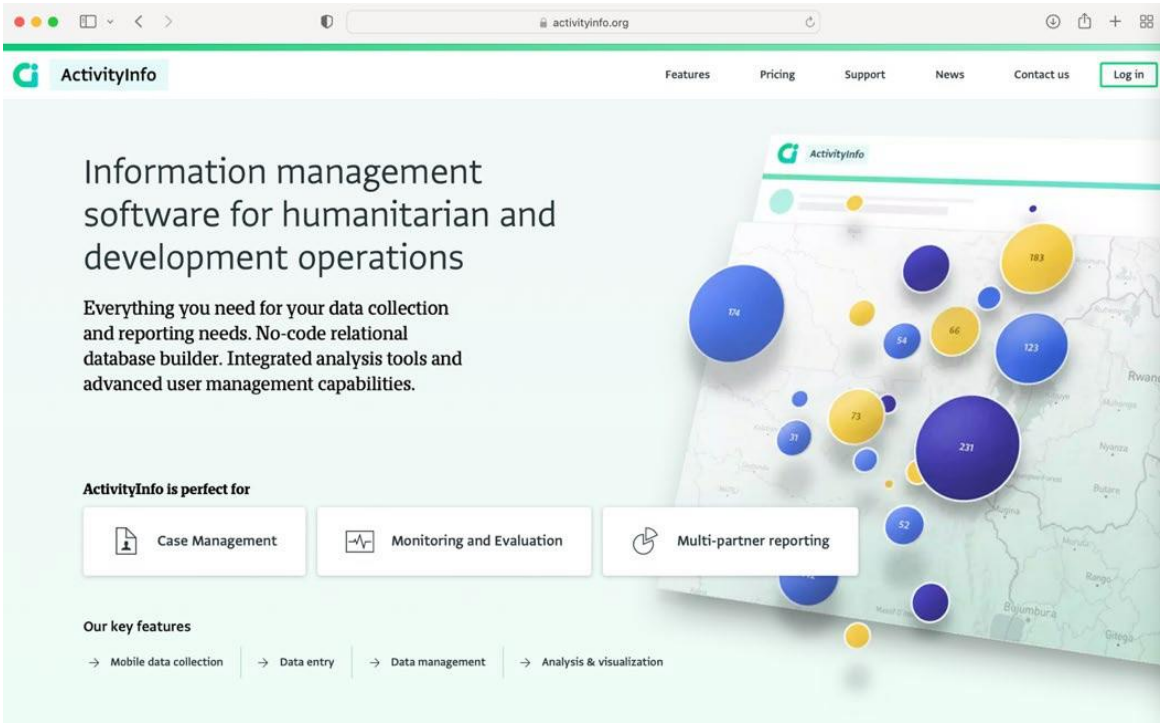
- View and edit data; and
- View only (no writing rights).

Please keep track of the individuals of your organisation who have access to the database and inform us in case of staff changes, by sending an email to naskov@unhcr.org and velykova@unhcr.org

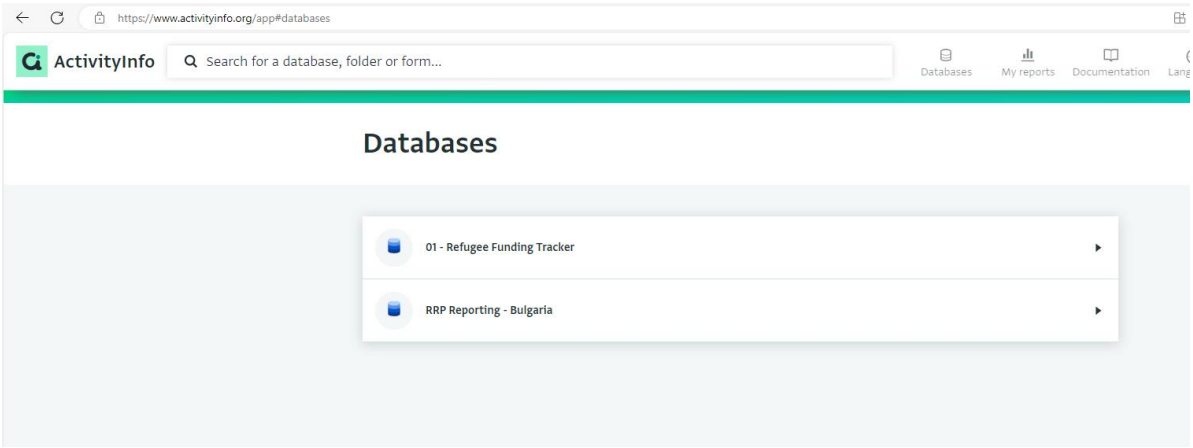
i. Logging In

Following your request for user accounts in Activity Info, you will receive an email from ActivityInfo with an invitation link. Follow the information in this link.

Once your account has been activated and you have entered a password you can log in via the homepage of Activity Info.

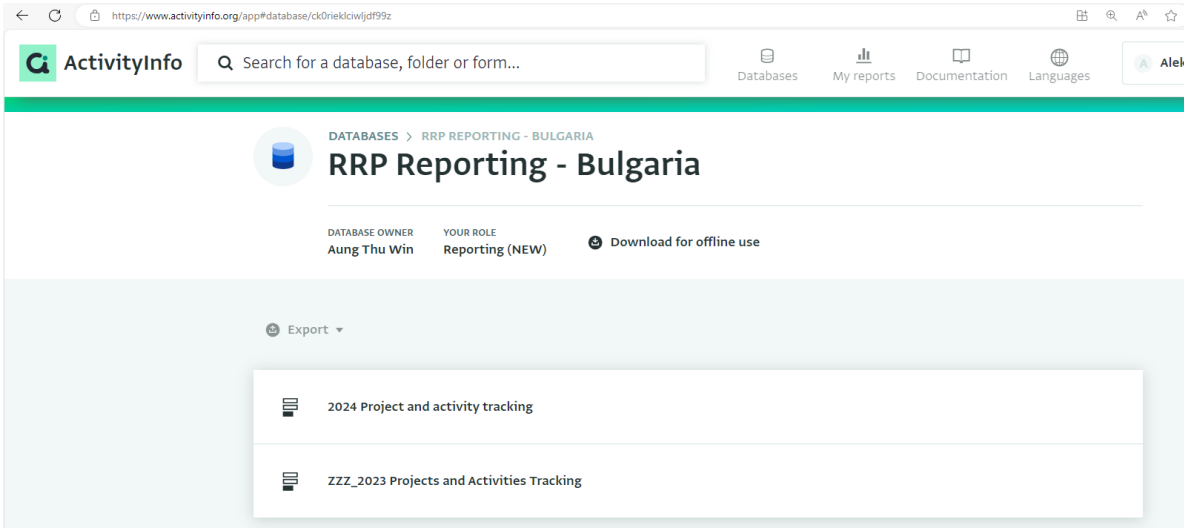


Please go to www.activityinfo.org and click on "Login" at the upper right side of the screen.

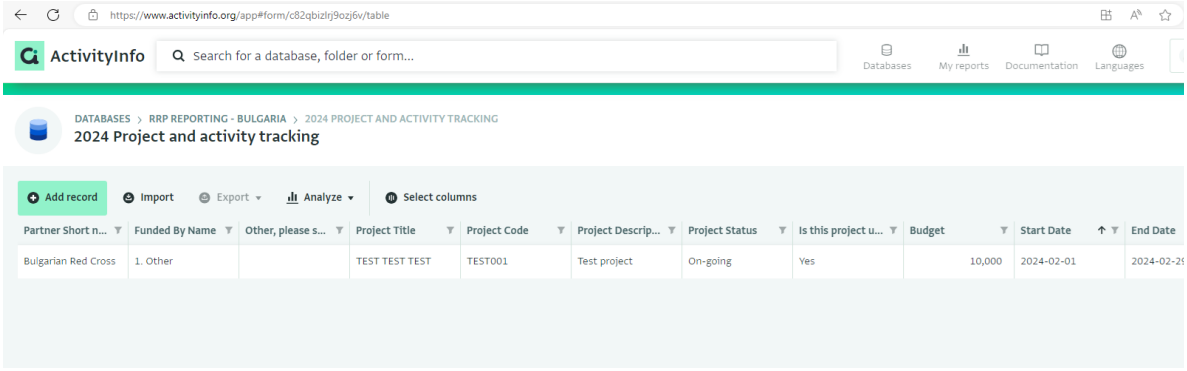


Once logged in you see a list of databases to which you have access. Please select ***RRP Reporting – Bulgaria.***

