

WASH Sector Working Group – Minutes of Meeting

Purpose of Meeting	WASH Sector meeting		
Meeting Location	UNHCR	Meeting Date	16 April 2013
Chair person	Pankaj Kumar Singh singhpa@unhcr.org	Meeting Time	13.00
Minutes Prepared by	David Adams dadams@unicef.org	Meeting Duration	2hr

Review of Last Meeting (27March2013)

Summary of action points:

- Capacity Assessment Report reviewed, awaiting completed document from RAT team.
- NLWE still to share mapping and data on network areas that might not cope with the water demand in the near future. This and other issues will be followed up at a field meeting in Tripoli next week.
- It has been confirmed that all existing members of Hygiene TWiG are still interested.
- Hygiene kit rationalisation: Feedback was received from brief rapid assessment by DRC of new arrivals and registered refugees as to what items can be removed.
- Guideline for assessments capturing recommendations of workshop has not been done yet.

RRP5

WASH sector RRP5 submitted 14April. 19 Agencies. \$119.5m + UNWRA \$2.3m, Still awaiting complete input from Government of Lebanon (cost will increase).

WASH Activities Matrix

Presentation of existing and proposed revised WAM template in order to capture sufficient 4W information at the same time minimising the time required for partners to fill in the data was made.

It was agreed to revisions proposed with some additional suggestions regarding disaggregation of data by sex and age. The number of columns has been reduced and reporting will be by Casa. There will be facility (e.g. separate sheet) for partners to put a check mark against each location/village they have WASH interventions.

Hygiene Promotion TWiG

The members that have confirmed they are still interested/involved: Christina (ACF), Hessen Sayah (CLMC), Sawsan (Mercy Corps), Simone Abou Jaoudeh or Silvia (CISP), Dr Nabil (Islamic Relief). Note also that Aye Aye Than (UNHCR Health) had also proposed to provide input. Oxfam expressed interest joining HP TWiG.

It was agreed that this TWiG will next meet on 24th April, 3pm at UNHCR conference room. It is expected that there will be an elected leader to organize the members and ensure they undertake the necessary work as well a plan/program for this.

Water TWiG

First draft reviewed by Coordination. Document now re-focused on country/response relevant information. Propose to meet within next week and present final draft by 24th April Sector Mtg. This final draft is to be shared with Sector for comments/input before finalising.

Sanitation TWiG

It is on track. Final draft shall be ready by 24th April Sector Mtg. This final draft is to be shared with Sector for comments/input before finalising.

Hygiene & Baby Kit

DRC rapid survey in North showed top 5 priority items and bottom 5 items. It is proposed based on this and from discussions in previous sector meeting in Tripoli that towels to be removed from the new-comer hygiene kits.

Partners to send unit rates of hygiene and baby kit items to lead/co-lead which will be shared with HP TWiG members. Propose rationalisation of not just Hygiene Kit but of all aspects of the response plan (e.g. cost/type of latrines). Proposed to include Unit Costs for common items in each TWiG.

AOB

- Water trucking: Emphasised that there should be mapping of needs and agencies who can respond; identifying the communities/areas in greatest need over summer.
- Scabies/lice: Reporting needed for the field. UNICEF WASH & Health have been meeting with various agencies, Govt & NGOs. Getting detailed and accurate information on locations and cases is difficult. Referral system needs to be made clear by Health authorities and agencies involved in Health.
- Emergency Response Fund (ERF): 3 submissions went to advisory board in Lebanon but none specifically dealing with WASH. Members reminded of the opportunity and to use it. It was noted that there are one or two submissions under preparation.
- ACF and CISP raised concerns over Syrian refugees becoming more aggressive and being armed in certain areas.
- Gulf States Funding Submission: No official news still.
- New Assessments (CISP, PU-AMI (health assessment) and WVI): CISP report to go to shelter end of month, ACF to send one re solid waste, WVI have submitted a multi-sector report – is on web portal.
- Inter-Agency Contingency plan: being worked on.

To Do List

Action	By who	By when	Comments
Follow up with NLWE sharing of mapping and data on network areas that might not cope with the water demand in the near future	Pankaj, David	Tue 23 rd April	
Prepare guideline for assessments capturing recommendations of workshop	Pankaj, David	Wed 24 th April	
Revise WAM template and share with Sector	Pankaj, David, Frederick	Mon 22 nd April	
Send IEC material to WASH Coordination (Pankaj & David)	All members	Mon 22 nd April	
Send Unit Costs of Hygiene Kits and individual items to WASH Coordination (Pankaj & David)	All members	Mon 22 nd April	
Share with WASH Coordination (Pankaj & David) and UNHCR field office information on Scabies/lice and issues such as lack of water and sanitation services in these areas (Urgent)	All	ASAP and as soon as new issues arise	
Water TWiG final draft document	Mathias	Wed 24 th April	
Sanitation TWiG final draft document	Hani	Wed 24 th April	
Review of IEC and Unit Cost information for Hygiene Promotion TWiG	HP TWiG members	Wed 24 th April	

Next Meeting:
When: 24th April 2013 (13:00 Hrs.)
Location: UNHCR Beirut