

Minutes of Meeting Inter-Sector Coordination Group Meeting

Meeting Location	Hybrid: MS Teams & UNHCR 8 th Floor Conference Room	Meeting Date	09 Jan 2026
Chairpersons	Dr. Ola Boutros, LRP General Supervisor (MoSA) Stephanie Laba, Inter-Agency Coordination Officer (UNHCR) Eugena Song, Chief Technical Advisor (UNDP) Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)	Meeting Time	10:00 a.m. 12:00 p.m.
Minutes Prepared by	Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)	Meeting Duration	2.00 hrs.
Participants	Annex 1		
Agenda	<ol style="list-style-type: none"> 1. Opening Remarks 2. ISCG Annual Work Plan (AWP) 2026 3. End-of-Year Dashboard – Guidance & Timeline 4. Preparedness Planning 5. Cross-Sectoral Recommendations and Lessons Learned from Emergency Preparedness for Persons with Disabilities 6. AoB 		

1. Opening Remarks

Dr. Ola Boutros, LRP General Supervisor (MoSA)

Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)

Eyram Dzitrie, Humanitarian Affairs Officer (OCHA)

In their opening remarks, the Inter-Sector Coordination Group (ISCG) Co-Chairs welcomed the participants to the first regular ISCG meeting for 2026 and presented the agenda. The Co-Chairs welcomed new colleagues (Marco Procaccini – Head of UNHCR Field Office, North; Haya El Rawi, Disability Inclusion Officer at WFP; and Abdallah Farah, IRC/OCG co-Chair for North), extended their best wishes to ISCG members for the new year, wishing them a happy and blessed year ahead, and renewed their commitment to continue working collaboratively through the ISCG.

Dr. Ola Boutros highlighted that the voluntary return planning of displaced Syrians will continue in 2026, building on the effective partnership between the Government of Lebanon, UN agencies (particularly UNHCR) and the international community. She noted that updated figures on partner activities will be published shortly. Dr. Ola emphasized that prior coordination with the LRP team at area level (MoSA and MoIM), and with MoSA where required, remains necessary to facilitate approvals.

Dr. Ola further informed participants that elections of the National Council for Persons with Disabilities will take place on Sunday, 11 January 2026. She stressed the importance of these elections in strengthening the rights and participation of persons with disabilities and encouraged eligible voters to participate. She also noted that MoSA is working on the implementation of the National Disability Strategy between February and March 2026.

Follow-up on Action Points

Stephanie Laba then reviewed the pending action points on slide 4 of the presentation [here](#). The following updates were provided:

- Consolidation of planning assumptions and displacement projections based on Access Working Group scenarios is ongoing and nearing finalization.

- Guiding questions to support sector inputs to the Humanitarian Donor Working Group were completed. Positive feedback was received from donors, who welcomed direct engagement with sector coordinators.
- Sector IM colleagues were reminded to upload monthly data on post-2024 arrivals to ActivityInfo by the agreed deadlines, noting that late inputs cannot be reflected in published dashboards.
- Sector Terms of Reference (ToRs): While most sectors have submitted their Core Group and Working Group ToRs, several remain pending. Sectors were urged to submit outstanding ToRs by **14 January 2026**, ahead of the upcoming HCT meeting.

2. Annual Work Plan (AWP) 2026

Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)

Stephanie presented the purpose, objectives, and pillars of the ISCG Annual Work Plan for 2026, noting that the AWP has been shared with members and published [online](#).

Stephanie emphasized that the work plan is a collective effort involving ISCG and OCG co-chairs, sector coordination teams, IM colleagues, mainstreaming focal points, and technical working groups, including the AAWG and AWG. Participants were invited to review the AWP and share feedback or suggested revisions.

Action Points:

- ISCG members to provide inputs on the AWP.
- Sectors to develop their own Annual Work Plans aligned with ISCG priorities by **30 January 2026**.

3. End-of-Year Dashboard: Guidance & Timeline

Stephanie Laba, Inter-Agency Coordination Officer (UNHCR)

Stephanie outlined the purpose of the End-of-Year Sector Dashboards as a key accountability product to the Government, donors, and partners. She recalled recent efforts to streamline reporting requirements.

Key Points:

- End-of-year dashboards will include a narrative, logframe analysis, and a case study.
- The revised template has been simplified and shared with sectors.
- Sectors may begin drafting immediately, with data closure expected mid-January.

Indicative Timeline:

- Draft dashboards due: **30 January 2026**
- Red-line review by ISCG Co-Chairs and M&E Consultant: early February
- Finalization and publication: mid-February 2026

Sectors were encouraged to select case studies that reflect humanitarian and stabilization work, partnerships with local actors, and cross-cutting priorities. Support and examples from previous years will be made available upon request.

Action Point: Sector coordination Teams to revert with draft logframe and dashboard, Deadline: 30 January 2026.

4. Preparedness Planning

Khouloud Mahdi, Senior Liaison Officer (OCHA)

Khouloud provided an update on national preparedness planning and coordination with the Government of Lebanon. She noted that preparedness is a routine exercise and it continues to be discussed although with caution, as requested by the Prime Minister, to avoid public panic or market disruptions.