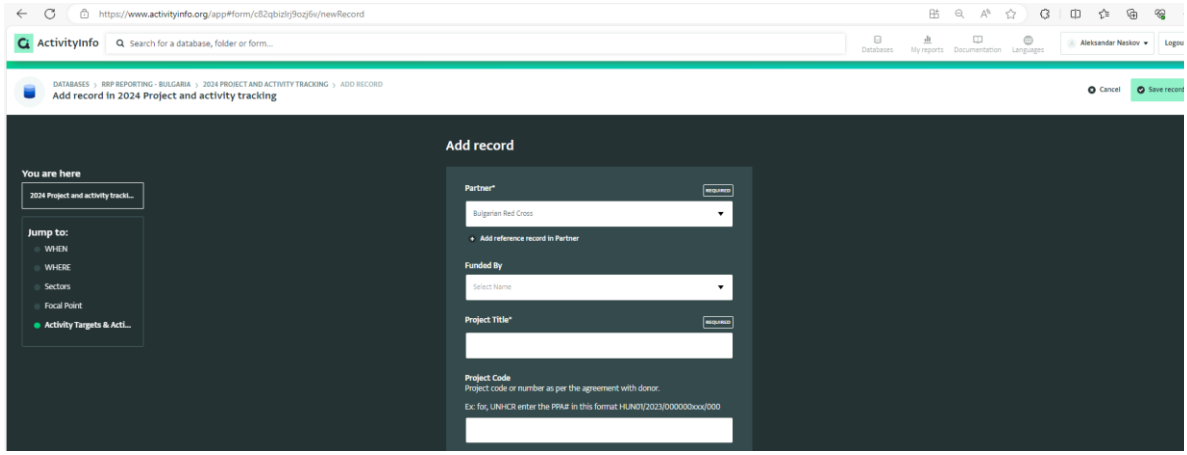
On the next screen select **2024 Project and activity tracking**.



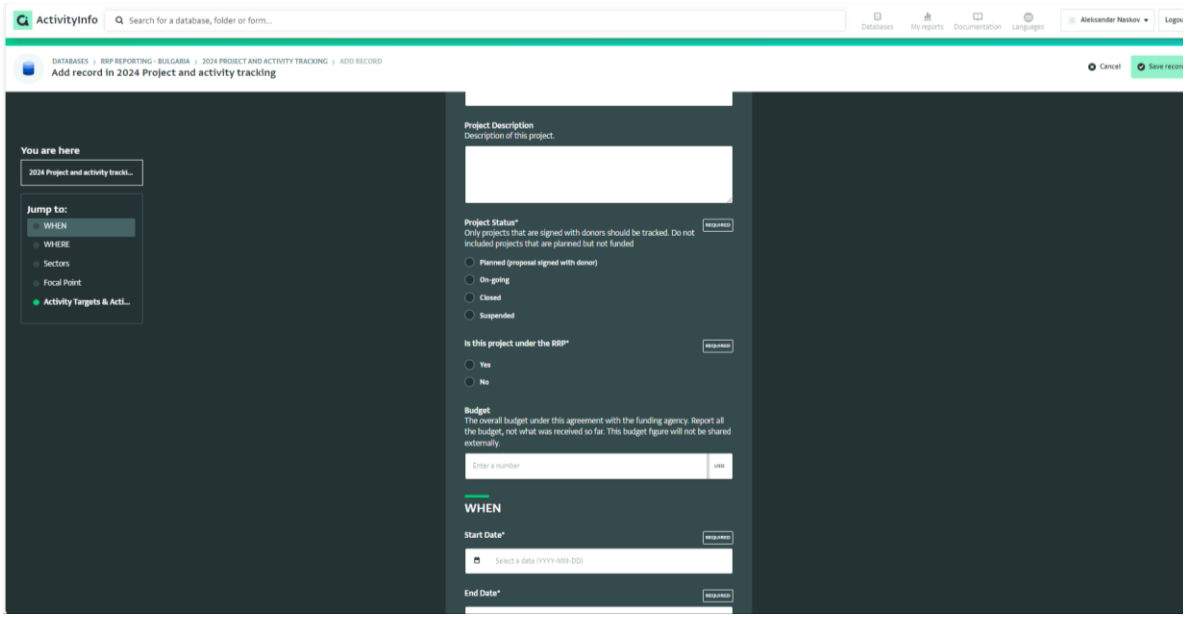
If you have already added a record with your projects' detail on Activity Info, you should be able to see a list of your projects on the following screen. If you have not added your project(s) yet, the list will be empty.



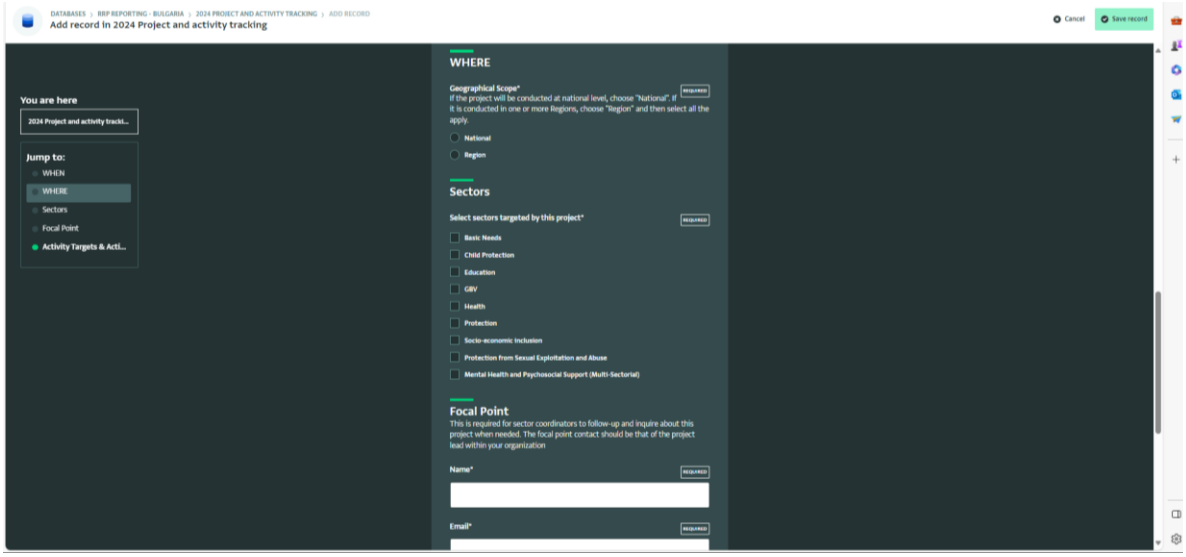
If you would like to add a new Project, click on the **+Add record** button shown on the image above. A new Form will pop-up in which you should fill in details related to your **Project** on which you would be reporting Partner, Funded By, Project Title, Project Code.



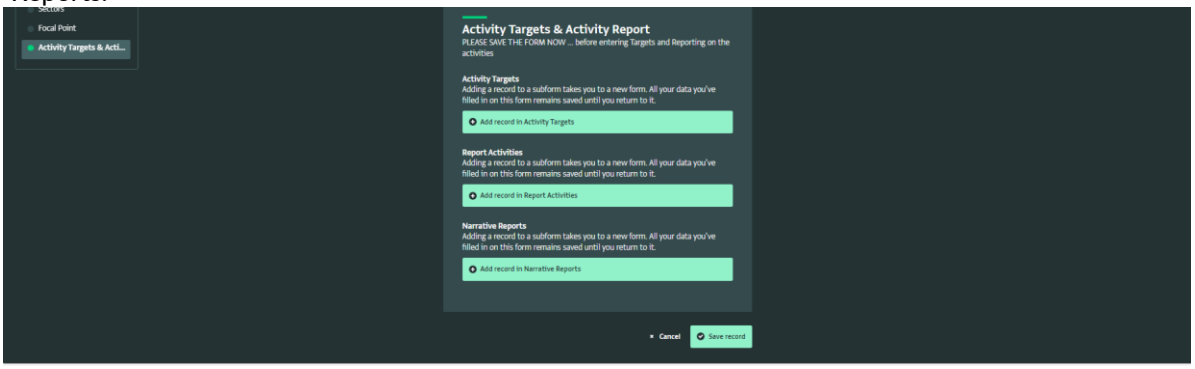
The second part of the form from the previous page with Project Description, Project Status (Planned/On-going/Closed/Suspended) RRP (yes/no), Budget (in USD), and Start/End Date.



