



## Meeting Minutes for the Protection Cluster Meeting - Bi-weekly

**Meeting Date & Time:** Friday, July 12, 2024, 10:29 AM

**Location:** Hybrid (Online and In-person)

**Duration:** 42 minutes

**Chair:** Angela

**Participants:** Representatives from the Global Protection Cluster (GPC), UNICEF, IOM, Caritas, and other stakeholders.

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### 1. Welcome and Introductions

- **Angela** welcomed all participants and acknowledged the presence of representatives from GPC, IOM, and UNICEF.
- Participants were requested to introduce themselves via chat.
- Noted issues with electricity but proceeded to accommodate both in-person and online attendees.

### 2. Review and Endorsement of Terms of Reference (ToR)

- **Angela** shared the ToR, outlining the protection sector's scope, objectives, and structure.
- **Key Points Discussed:**
  - Support for coherent, coordinated, transparent, and adaptive responses.
  - Coordination and analysis of protection needs.
  - Membership and thematic working groups (Child Protection, GBV, Mental Health).
- **Decision:** ToR was endorsed and will be shared with the Ministry of Community Development and Social Services (MCDSS) for acknowledgment.
- **Next Review:** January 2025, coinciding with new programming.

### 3. Introduction of New Team Members

- **Michaela** was introduced as the new Cluster Coordinator, starting deployment in Lusaka on Monday.
- **Pacific** was introduced as the Information Management Officer dedicated to the cluster, currently involved in a workshop on vulnerability assessment and IPC.

### 4. Protection Analysis Framework (PAF) Presentation

- **Presented by GPC Representatives (Peter and Francesco):**
  - **Purpose:** Simplify the protection risk analysis process by leveraging existing data for effective monthly trends and analysis.
  - **Key Elements:**



- Understanding protection threats and their effects on different population groups.
- Identification of capacities (household, community, institutional) to mitigate these threats.
- **Tools & Guidance:**
  - Available guidance documents on the GPC website.
  - Tools for organizing data and conducting quicker, more effective analyses.
  - Emphasis on using existing assessments to avoid duplication of efforts.
- **Examples & Applications:**
  - The PAF's application in other regions (e.g., South Sudan, Mozambique) was discussed, illustrating the framework's ability to identify priority risks and inform strategic planning.

## 5. Discussion and Next Steps

- **Opportunities Identified:**
  - Development of Protection Analysis Updates (monthly/bi-monthly) tailored to inform HCT and ICCG.
  - Creation of localized strategies based on the severity of specific risks.
  - Use of dashboards for real-time risk and trend analysis (examples provided from Nigeria and South Sudan).
- **Action Points:**
  - Collaborate on using existing data to develop initial snapshots in the next 2-3 weeks.
  - Continue refining the application of PAF in upcoming bi-weekly meetings.

## 6. Closing Remarks

- **Angela** thanked all participants and emphasized the importance of continued collaboration and data sharing.
- **Next Meeting:** Scheduled for Friday, July 26, 2024.

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### Action Items:

1. Share the endorsed ToR with MCDSS for acknowledgment.
2. Initiate the use of PAF for protection risk analysis, leveraging existing data.
3. Develop Protection Analysis Updates and dashboards based on the discussed framework.