

CASH Working Group Syrian Refugee Response in Jordan

Meeting Location	UNHCR–Large Conference Room	Meeting Date	18.12.2013
Chairs	Volker Schimmel & Kate Washington	Meeting Time	13:00-14:30
Minutes Prepared by	Angeliki Panagoulia		
Purpose of Meeting	Outlook 2014 and coordination of winterization activities		

1.) Summary of action points

Number of action point or discussion	Action point	Focal Point / Organization
1.)	CWG Nov dashboard; last submissions by 19 th of Dec	Angeliki Panagoulia-UNHCR
2.)	Join letter for the Banks; feedback by NGOs by 20 th of Dec	Kate Holland-ACTED
3.)	Self-assessment exercise will be presented next month by DRC	Dalia Al-Awqati- DRC
4.)	Cash Strategy; ready for circulation in the beginning of Jan 2014.	Kate Washington- CARE
5.)	Winterization; regular feedback on the activities	Volker Schimmel-UNHCR /Angeliki Panagoulia-UNHCR

2.) Attachments and References

Documents	Location	Contact Person
Cash WG monthly dashboard (Nov 2013)		Volker Schimmel – UNHCR Angeliki Panagoulia – UNHCR
Cash Working Group (CWG) Standard for Project Submissions (Dec 2013)		Volker Schimmel – UNHCR Kate Washington – CARE
Joint letter to the banks draft		Kate Holland – ACTED
Project Proposal standards (HIP submissions)		Volker Schimmel – UNHCR
Winterization dashboard (8 Dec 2013)		Volker Schimmel – UNHCR

3.) Minutes

Item	Discussion
<p>RRP6 launch and update</p>	<p>RRP6 was successfully submitted to the donors.</p> <ul style="list-style-type: none"> ➔ Feedback very positive ➔ The appeal is available on the UNHCR website. Hard copies available upon request. ➔ January 2014 will be a critical month in order to convert the RRP6 planning documents into a monitoring and reporting tool
<p>Harmonization of vulnerability criteria</p>	<p>Development of vulnerability criteria for all sectors.</p> <ul style="list-style-type: none"> ➔ Previous discussions on vulnerability criteria are summarized in the document “Aid Effectiveness Project”, October 2013. ➔ Lynnette Larsen - project facilitator from ACAPS - is supporting the formulation of cross-sectoral set of harmonised criteria. A Steering Committee including NGOs and UN Agencies will be created in order to oversee and guide the process. ➔ The current concept note outlines work on two levels of operation: a) An inter-sectorial level to apply a set of inter-sector indicators that can capture the overall vulnerability of a family and (b) a sectorial level where a more detailed and issue-specific set of criteria are developed to determine the type of assistance to be offered. ➔ The objective is to develop a tool that will allow the humanitarian community in Jordan to collect the information and use them in the operations. Donors are expected to mandate the use of the tool. ➔ Lynette is going to present the procedure to each sector. Everyone will have the opportunity to share concerns and make questions. Information will be circulated in January. ➔ The INGO forum will determine representation of the INGOs. If there are questions or concerns regarding this particular process, partners are invited to consult with Alex Tyler (tyler@unhcr.org)
<p>HIP Proposal Standards</p>	<p>In a meeting earlier in December, a technical group drafted a set of standards to be used in submissions by partners under the HIP. The document will also be forwarded to ECHO focal points by the chairs of the CWG for reference. The draft, which was circulated in advance, was endorsed by the CWG with cosmetic edits.</p>
<p>Joint letter to the bank</p>	<p>A technical group met in early December and drafted a joint letter to the banks, which is effectively a broad expression of interest. The draft was endorsed by the CWG with minor edits. ACTED is ready to receive names of organizations who want to appear as co-signatory. NGOs who want to join should send their comments and logos to Kate Holland (kate.holland@acted.org) and to Angeliki Panagoulia (panagoul@unhcr.org).</p>

<p>Winterisation</p>	<p>Mapping of activities-Winterization dashboard</p> <ul style="list-style-type: none"> ➔ Winterization standards available on the portal and on the dashboard. ➔ The Dashboard shows the total number of registered refugees, the projected assistance (ActivityInfo) and the actual assistance provided (RAIS). ➔ In order to document implementation, all partners are asked to submit their interventions in a timely manner to RAIS. ➔ Accurate reporting of activities is necessary; all information should be uploaded under the ActivityInfo for Cash assistance and NFI. Corrections – any problems should be flagged to Angeliki Panagoulia (panagoul@unhcr.org) ➔ The module on RAIS serves primarily to prevent duplication. If partners face technical problems or if access to the module is needed, please contact Murad Al-Samhouri (alsamhou@unhcr.org), for any additional information or additional training please contact Angeliki Panagoulia (panagoul@unhcr.org) <p>Important Note: This is not a referral tool is up to the organisation to contact the sector chair or the organisation that provides the necessary assistance and coordinate</p>
<p>Informal Tented Settlements (ITS)</p>	<p>UNICEF has conducted an assessment on ITS in Mafraq, Balqa and Irbid.</p> <ul style="list-style-type: none"> ➔ Interesting for all sectors, cash needs have been included. ➔ There is an urgent need for winterisation. ➔ A Task force will be set up to deal with this issue. A meeting is planned for Thursday 19 December. NGOs that have contingency stocks or available assistance are asked to join the meeting.
<p>Adjournment</p>	<p>Meeting adjourned at 15:00pm</p> <ul style="list-style-type: none"> ➔ Next CASH meeting will take place on Monday Dec 6th, 2013 15:00 pm at UNHCR BO- large conference room 1st floor.