The third part of the form with Geographical Scope, Sectors, and Focal Point's Name and Email.



The fourth part of the form with subforms for Activity Targets, Reporting Activities, and Narrative Reports.



Please note that project details are filled in **only once at the beginning of the year!**

Make sure to click the Save record button!

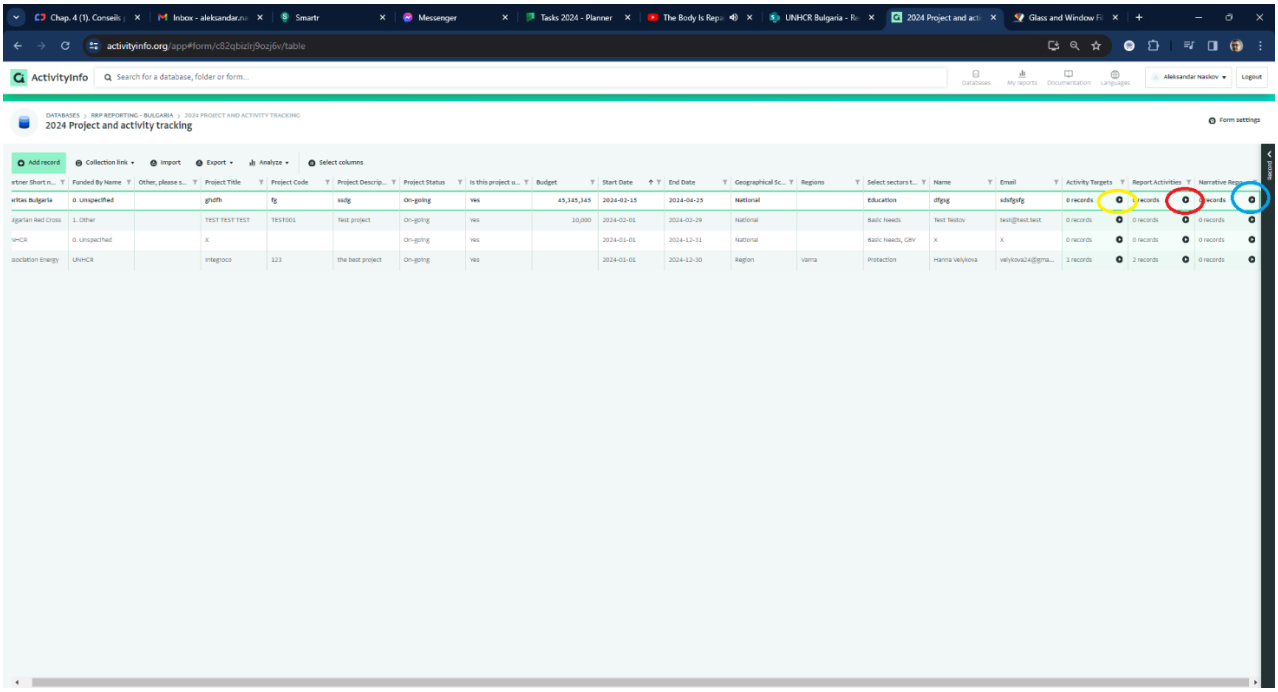
ii. Activity Targets, Report Activities, and/or Narrative Reports

In order to access subforms for setting **Activity Targets**, **Report on Activity**, or **Narrative Reports** you could use the green buttons/links on the previous screen, or you could use one of the three black arrows indicated on the image below.

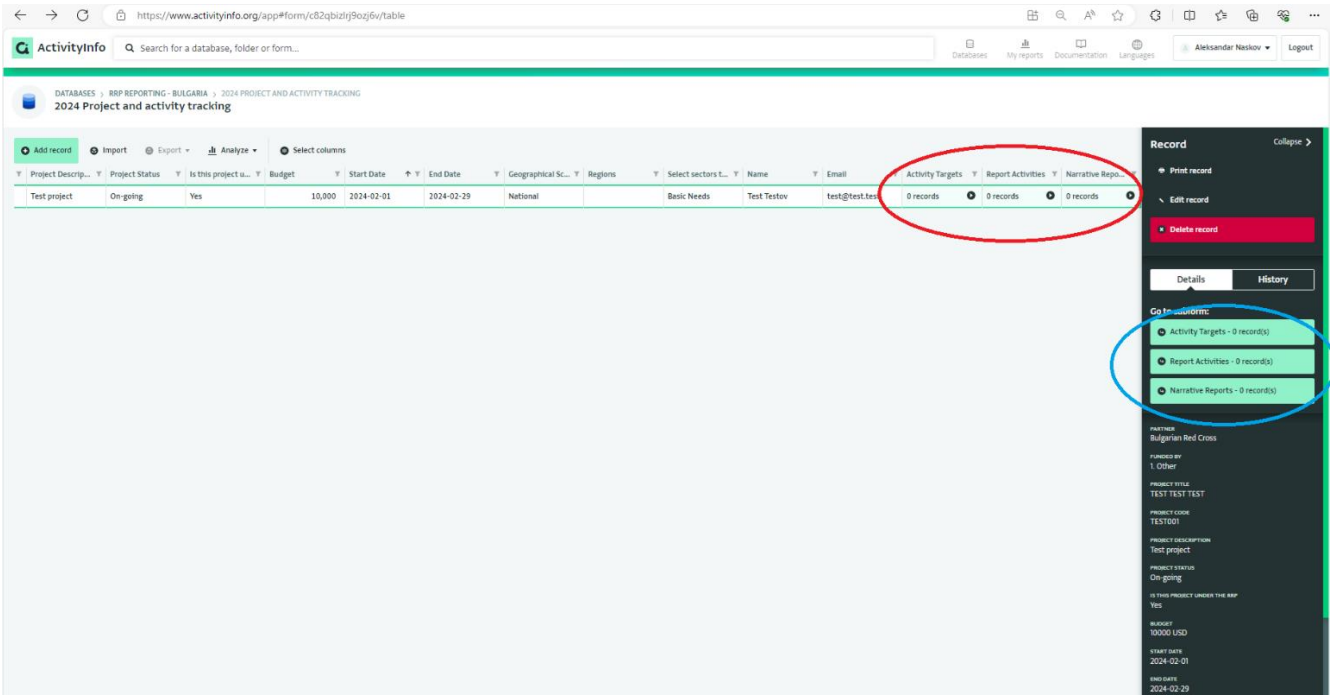
Targets should be set once at the beginnig of the year and they could be edited later on.

Reports on **Activities** should be submited once per month.

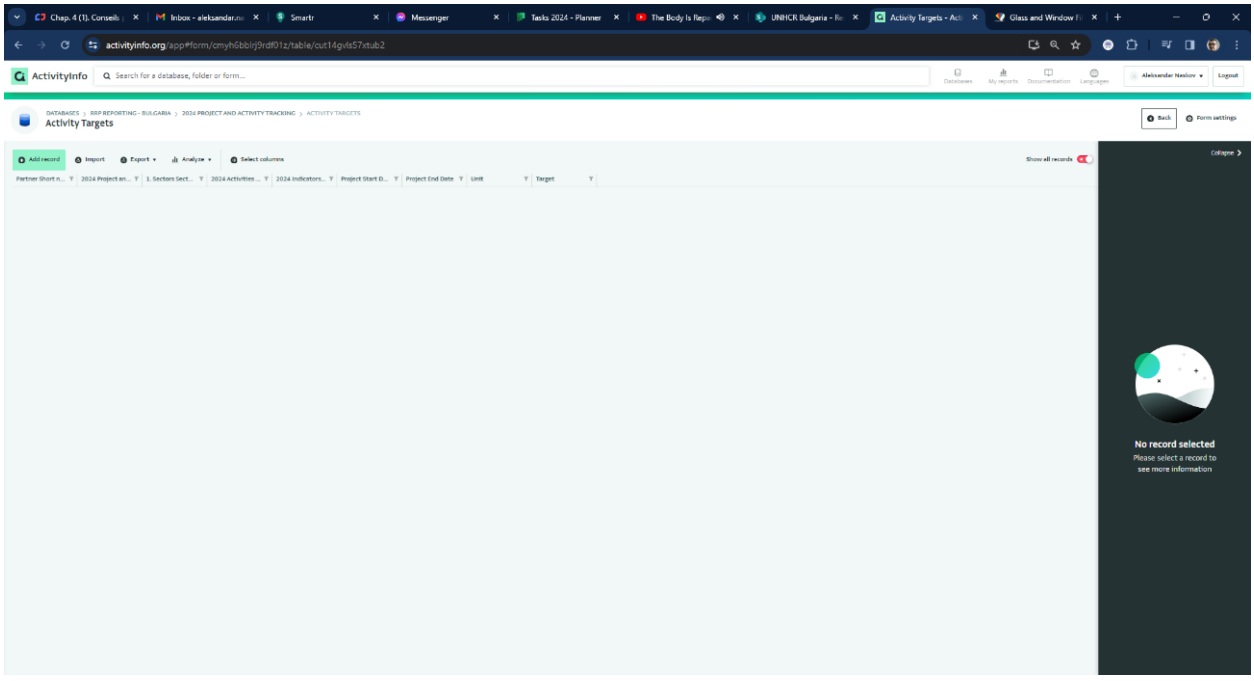
Narrative Reports should be submitted quarterly.