National Coordination Architecture:

- The Prime Minister has designated the **National Disaster Response Coordination Committee (NDRCC)**, led by the Secretary General of the High Defence Council, as the government body responsible for preparedness and emergency response.
- The NDRCC is supported by the DRM unit (with UNDP support) and is not yet formally activated.
- OCHA has been appointed as liaison for the Humanitarian Coordinator within the NDRCC.
- Governors will continue to lead response coordination at governorate level, in coordination with OCGs.

Sources of Emergency Funding: Khouloud recalled that emergency responses draw on multiple funding sources, including government budgets, LRP and international partner contributions, in-kind donations, NGOs/CSOs operating outside the LRP, and private sector or political actors. She emphasized that humanitarian partners remain accountable under the LRP framework and that non-LRP actors should coordinate with government authorities.

Contingency Stocks:

- Based on ActivityInfo reporting as of November, available contingency stocks were estimated at approximately USD 13 million against an estimated gap of USD 72 million.
- Sectors were asked to review and update contingency stock figures, cost gaps, kit descriptions, and unit coverage to improve analysis and preparedness planning.

Discussion: Participants raised questions and reflections on:

- The need to clarify sectoral responsibility for fuel provision, particularly for collective shelters, and lessons learned from 2024.
- The importance of managing expectations and agreeing on cross-sectoral approaches/packages for emergency kits.
- Inclusion of different population groups in collective shelters and the need for clarity on alternative shelter options.
- Coordination between national and sub-national structures, including roles of governors, municipalities, and DRM committees.
- If possible, follow ups with national authorities about humanitarian corridors in case of a new escalation
- Efforts to align coordination structures at subnational level i.e., between inter-agency/area-based OCGs and DRM sector committees

It was agreed that some technical issues (e.g. fuel, shelter typologies) would be followed up bilaterally and, where needed, elevated to HCT level.

Action Points:

Action	Responsible	Deadline
Review and update contingency stock figures, cost of gaps, kit descriptions, units, and population coverage.	Sector Coordinators (with IM support)	16 December
Share consolidated contingency stock breakdown per governorate with OCG Co-Chairs.	ISCG / OCHA	16 December
Use contingency stock data in preparedness discussions with Governors and DRM counterparts.	OCG Co-Chairs	ASAP
Conduct follow-up technical discussions on fuel provision in emergencies (incl. collective shelters, heating, and running costs) and determine if escalation to HCT is required.	ISCG Co-Chairs (with relevant sectors)	Before next HCT meeting
Advance work on cross-sectoral emergency kit compositions to support coordinated in-kind distributions.	ISCG / Sector Coordinators	Q1 2026
Continue engagement with Government counterparts on inclusivity of collective shelters and alternative shelter options, while developing contingency “Plan B” options.	ISCG Co-Chairs / Sectors	ASAP
Finalize and re-circulate revised preparedness planning assumptions reflecting sector and OCG inputs.	ISCG / OCHA	Q1 2026
Ensure preparedness discussions and actions remain low profile in line with Government guidance.	All partners	Ongoing

5. Cross-Sectoral Recommendations and Lessons Learned from Emergency Preparedness for Persons with Disabilities

Haya El Rawi, Disability Inclusion Officer (WFP)

Haya presented the work of the Emergency Taskforce for Persons with Disabilities, established in October 2024 in response to displacement caused by hostilities. The Taskforce brings together OPDs, UN agencies, NGOs, and INGOs and operates in line with Article 11 of the Convention on the Rights of Persons with Disabilities.

Key achievements included national workshops, a conference on inclusive emergency response, and contributions to the National Disability Strategy.

Key Recommendations:

- Ensure meaningful participation of persons with disabilities in key emergency response committees and OPDs across all emergency phases.
- Appoint sector focal points for disability inclusion and strengthen coordination with the Taskforce.
- Establish disability inclusion emergency cells within national and municipal structures.
- Ensure assessments, targeting, communication/feedback mechanisms and data systems are inclusive and disaggregated.
- Allocate dedicated budgets for accessibility and disability inclusion measures.

Sector-specific recommendations were also shared for Shelter, Protection, Food Security, Health, WASH, and Education sectors. The Shelter Sector welcomed the recommendations and the possibility to work jointly on an annex that can enhance disability considerations for shelter repairs, and the Protection sector highlighted the importance of cash for PwD to support survivors of sexual violence, learning from previous emergencies. Conflict sensitivity guidance documents currently being prepared by the Tensions Monitoring team will also ensure consultations with Disability Inclusion focal points.

Sector coordination teams are advised to contact Haya at haya.elrawi@wfp.org for any needed support.

6. AoB

Under AoB, the following points were highlighted based on the presentation slides:

- Sector Terms of Reference (ToRs): ISCG members were reminded that the final deadline for submission of outstanding Sector Core Group and Working Group ToRs is 14 January 2026, ahead of the upcoming HCT meeting.
- ISCG Annual Work Plan: Members were reminded that the ISCG Annual Work Plan for 2026 has been shared and published online. Sectors were encouraged to review the document and develop their respective sector-level Annual Work Plans, in alignment with ISCG priorities, by 30 January 2026.
- End-of-Year Dashboards: ISCG members were encouraged to adhere to the agreed timeline for submission of End-of-Year Sector Dashboards, including narratives, logframes, and case studies, to ensure timely review and publication.

Annex 1

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