

## Minutes of Meeting Inter-Sector Coordination Group Meeting

<b>Meeting Location</b>	Hybrid: MS Teams & UNHCR 8 <sup>th</sup> Floor Conference Room	<b>Meeting Date</b>	6 September 2024
<b>Chairperson(s)</b>	Sophia Glazunova, Senior Inter-Agency Coordinator (UNHCR) Elena Ferrari, Senior Inter-Agency Coordinator (UNDP) Helena Mazarro Garcia, Deputy Head of Office (OCHA) Camilla Jelbart, Senior Response Advisor (RCO)	<b>Meeting Time</b>	10:00 a.m. 12:00 p.m.
<b>Minutes Prepared by</b>	Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)	<b>Meeting Duration</b>	2.00 hrs.
<b>Participants</b>	<a href="#">Annex 1</a>		
<b>Agenda</b>	<ol style="list-style-type: none"> <li><a href="#">Opening Remarks</a></li> <li><a href="#">Overview of Emergency Response and Preparedness</a></li> <li><a href="#">Sub-National Preparedness</a></li> <li><a href="#">LRP Business Continuity Plan</a></li> <li><a href="#">Collective Site Identification, Repair, and Ongoing SOP</a></li> <li><a href="#">AoB</a></li> <li><a href="#">Closing Remarks</a></li> </ol>		

### 1. Opening Remarks

Sophia Glazunova, Senior Inter-Agency Coordinator (UNHCR)  
Elena Ferrari, Senior Inter-Agency Coordinator (UNDP)  
Helena Mazarro Garcia, Deputy Head of Office (OCHA)  
Camilla Jelbart, Senior Response Advisor (RCO)

In their opening remarks, the Inter-Sector Coordination Group (ISCG) Co-Chairs welcomed the participants and presented the meeting agenda. In response to the ISCG's requests to enhance face-to-face interactions, the meeting was held in a hybrid format for the first time since the COVID-19 outbreak. Attendees had the flexibility to join in person at UNHCR Beirut or virtually via MS Teams. Sectors were encouraged to have one representative attending the meeting in person.

### 2. Overview of Emergency Response and Preparedness

Elena Ferrari, Senior Inter-Agency Coordinator (UNDP)

Elena Ferrari presented a flow chart to help visualize the ongoing processes related to the Lebanon Response Plan (LRP) Annex for Escalation of Hostilities in the South, Preparedness Plans for Further Escalation of Hostilities, and Business Continuity Plan (BCP) at national and sub-national level.

#### Action Point:

- ISCG Co-Chairs to review and present a new version of the flowchart with funding requirements and responsible focal points.

Khoulood Mahdi, Humanitarian Affairs Officer (OCHA)

Khoulood Mahdi provided an overview of emergency response and preparedness:

- The Humanitarian Country Team (HCT) has agreed on two conflict scenarios: a controlled conflict scenario with around 250,000 people displaced, and an uncontrolled conflict scenario, potentially displacing up to 1 million people. Details are available on slide 6 [here](#).
- Sector inputs on urgent prepositioning of supplies and funding requirements were reviewed and are consolidated on slide 7 [here](#). The total requirement is \$36.44 million.

- Cash-based assistance for a critical response includes cash for shelter for 10,000 households, cash for non-food items for nearly 200,000 people in border and displaced areas, and dedicated funds for protection, GBV, and child protection. Additionally, a combination of cash and food is planned for 60,000 people for one month. The total funding requirement for this cash-based response is \$13.1 million.
- The LRP South Annex has been updated with the current scenario (140,000 displaced + 149,162 remaining in 10km border) for August to December 2024. Details on sector-specific People in Need (PiN), target population, and funding requirements are listed on slide 9 [here](#). The total funding requirement is \$117.8 million.

#### Camilla Jelbart, Senior Response Advisor (RCO)

Camilla Jelbart presented an overview of the Inter-Sector coordination bodies engaged in escalation response, preparedness, business continuity, and the overall LRP framework. She highlighted the key roles and meeting structures of the National ISCG, National LRP Partners Meetings, and their sub-national counterparts, emphasizing the collaborative efforts and communication strategies to enhance response coordination. Further details are available on slide 10 [here](#).

#### Jana Nasr, Senior Inter-Agency Coordination Assistant (UNHCR)

Jana Nasr briefed the participants about the online repository, which includes documents related to preparedness, emergency response, and business continuity planning. Participants are encouraged to regularly visit the repository [here](#), as it is being continuously updated with the latest documents.

#### Action Point:

2. Nation Sector Coordinators to review the Minimum Preparedness Actions (MPAs) and Standard operating Procedures (SOPs) of the HCT Preparedness Plan [here](#) by **Wednesday, 11 September 2024 COB**.