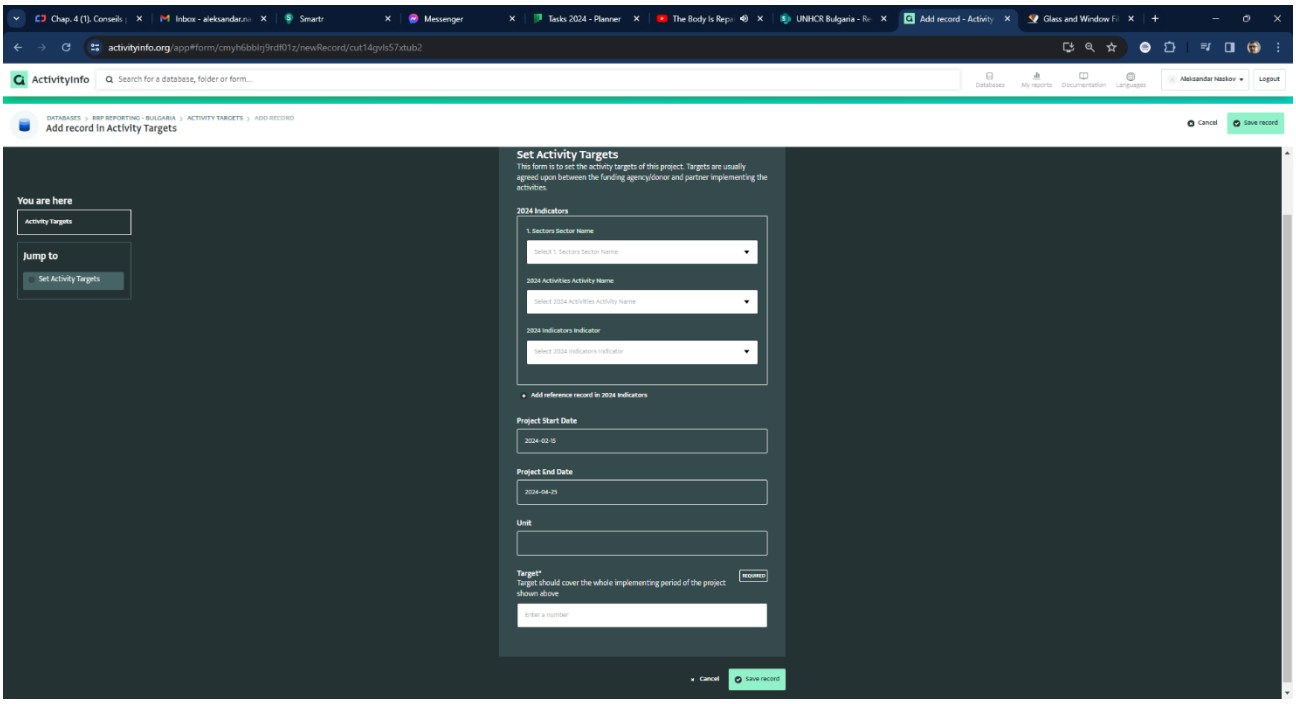
The third way to access the **Targets**, **Activities**, **and Narrative** subforms is to click on the black Record stripe on the most righthand sight of the, screen and then by clicking on the green buttons indicated on the righthand side of the screen which open when you click the Record button.



Clicking either on the black arrow under the **Activity Targets** at the top of the image above, or on the green button **Activity Targets** on the righthand side of the screen will open a new screen (image below).

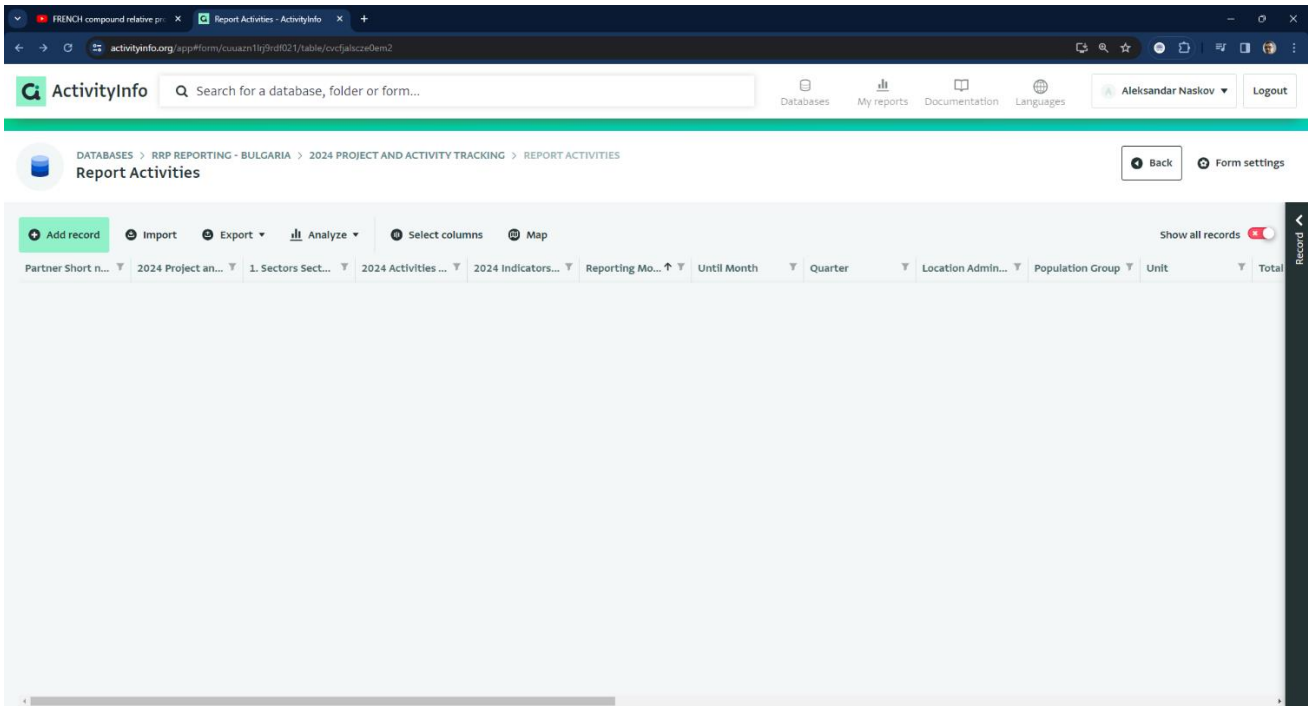


To add new Activity **Target**, click on the **+Add record** as shown at the top left on the image above. This will open a new form.

