

Emergency Rapid Needs Assessment (ERNA) User Guide

Please refer to this ERNA user guide for instructions on downloading and collecting data using the ERNA survey through the Survey123 application.

A. Through Mobile Phone or Tablet

1. Go to the **Play Store or App store** and download / update the app **Survey123 for Arcgis**.



2. Open Survey123 App.
3. Sign in using the below account based on your area of operation with your credentials.



4. Select the **user** icon and then download **Emergency RNA Survey**.



 Download Surveys



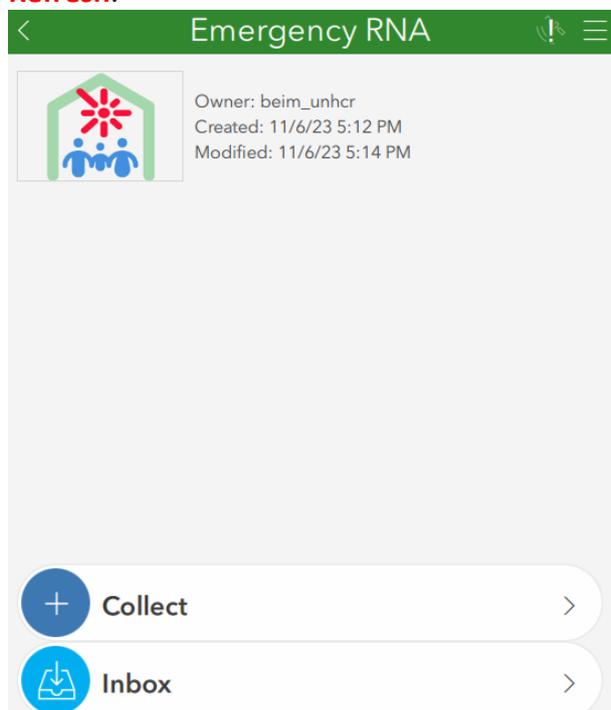
5. Click on  to download the survey and on  to update the survey.

B. Through the Desktop Tool

You can download the desktop **ArcGIS Survey123 field app** through this [LINK](#) and follow the same steps listed above to use the tool.

C. To Collect Data:

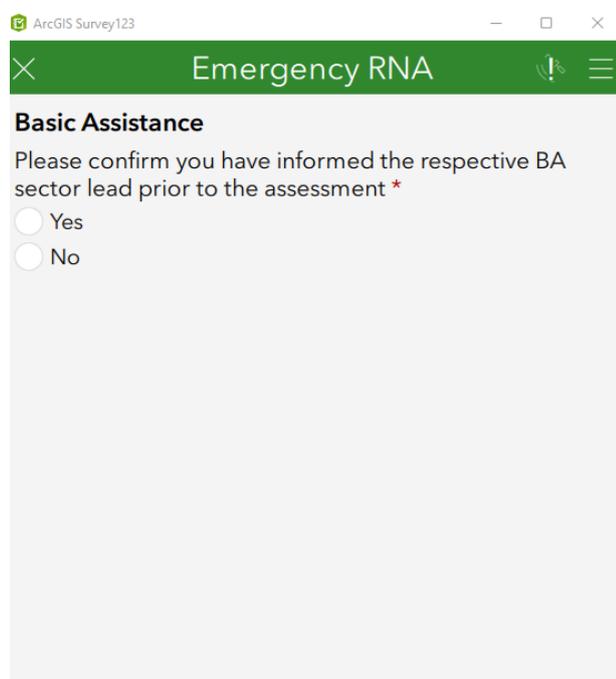
1. For the **first time** click on **Collect**
2. To **update** the site record data to **update assessment** or **add new responses** click on **Inbox** and then **Refresh**.



D. General Guidance:

The survey covers needs and response for eight sectors Basic Assistance, Food safety and security, Shelter, WASH, Protection, Health, Nutrition, Education.

At the beginning of each sector section the agency must confirm that they already informed their respective sector before the assessment.



If confirmed “Yes” the **Assessment Section** will open, allowing the agency to complete **one** assessment per survey and report multiple responses based on the needs assessment, within a one-week period from the assessment date.

▼ **Basic Assistance Assessment**

Date of BA Assessment

BA Organization Assessment

Number of Blankets needed

Number of Mattresses needed

Number of Pillows needed

Under each sector assessment section, there is a response section where multiples response can be added based on the date.