### 3. Sub-National Preparedness

Garo Haroutounian, Area Manager - Bekaa (UNDP)

Frederic Cussigh, Head of Office - Mount Lebanon (UNHCR)

Alain Chantry, Area Manager - North (UNDP)

Ania Zolkiewska, Head of Sub-Office - Tyre (OCHA)

Sub-National Inter-Sector Co-Chairs presented their sub-national emergency preparedness plan for further escalation highlighting planning assumptions, capacities, gaps, and lessons learned. Details are available on the following slides [here](#) for each region.

- **Bekaa & Baalbeck-Hermel:** Slides 13 to 17.
- **Beirut & Mount-Lebanon:** Slides 18 to 21.
- **North:** Slides 22 to 29.
- **South & Nabatieh:** Slides 30 to 33.

### 4. LRP Business Continuity Plan

Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)

Stephanie Laba provided an overview of the BCP and explained the ongoing exercise to update the document:

- The BCP analyzes risks related to operations under the LRP and identifies prevention and preparedness measures at the national, sub-national inter-sector, and cross-sector levels.

- Given the significant shift in the country's context, the ongoing exercise aims to revise the document and analyze existing risks to ongoing programming. Updates detailed on slide 37 [here](#) include terminology, context, and length.
- The plan previously covered seven risks: lack of containment of outbreaks and infectious diseases; sharp deterioration in protection space and involuntary movements; increased social instability; supply gaps; pressure on partners due to increasing needs; access gaps/closing operational space; and operational risks linked to cash/transfer values. The risk of escalation of hostilities will be mainstreamed across all seven existing risks rather than being added as a separate eighth risk.
- The process for revising the BCP involves the ISCG providing an initial revision, which has already been completed. Currently, the document is in the second step, where it is being reviewed by the relevant focal points listed on slide 36 [here](#). The final step will involve the ISCG compiling the feedback received and producing the final version of the document.
- At the sub-national level, colleagues in the South ISCG are in the process of updating the BCP for the South due to the ongoing impact of hostilities on programming across the board.
- For other regions, colleagues will be invited to update region-specific risk matrices once the draft national BCP is shared.

#### Action Point:

3. Focal Points to review the BCP [here](#) and its corresponding Annex on 'Critical and Life Saving Activities to be Maintained in 2024' [here](#) by **Wednesday, 11 September 2024 COB**.

## 5. Collective Site Identification, Repair, and Ongoing SOP

Abed Abdulghani, Shelter Sector Coordinator (UNHCR)

Abed Abdulghani detailed the steps for managing and utilizing sites in emergency response and provided an update on sites and their statuses:

- The four steps include the following:
  1. **Site Identification:** Sites are identified by Ministries + Local/ National DRM, and assessed by LRC.
  2. **Assessment and Data Analysis:** Sites are prioritized to be repaired.
  3. **Site Preparation:** Repaired sites are awaiting site opening in case of escalation.
  4. **Site Activation:** Sites are activated and begin hosting Internally Displaced Persons (IDPs).

Actions and focal points for each step are detailed on slides 42 to 45 [here](#).

- The plan involves prioritizing public buildings for use as shelters in case of mass displacement, with 86 potential sites identified, 16 sites prioritized, 8 sites prepared, and 18 sites activated. Out of the 18 activated sites, 15 are currently operational and 3 have been closed. Further details for each group are listed on slides 46 to 49 [here](#).
- Challenges include clarifying the entities responsible for receiving repaired or prepared sites, deciding if operational schools should activate only in mass displacement scenarios, ensuring equal and inclusive access to sites for all nationalities, and streamlining communication between national and sub-national Disaster Risk Management (DRM) teams to ensure cohesive and coordinated efforts.
- It is recommended to consider alternative public building typologies by exploring the identification and assessment of other types of public buildings that could be used as collective sites.

## 6. AoB

Camilla Jelbart, Senior Response Advisor (RCO)

Camilla announced the LRP donor briefing scheduled for 27 September 2024, which will update donors on response progress and ongoing needs. Details will be shared with the ISCG in due time.

## 7. Closing Remarks

Sophia Glazunova, Senior Inter-Agency Coordinator (UNHCR)

Elena Ferrari, Senior Inter-Agency Coordinator (UNDP)

Helena Mazarro Garcia, Deputy Head of Office (OCHA)

Camilla Jelbart, Senior Response Advisor (RCO)

In their closing remarks, the Inter-Sector Co-Chairs thanked the attendees for their participation. The next ISCG meeting is scheduled for 4 October 2024.

### Action Point:

4. ISCG Co-Chairs to share draft version of the LRP Chapeau with the ISCG for reference only and not for wider circulation.

## Annex 1

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