

CMC Meeting Minutes

UNHCR Base Camp,
Date: 04/03/2014 - 14:00

Chair Kilian Kleinschmidt, UNHCR



Key messages:

All new activities in the camp **MUST** be approved and coordinated with: (a) the government (b) camp management. Camp management will approve requests supported by the relevant sector and if they are cost effective, focused, constructive and have the greatest possible impact. All activities in the camp have an effect on overall security, so it is imperative to go through the correct procedures before commencing any activity in the camp. Any organisation that does not respect this condition will have their permission to operate in the camp revoked by camp management.

Contact Sobia Oberg oberg@unhcr.org or Kilian Kleinschmidt kleinsch@unhcr.org

Actions:

Ref	Actions from previous meetings	Who	When	Done?
Emerging issue				
Security				
2/7	Incident reports should be completed for all incidents, and shared with UNHCR FSA	All	Ongoing	Ongoing
Camp Management				
06/08	Any meetings with refugees should now take place in the shared meeting area in the buffer zone. Pedestrian gate is open.	All	Ongoing	Ongoing
03/09	Agencies planning to have a regular physical presence in the compounds should express their interest to UNHCR camp management	Mohamed Jertila@unhcr.org	Ongoing	
03/09	Base Camp Management: Team Connect Contact details across Please Fill RFO in advance of any issues.	Azmi Alhasany Team Connect azmi@team-connect.co 0798021719		
10/09	Meeting rooms to be booked 48 hours in advance	Irene Omondi omondii@unhcr.org 0796324611		
29/10	Press Officer/ External Relations	Andy Needham Needham@unhcr.org 0798175813		
29/10	Mass Information Contact	Naserddine Touaibia touaibia@unhcr.org 0798611914		
03/12	All agencies planning to distribute any NFI item in the camp must get prior approval from camp management.	Sobia Oberg oberg@unhcr.org 0796324737		

The general security situation in the camp for the past week was relatively calm. No issues were recorded against caravan distribution during the reporting period. The verification process is ongoing in spite of many issues with RAIS that led to postponement of many families to new dates.

Camp Coordination:

Despite repeated reminders, still not all agencies are attending the CMC. Agencies not attending meetings have been identified and verbally notified.

A lot of initiatives around assessments and surveys are coming up that need coordination in terms of timing, approvals from sectors, camp management as well as SRCD.

At times, events have been initiated without informing security and camp management in time.

Agencies have been reminded at CMC that any new activity has to be approved at the sector working group level as well as by the camp management. Agencies are requested to complete the 3Ws for the camp activities. The relocation of refugees from extension areas in D5 & 6 to D8 is the main focus for field staff right now. Improvements in services in D8 are being made to encourage movement from areas where refugees should not have settled.

Caravans/Shelter: A total of 250 caravans were distributed to refugee households in the camp by UNHCR with the assistance of IRD, NRC and Police. 153 caravans were delivered by private donors through Rohamao distributors, while 61 came from Kuwait and 4 individuals donated directly to UNHCR. UNHCR through REACH is mapping total caravan needs.

Site Planning and Infrastructure: Discussions were held with SRCD to approve allocation of two new parking areas, one for all NGOs, and one for the SRCD. Standard planning sheets by district will be prepared. Construction of concrete wall at the backside of the reception area is ongoing. Electricity connections for UNHCR caravans at the IOM area are complete. Exterior fencing works on the east road have been completed for 90%. The relocation of refugees from extension areas in D5 & 6 to D8 has been a focus for field staff in the past week. Improvements in services in D8 are being made to encourage movement from areas where refugees should not have settled.

Food: March cycle started on 4th. 7 food items will be provided in kind for the last time. From the next cycle there will be no GFD and only 10 JOD per person. New arrivals package will continue. Bread distribution will continue.

Health: The OPV campaign for children aged less than five years started on 2nd March and will finish on 6th March. A total of 13,877 children have been immunized in Za'atari so far, with participation of 120 IRD community health workers, 30 IOM staff and with supervision provided by Ministry of Health, UNHCR and UNICEF personnel. The campaign consists of two stages, i.e a) 'house-to-house' campaign in each three districts per day followed by b) a 'mop-up' the next day of children in tents/caravans that were marked as having children who had not been vaccinated for whichever reason, e.g. unavailable on the first day. Children who were involved in the verification registration process were also included in the campaign, as OPV is provided at the immunization station in the verification area. The market roads, health clinics, child friendly spaces and IYCF caravans were also targeted as areas to include when vaccinating in order to ensure optimal coverage.

WASH: UNICEF are carrying out the works on the drainage line that is being used as a sewer to prevent further spillage of sewage into the Wadi: cleaning two manholes and the pipeline between the manholes on the southern pipeline and one manhole on the northern pipeline; replacing a cover on the upper manhole on the southern pipeline; repair the leakage through the gate; increasing the height of the gates (north- and south-side) up to 90 cm, to increase the reservoir capacity of the pipeline (currently set at c. 70 cm).