▼ **Basic Assistance, Select (+) to add your response, response number : 1**

Date of BA response

BA Organization response

Number of Blankets Distributed

Number of Mattresses Distributed

Number of Pillows Distributed

Other CRI Distributed

Yes

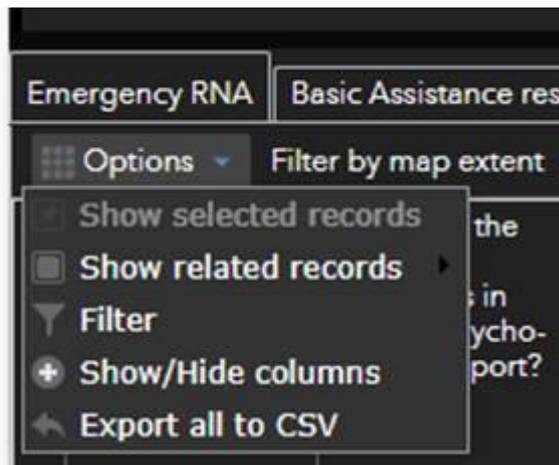
No

Basic Assistance Comment response

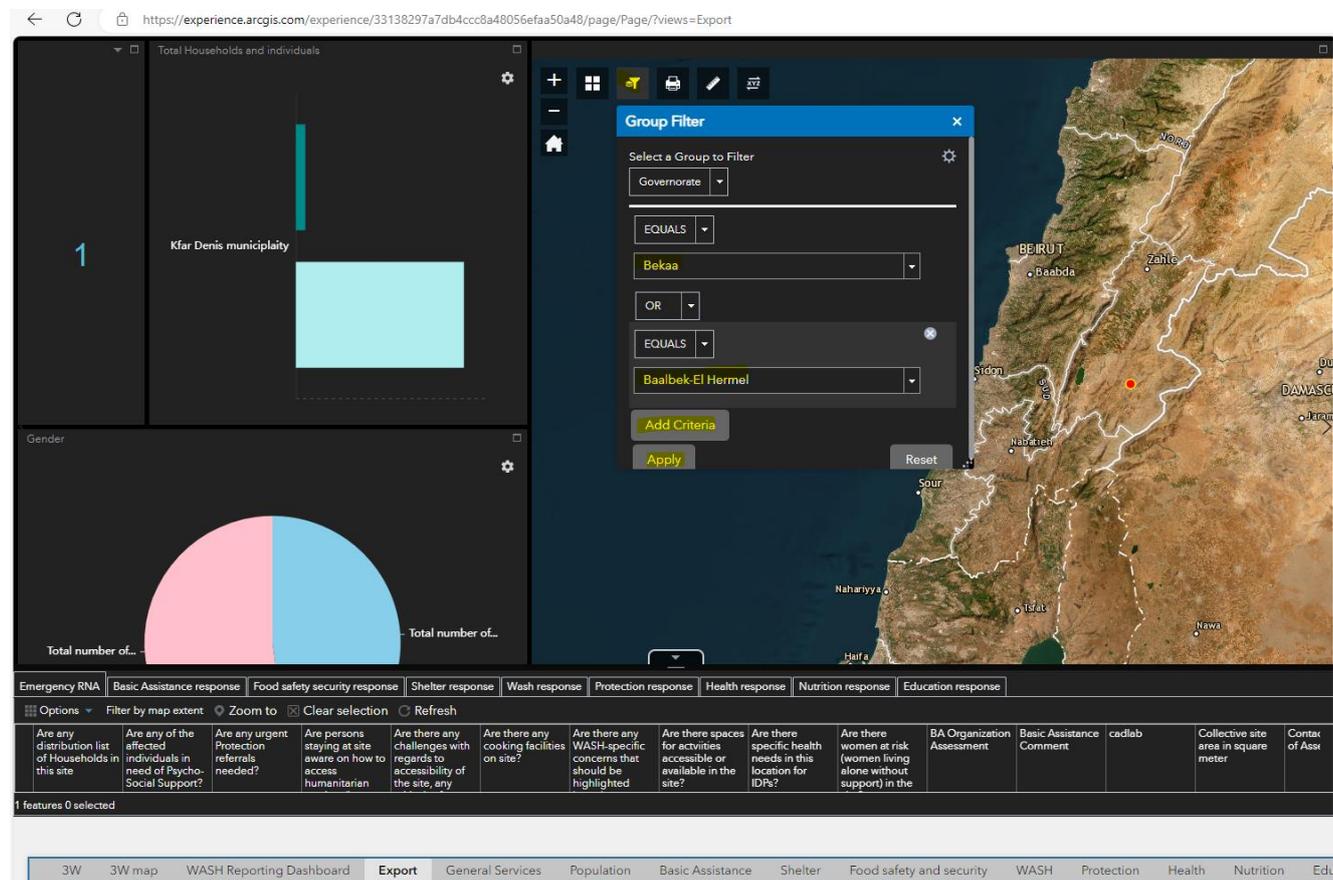
Select + to add a new responses

E. To Export Data:

1. Login with your credentials to the [Emergency RNA Dashboard](#).
2. Click on **Options** then on **Export all to CSV**.



3. You can also apply filters by selecting the desired governorate using the filter tool, as shown below.



The screenshot shows the Emergency RNA dashboard interface. A 'Group Filter' dialog box is open, allowing users to select a Governorate. The selected Governorates are Bekaa and Baalbek-EI Hermel. The dashboard also displays a map of Lebanon, a sidebar with various response categories, and a table of data points.

Emergency RNA	Basic Assistance response	Food safety security response	Shelter response	Wash response	Protection response	Health response	Nutrition response	Education response						
Are any distribution list of Households in this site	Are any of the affected individuals in need of Psycho-Social Support?	Are any urgent Protection referrals needed?	Are persons staying at site aware on how to access humanitarian	Are there any challenges with regards to accessibility of the site, any	Are there any cooking facilities on site?	Are there any WASH-specific concerns that should be highlighted	Are there spaces for activities accessible or available in the site?	Are there specific health needs in this location for IDPs?	Are there women at risk (women living alone without support) in the	BA Organization Assessment	Basic Assistance Comment	cadlab	Collective site area in square meter	Contact of Ass

1 features 0 selected

3W 3W map WASH Reporting Dashboard **Export** General Services Population Basic Assistance Shelter Food safety and security WASH Protection Health Nutrition Edu