

Present:

UNHCR - Chair	IRD	DRC
UNFPA	NRC (ILCA)	IOM
UPP	FPSC	CARE Int.
CVT	USAID	UNICEF
Legal Aid	BPRM	Save the Children

Agenda:

- Presentation of the interagency emergency SOPs on CP and GBV
- Inter-sectorial referral mapping
- Presentation of the 16 Days of Activism plans and calendar
- Update/presentation on the RRP6
- AOB

Presentation of the interagency emergency SOPs on CP and GBV

A presentation was made on the SOPs by Save the Children secondee to UNHCR, Ms Amanda Melville (Amanda.melville@savethechildren.org; Melville@unhcr.org). The presentation was a brief overview of the SOPs and the tools contained within the package including referral pathways/forms, case management tools.

Three ToTs will take place over coming months with the next taking place 16-18 December. Regular training on the SOPs will also be conducted at the governorate level (Irbid, Mafraq, Zarqa). Any interested parties should contact Amanda on the details above if interested.

Other sectors will also be invited to attend the trainings starting with Health and Education partners. The Ministry of Health (MoH) will also be invited to take part.

 <p>ACTIONS</p>	<ul style="list-style-type: none"> - Amanda to circulate timeline / agenda for all trainings to PWG - UNHCR to share electronic copies of the SOPs including Arabic version.
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Inter-sectorial referral mapping (out-of-camp)

UNHCR in collaboration with other partners is initiating a cross-sectorial mapping of referral mechanisms. An initial meeting was held in Irbid and a subsequent one will take place over the next couple of weeks in the south (date and location TBD). A further expansion to other governorates will take place after that.

The idea, once the mapping has taken place, is to explore the best possible software and database to accommodate out-of-camp referrals in Jordan. UNHCR currently uses the Refugee Assistance Information System (RAIS) which, once freed from use as an emergency registration tool in Zaatari, could provide an effective platform. It is currently being used for cash and health referrals but could be expanded to other sectors as needs be.

Simultaneously, UNHCR is reviewing its own referral pathways and has created a list of focal points in UNHCR to be shared with partners. This will also be accompanied by a FAQ document which discusses processes within UNHCR but which goes above and beyond referral mechanisms.

 ACTIONS	<ul style="list-style-type: none">- UNHCR to send invitation for referral meeting in the south to interested partners.- UNHCR to inform of intended expansion of referral mapping exercise.
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Presentation of the 16 Days of Activism plans and calendar

The 16 days of activism run from 25th November – 10th December. In there is a busy calendar with 5-10 events happening per day and a total of 23 organisations involved. Many women’s CBOs and development actors are also taking part.

Bracelets, posters and calendars have been produced as promotion material and on 10th December there will be a Kite flying event. For any information on the 16 days of activism please contact Margarita Maglietti (maglietti@unfpa.org).

Update/presentation on the RRP6

A short presentation was given on the RRP6 and the latest figures as of 26/11. Protection has the second largest budget after food in the RRP6 with a total of 169,076,190 USD being requested for protection. This is a 43% increase from RRP5. The total requested amount for RRP6 is 1,200,650,591 USD

Objective 2, Output 4 in the protection chapter of RRP6, relating to livelihoods and self-reliance has been renamed. The new phrasing is as follows: “# wgbm participating in self-reliance activities, post-basic education, and accessing life skills training”.

A new reporting tool for the RRP process will be made available to partners by UNHCR in Activity Info.

The next dates to note in the RRP process are as follows:

- 5th December – monthly reports due on RRP5
- 10th December – last review of RRP6
- 15th December – launch of RRP6

 ACTIONS	<ul style="list-style-type: none">- All agencies requested to submit RRP5 reporting by 5th December at the latest. Protection was the last to submit for October. Timely submission kindly requested.- UNHCR to share information on new reporting tool in Activity Info.
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AOB

A presentation on the returns process will be given by UNHCR at the next meeting – as requested by PWG members.

The ToRs for the PWG will be revised over the coming week and will be circulated to the group for comments.

UNHCR has hired 4 UNVs as part of the coordination unit. 1 of the new staff (Majida Rasul - rasul@unhcr.org) will focus on the PWG, its sub-WGs and the Education WG. Additionally, Majida will be working on referrals project as well as drafting a workplan for PWG. The draft workplan will be an amalgamation of the RRP6 and the IA strategy which was drafted during the summer. PWG members will have a chance to feed in as soon as the draft is produced.

	<ul style="list-style-type: none">- UNHCR to circulate ToRs for comments- First draft work plan to be drafted by UNHCR and circulated to partners.
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The next meeting will take place on Wednesday 8 January from 11.30 – 13.30 at UNHCR Amman Office, Deir Ghbar.