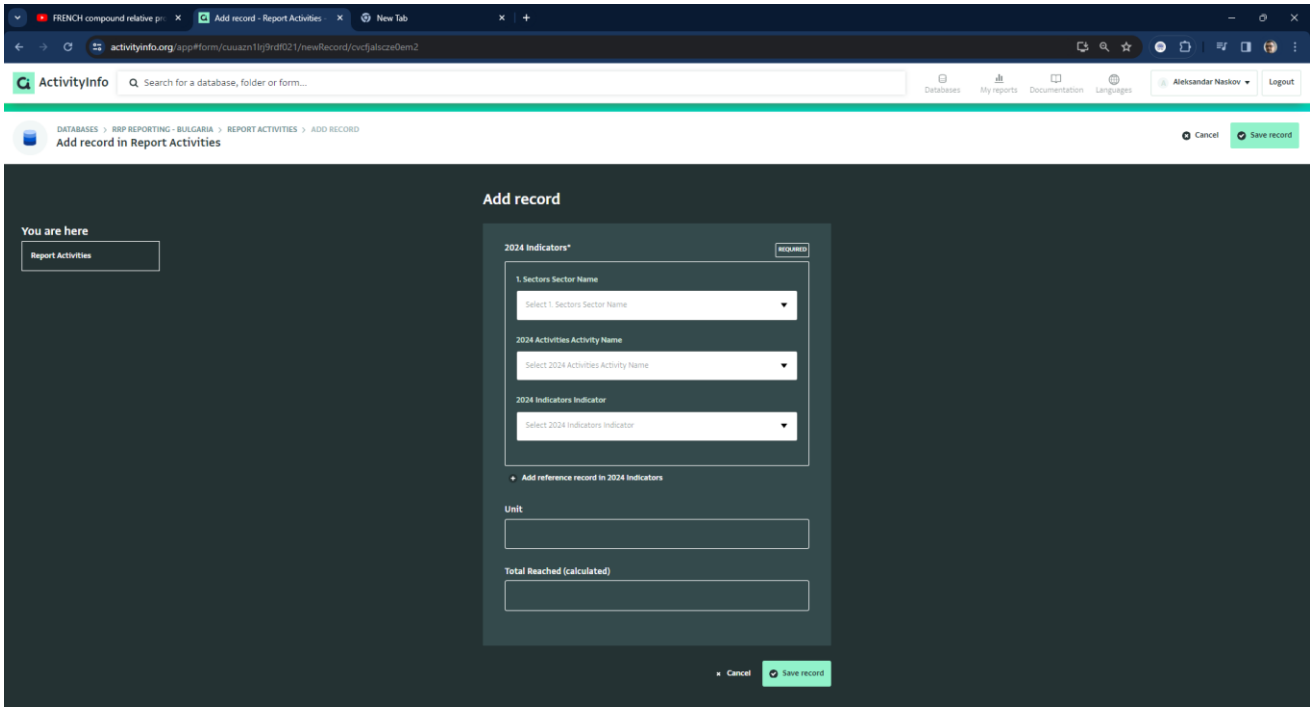


You should: Select the **Sector**, Select the **Activity**, Select the **Indicator**, Select Start and End dates, and enter the **Target**.

In order to access **Report on Activity** subform use one of the three methods described at the beginning of this section. That should open a new screen as shown below.

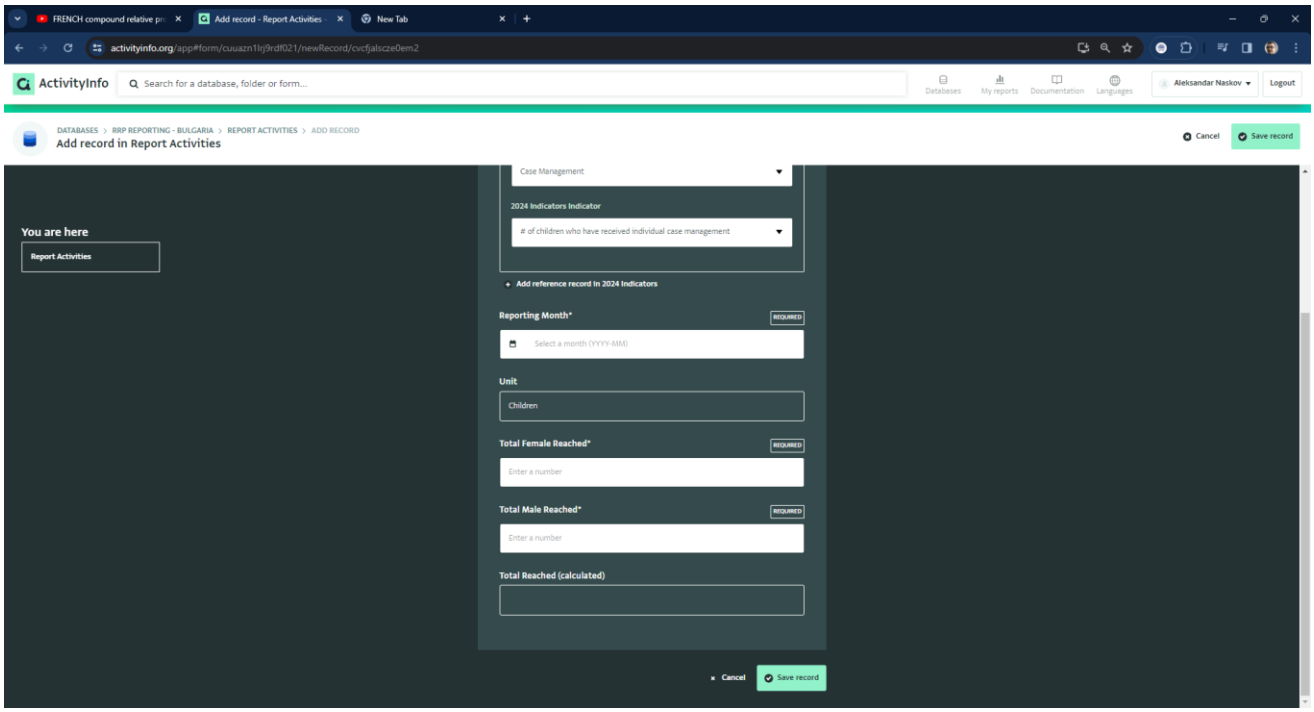


To add new **Activity**, click on the **+Add record** as shown at the top left on the image below. This will open a new form.



You should first: Select the **Sector**, Select the **Activity**, and Select the **Indicator**.

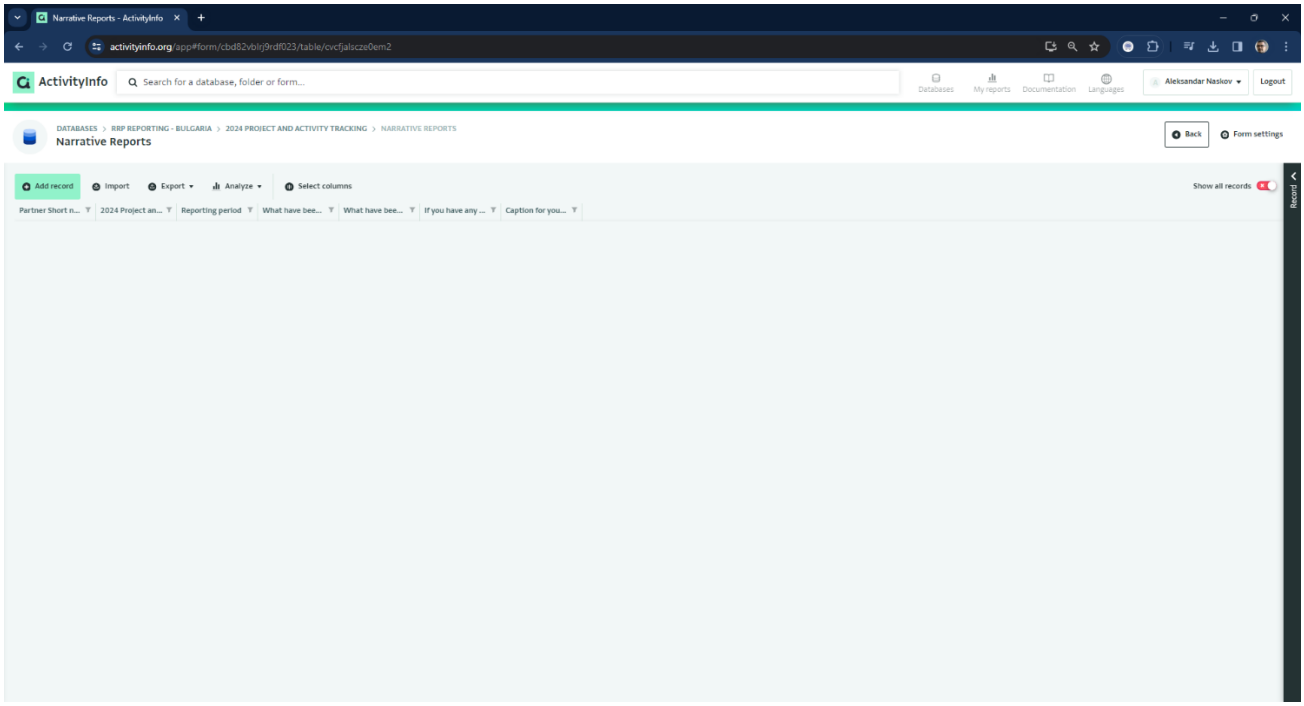
This will extend the form with fields for Reporting Month, and number of Reached population disaggregated most frequently only by gender (Total Female Reached, and Total Male Reached) as shown on the screen below.



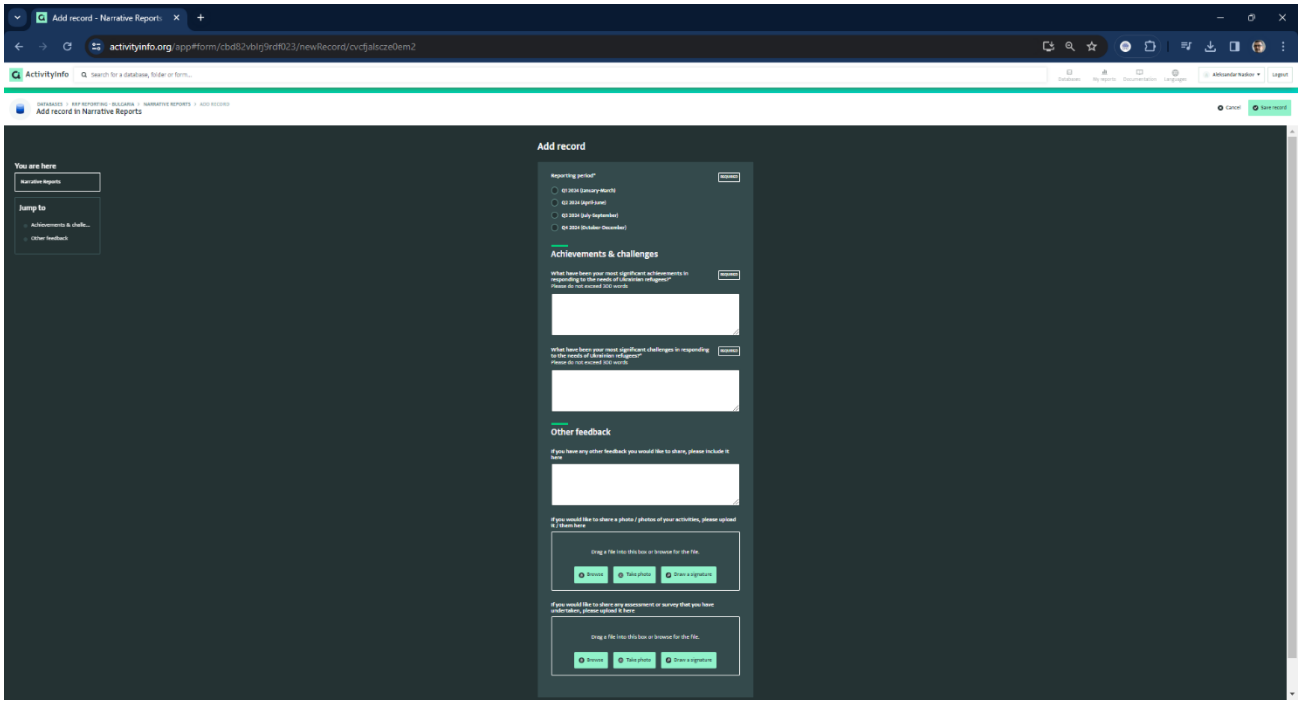
Select the reporting month, provide the number of Reached population, and click Save Record button.

After the end of each month a new Report on each **Activity**, a new record, should be added for each of the predefined Activities, for each of the Projects.

In order to access **Narrative Reports** subform use one of the three methods described at the beginning of this section. That should open a new screen as shown below. Narrative Reports should be submitted quarterly.



To add new **Narrative Reports** for a certain project, click on the **+Add record** as shown at the top left on the image below. This will open a new form as shown on the print screen below.



Select the Reporting period (Quarter), provide information on Achievements and Challenges, provide Other feedback, and optionally provide Photos, Assessments, or Surveys that you would like to share.

iii. Editing a Record

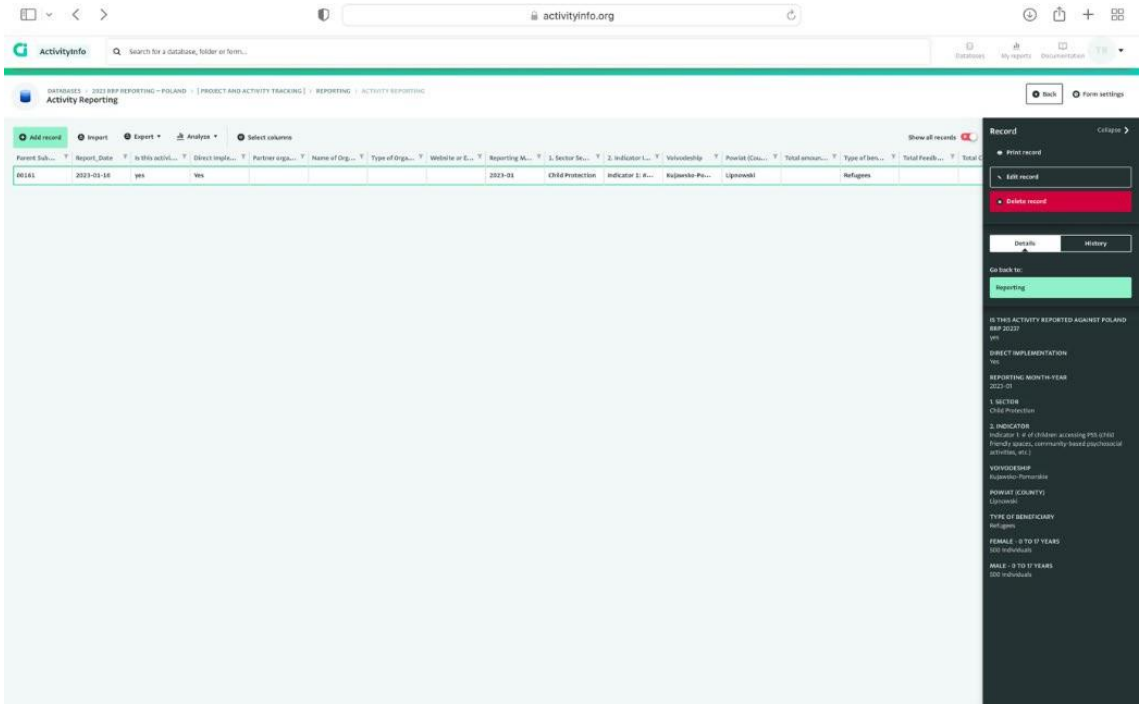
The record you have submitted can be edited later. To edit a record, go to the list of records of your organisation, either financial reporting or activity reporting.

Select the record you want to edit.

On the right side of the screen a window opens. This window allows to scroll through the details of the selected record.

You can choose “Delete record” to completely erase this record.

Clicking on “Edit record” allows you to open the form where you can adjust all elements of the record.



4. Reporting Schedule

Reporting should be finished until the **10th of the month** following the month of reporting. This monthly reporting allows for a up to date overview of the advancements of the response and for efficient coordination by the sectors.

Funding contracted should be reported after the contract has been signed or on a quarterly basis.

Date	What to report	Platform
10 February 2024	January 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 March 2024	February 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 April 2024	March 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
15 April 2024	Funding received - first quarter 2024 – ActivityInfo Refugee Funding Tracker	Activity Info/ 2024 RRP Reporting Financial Reporting
10 May 2024	April 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 June 2024	May 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 July 2024	June 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
15 July 2024	Funding received - second quarter 2024 – ActivityInfo Refugee Funding Tracker	Activity Info/ 2024 RRP Reporting Financial Reporting
10 August 2024	July 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 September 2024	August 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 October 2024	September 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
15 October 2024	Funding received - third quarter 2024 – ActivityInfo Refugee Funding Tracker	Activity Info/ 2024 RRP Reporting Financial Reporting
10 November 2024	October 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 December 2024	November 2024 activities	Activity Info/ 2024 RRP Reporting Activity Reporting
10 January 2025	December 2024 activities & Completion of all reporting for 2024 – Closure of reporting	Activity Info/ 2024 RRP Reporting Activity Reporting
26 January 2024	Funding received – fourth quarter 2024 – ActivityInfo Refugee Funding Tracker	Activity Info/ 2024 RRP Reporting Financial Reporting

A. Annexes

I. Q&A – Questions and Answers

Q: What if my organization receives funding from two different UN agencies? How should I add the project form/activity record?
A. Activity project form/records should be created per project funded by each separate donor.

Q. What if an activity is funded by multiple donors? How should I select the donor under 'Funded By' when adding the project form?
A. It is recommended to consider the main donor for the activity. A comment can also be added for other donors, if necessary.

Q: If my organization did not submit any projects or financial requirements under the RRP, but is implementing activities on behalf of an RRP organization, does my organization need to report in the Activity Info database?
A. While your organization is not a 'RRP partner' with an independent submission, as a partner organization implementing RRP activities, your organization is considered as a 'Reporting RRP partner.' When you report on activities implemented on behalf of your partner RRP organization, your organization will also be visible in the 5Ws/referral pathways and mentioned as a 'reporting partner' in the 2024 RRP End of Year report.

When adding the project form/activity record, you should select 'Yes' for RRP.

Q: My organization has submitted projects and financial requirements for the RRP – and I am a partner organization implementing activities for a RRP partner. Should I report on both activities?
A. Yes. Everyone implementing activities under the RRP should report on the indicators – whether as a RRP partner or on behalf of the RRP partner.

Q: My organization has submitted an appeal for the 2024 RRP but not yet received funds to implement the activities. Do we need to create a project activity form?
A: You can choose to create the project form once activity implementation has begun.

Q: What should I put for the 'targets' when creating a project form?
A: You can refer to the targets you indicated when submitting the 2024 RRP appeal. If you are a reporting partner on behalf of another agency, please consult the agency. Please note that the inclusion of targets are not a mandatory requirement when filling in the project form.

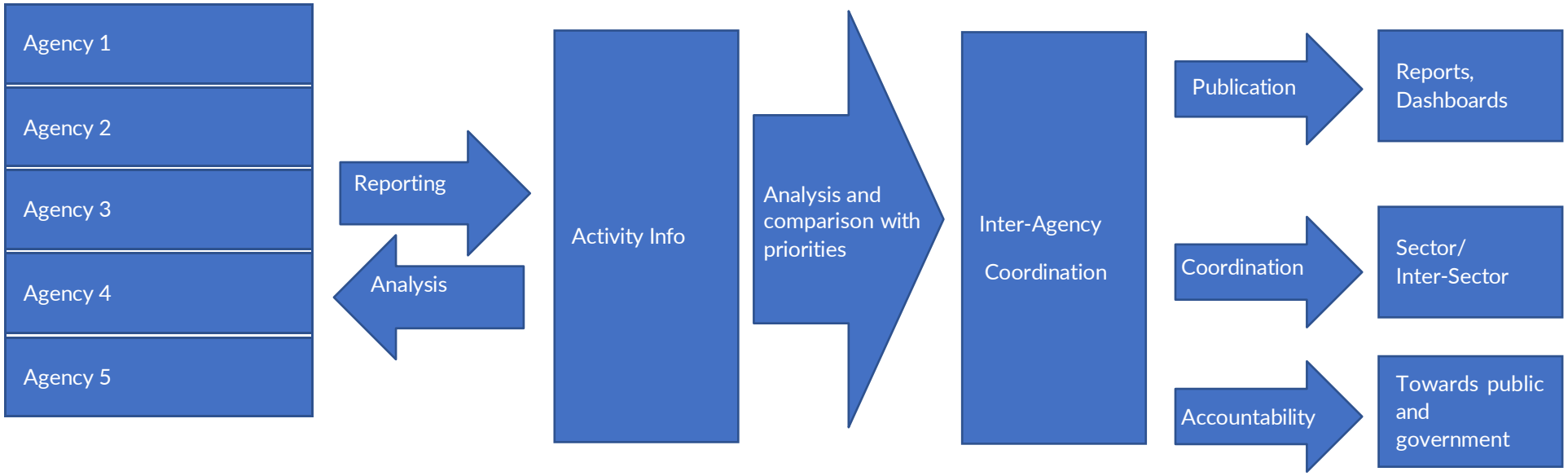
Q: How should we report on a continuous activity – for instance, a group activity or case management services that go beyond one month?
A: If an activity is continuous (for instance beyond a month) and involves the same participant(s)/individual(s), please report only the new individuals at the start of the activity and in the subsequent months, those that have newly enrolled. For example, in January, you can report all the individuals who are part of the activities and in February if the activity is the same and is continuing with the same individuals, you would only report any newly enrolled/participating individuals. For example, for case management, please report the individual once when the case management services have begun and not again for every month the case management service continues.

Q: If an individual participates in more than one activity, should we report the same individual for all the different indicators?
A: Each indicator measures a different activity and service. To measure the outreach of individuals for each specific activity, please include all individuals who are reached even if the individual is also participating in other activities.

Q: My organization did not plan for PSEA activities within the 2023 RRP appeal. Do we still need to report on these indicators?

A. Yes. PSEA is a cross-cutting priority of the RRP and needs to be mainstreamed across the assistance and response. All RRP partners should be reporting on PSEA efforts made even if it was not specifically mentioned in the RRP project submission. As PSEA network members, all RRP actors are contributing to PSEA efforts including training for the organization's own staff and volunteers.

II. Reporting Process



III. Indicator Guidance

The complete Results Framework with indicator description is available below.

Detailed regional methodological notes for indicators of some sectors is available: for Protection link here, for Child Protection link here, Gender-Based Violence link here, Mental Health and Psychosocial Support link here, PSEA link here, for Health link here.

A. Basic Needs

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Provision of Shelter and housing assistance	# of individuals supported with rental accommodation assistance	Individuals	Monthly	Yes	Yes	No	No
Provision of Shelter and housing assistance	# of individuals who received shelter and housing assistance	Individuals	Monthly	Yes	Yes	No	No
Provision of non-food items	# of people who received non-food items	Individuals	Monthly	Yes	Yes	No	No
Provision of non-food items	# of individuals who received hygiene kits, including first aid kits	Individuals	Monthly	Yes	Yes	No	No
Provision of non-food items	# of individuals who received winter clothing / winter items	Individuals	Monthly	Yes	Yes	No	No
Provision of non-food items	# of individuals benefitting from housing kits (kitchen sets, appliances, furniture)	Individuals	Monthly	Yes	Yes	No	No
Provision Multi-Purpose Cash Assistance	# of individual receiving multipurpose cash assistance	Individuals	Monthly	Yes	Yes	No	No
Provision of Shelter and housing assistance	# of Collective Accommodation repaired/upgraded	Facilities	Monthly	No	No	No	No
Provision of food & water items	# of individuals receiving food assistance (in kind)	Individuals	Monthly	Yes	Yes	No	No

B. Livelihoods and Socio-economic inclusion

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Support in Access to housing	# of individuals who received support in access to mid or long term independent housing;	Individuals	Monthly	Yes	Yes	No	No
Skills Development and Training	# of individuals who received support in language training to access livelihood and job opportunities	Individuals	Monthly	Yes	Yes	No	No
Family and Child Support	# of individuals supported to access childcare and kindergarten	Individuals	Monthly	Yes	Yes	No	No
Support in Access to Employment and Skills	# of individuals who received support in accessing employment (information, counselling, coaching, mentoring, job-matching) and skills (skills assessment, skills recognition, upskilling)	Individuals	Monthly	Yes	Yes	No	No
Entrepreneurship and financial inclusion support	# of individuals who received support in entrepreneurship and financial inclusion	Individuals	Monthly	Yes	Yes	No	No
Support in Access to Social Protection	# of individuals who received support in accessing social protection	Individuals	Monthly	Yes	Yes	No	No
Cash for socio-economic inclusion	# of individuals supported with cash for socio-economic inclusion	Individuals	Monthly	Yes	Yes	No	No
Support an enabling environment for the socio-economic inclusion of refugees	# of private sector actors capacitated to better address and facilitate the socio-economic inclusion of refugees in the communities	Individuals	Monthly	Yes	Yes	No	No
Support in Access to Employment and Skills	# of individuals who participated in job fairs and meetings with employers	Initiatives	Monthly	Yes	Yes	No	No
Support in Access to Employment and Skills	# of individuals who participated in livelihoods and economic inclusion activities and found employment	Individuals	Monthly	Yes	Yes	No	No
Skills Development and Training	# of individuals who received support in technical and vocational education and training (TVET)	Individuals	Monthly	Yes	Yes	Yes	Yes

C. Protection

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Provision of cash for protection	# of individual receiving cash assistance for protection	Individuals	Monthly	Yes	Yes	No	No
Legal assistance	# of individuals participating in legal awareness raising sessions	Individuals	Monthly	Yes	Yes	No	No
Legal assistance	# of individuals receiving information on services and refugees' rights	Individuals	Monthly	Yes	Yes	No	No
Targeted protection assistance to persons with specific needs	# Persons with Specific Needs provided with targeted protection assistance	Individuals	Monthly	Yes	Yes	No	No
Awareness raising	# of individuals included in awareness sessions on protection-related services	Individuals	Monthly	Yes	Yes	No	No
Awareness raising	# of individuals receiving information on services and refugees' rights in a relevant language	Individuals	Monthly	Yes	Yes	No	No
Support through helplines	# of persons provided support through helplines	Individuals	Monthly	Yes	Yes	No	No
Legal assistance	# of individuals provided with individual legal counseling	Individuals	Monthly	Yes	Yes	No	No
Awareness raising	# of host community members reached through awareness-raising or sensitization activities (social cohesion)	Individuals	Monthly	No	No	No	No
Awareness raising	# of community members supported towards self-organization and empowerment	Individuals	Monthly	Yes	Yes	No	No
Support through helplines	# of individuals who used feedback and response mechanisms to voice their needs, concerns, feedback	Individuals	Monthly	Yes	Yes	No	No

D. Child Protection

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Child Protection Services	# of children supported with specialized child protection services (e.g., family reunification and/or alternative care arrangements for unaccompanied and separated children)	Children	Monthly	No	No	Yes	Yes
Child Protection Services	# of children at risk identified and referred to specialized child protection services	Children	Monthly	No	No	Yes	Yes
Community Based Child Protection Services	# of children provided with community-based child protection services	Children	Monthly	No	No	Yes	Yes
Recreational child protection services	# of children provided with recreational child protection services	Children	Monthly	No	No	Yes	Yes
Case Management	# of children who have received individual case management	Children	Monthly	No	No	Yes	Yes
Safe Spaces	# of children assisted in other safe spaces, protection and support hubs (for countries without Blue Dots)	Children	Monthly	No	No	Yes	Yes
Communication and Advocacy Campaigns	# of children benefitting from communication campaigns or advocacy activities on child protection.	Children	Monthly	No	No	No	No
Child Protection Services	# of children provided with child protection services	Children	Monthly	No	No	Yes	Yes
Child Protection Services	# of participants trained on child protection and children's right	Individuals	Monthly	Yes	Yes	No	No

E. Gender-Based Violence

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Awareness raising sessions on GBV related issues	# of persons participating in community awareness sessions aimed at preventing or mitigating GBV;	Individuals	Monthly	Yes	Yes	No	No
Awareness raising sessions on GBV related issues	# of persons participating in information sessions on available GBV services	Individuals	Monthly	Yes	Yes	No	No
Awareness raising sessions on GBV related issues	# of persons participating in empowerment and life skill sessions/ initiatives for women and adolescent girls	Individuals	Monthly	Yes	Yes	No	No
GBV case management and support	# of individual supported through GBV Case Management	Individuals	Monthly	Yes	Yes	No	No
GBV case management and support	# of individuals supported through psycho-social counselling and group-based psychosocial support sessions with women and girls (provided in-person or remotely, through e.g. Helplines/Hotlines, Women and Girls' Safe Spaces, Government Social Workers).	Individuals	Monthly	Yes	Yes	No	No
Capacity building on GBV prevention and response	# of staff from humanitarian organisations trained on GBV Prevention, Response, and Risk Mitigation Measures	Individuals	Monthly	Yes	Yes	No	No
Capacity building on GBV prevention and response	# of staff from partner organisations trained on GBV Prevention, Response, and Risk Mitigation Measures	Individuals	Monthly	Yes	Yes	No	No
Capacity building on GBV prevention and response	# of government, civil society and other stakeholders trained on GBV Prevention, Response, and Risk Mitigation Measures	Individuals	Monthly	Yes	Yes	No	No
Capacity building on GBV prevention and response	# of Quality Audits and functionality/accessibility assessments conducted	Assessments	Monthly	No	No	No	No
Specialized GBV programmes	# of people who benefitted from specialized GBV programmes	Individuals	Monthly	Yes	Yes	No	No

F. Health and Nutrition

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Targeted health information	# of refugee individuals counselling sessions on accessing health services (e.g. in community centres/ blue dots, health hotlines etc)	Individuals	Monthly	Yes	Yes	No	No
Targeted health information	# of refugee individuals attending health educational training or community engagement sessions	Individuals	Monthly	Yes	Yes	No	No
Health consultations	# of primary health consultations conducted	Consultations	Monthly	No	No	No	No
Medication Support	# of people provided with medication support	Individuals	Monthly	Yes	Yes	No	No
Training of health care providers	# of health care providers trained to provide health services to refugees	Individuals	Monthly	Yes	Yes	No	No
Support to health facilities	# of health facilities supported, with medical equipment, medicines, supplies etc	Health Facilities	Monthly	No	No	No	No

G. Education

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Non-Formal Education	# of children participating in non-formal classes to learn the language(s) of instruction in the host country	Children	Monthly	Yes	Yes	No	No
Non-Formal Education	# of children participating in non-formal catch-up classes and learning support classes	Children	Monthly	Yes	Yes	No	No
Non-Formal Education	# of children participating in structured Ukrainian language classes	Children	Monthly	Yes	Yes	No	No
Non-Formal Education	# of children supported to continue studying the Ukrainian curriculum in non-formal settings	Children	Monthly	Yes	Yes	No	No
Non-Formal Education	# of children participating in life skills programmes	Children	Monthly	Yes	Yes	No	No
Learning materials	# of children receiving learning materials	Children	Monthly	Yes	Yes	No	No
Formal Education	# of children benefiting from school nutrition programmes	Children	Monthly	Yes	Yes	No	No
Education Support	# of schools and learning centres in which the physical infrastructure is improved or rehabilitated	Schools	Monthly	No	No	No	No
Education Support	# of ECD kits and early learning materials provided	Kits	Monthly	No	No	No	No
Education Support	# of hardware devices provided that support online learning	Kits	Monthly	No	No	No	No
Education Support	# of people who benefitted from education programming	Children	Monthly	Yes	Yes	No	No
Capacity development	# of education personnel trained or receiving support to better respond to the needs of refugee learners	Individuals	Monthly	Yes	Yes	No	No
Formal Education	# of individuals receiving cash grants for education	Individuals	Monthly	Yes	Yes	No	No

H. Protection from Sexual Exploitation and Abuse (Multi-Sectorial)

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Training on PSEA	# of staff and associated personnel provided with in-country training (UN agencies, international non-governmental organizations, local organizations and volunteers) on PSEA	Individuals	Monthly	Yes	Yes	No	No
Training on PSEA	# of UN personnel who have completed the mandatory UN PSEA e-learning	Individuals	Monthly	Yes	Yes	No	No
Training on PSEA	# of government representatives trained on PSEA	Individuals	Monthly	Yes	Yes	No	No

I. Mental Health and Psychosocial Support (Multi-Sectorial)

Activity	Indicator	Unit	Reporting Frequency	Women	Men	Girls	Boys
Individuals	# of individuals that participated in community and family supports	Individuals	Monthly	Yes	Yes	No	No
Individuals	# of individuals who participated in focused individual and group psychosocial support	Individuals	Monthly	No	No	No	No
Consultations	# of consultations of focused psychosocial support	Consultations	Monthly	No	No	No	No
Consultations	# of consultations of specialized services	Consultations	Monthly	Yes	Yes	No	No
MHPSS services and activities	# of individuals trained in MHPSS topics or approaches	Individuals	Monthly	Yes	Yes	No	No