Physical Rollout of compounds: Eight administrative district compounds are ready. SRCD claims they are lacking in ability to provide security to these compounds which delays the rollout of the governance programme. It seems that the "additional 90 men announced by SRCD Za'atari have not been deployed.

Rollout of governance plan: Consultation with SRCD regarding the committee structure framework is ongoing. Efforts are being made to address their concerns in order to obtain formal approval to engage refugees in the committee structure.

During the district team meetings, partners discussed issues such as services in extension areas, cash for work, child labor, security concerns, vandalized facilities, WASH messaging, the Governance plan etc. In general turn out for the meeting is high and they are appreciated by partners. However, due to the lack of presence of more senior decision making staff in most meetings, it is difficult to resolve issues. UNHCR Field Officers are looking into ways of increasing the usefulness of this forum, particularly utilizing the relationship that the staff has with the refugees.

Protection:

17,755 are active and 2,452 individuals have been totally de-activated since the starting date. This makes so far 12.1% of verified de-activations. In addition to this, 2,183 have been so far inactivated as they did not show up after 10 days from the initial scheduled interview and their documents have been sent back to Raba. This brings the total cumulative de-activations to 22.9%.

Find below the updated list of trainings on the child protection and GBV SOPS. Please note that there are three different types of trainings planned for different actors:

1. Trainings for staff working in the **health** sector
2. Trainings for staff working in the **CP and GBV** sectors
3. Trainings for staff working in all **other** sectors

We would appreciate, when you send the nominations of your staff, that you indicate which training and their job description so that we can ensure they are enrolled in the training that it is the most appropriate for them. Places are limited to 30 participants per training, and will be accepted on first come basis.

1. SOP training for Health sector staff

Aim of the training: Strengthen understanding of staff working in the health sector in preventing and responding to GBV and child protection. The training will help participants to understand how to identify child protection and GBV cases, how to respond to these cases, how to refer cases and the role of the health sectors in preventing and responding to GBV and child protection issues.

Participants: This training is for staff working in the health sector.

Length of training: 2 days

Dates: See training calendar below

To apply: Please send the names and contract details of your staff that you would like to have trained to **Ibrahim Ismail** (Ibrahim.Ismail@savethechildren.org, 077 547 5850) with copy to Melanie Megevand (Melanie.Megevand@rescue.org) and Ane Atxutegi (aetxebarria@InternationalMedicalCorps.Org). Please indicate that you wish to nominate staff for **the health sector training**, the job description of each staff, which training location and date staff would like to participate in.

Geographical Area	Venue	Date	Training language
Irbid/Ramtha	IMC Office in Irbid	10-11 March	Translation: Arabic- English
Zaatari	Ibis hotel, Amman	12 – 13 March	Translation: Arabic- English
Mafrq	Ibis hotel, Amman	17 – 18 March	Translation: Arabic- English
Zarqa	Ibis hotel, Amman	19 – 20 March	Translation: Arabic- English
Amman and South	Ibis hotel, Amman	24 - 25 March	Translation: Arabic- English

2. SOP training for GBV and child protection actors

Aim of the training: Strengthen understanding of staff working in child protection and GBV in preventing and responding to GBV and child protection. The training will help participants to understand how to identify child protection and GBV cases, how to respond to these cases, how to provide services for and refer cases and prevention of child protection and GBV.

Participants: This training is for staff working in CP and GBV.

Length of training: 4 days

Dates: See training calendar below

To apply: Please send the names and contract details of your staff that you would like to have trained to **Ibrahim Ismail** (Ibrahim.Ismail@savethechildren.org, 077 547 5850) with copy to Amanda Melville (amanda.melville@savethechildren.org). Please indicate the job description of each staff, that they would like to attend the SOP training for **staff working in CP and GBV**, and which training location and date staff would like to participate in.

Geographical Area	Venue	Date	Lead Facilitation	Training language
Amman, South, Zarqa	Amman (location to be confirmed)	7-10 April	Save the Children	Translation: Arabic- English
North (Mafrq and Irbid), Zaatari	IRC office, Mafrq	14-17 April	IRC	Arabic

3. SOP training for other sectors (WASH, Education, Cash/NFI, Shelter, Camp management etc.)

Aim of the training: Strengthen understanding of staff working in non-protection sectors in preventing and responding to GBV. The training will help participants to understand how to identify child protection and GBV cases, how to respond to these cases, how to refer cases and the role of various sectors in preventing GBV and child protection issues.

Participants: This training is for staff working in sectors all sectors other than child protection or GBV.

Length of training: 2 days

Dates: See training calendar below

To apply: Please send the names and contract details of your staff that you would like to have trained to **Ibrahim Ismail** (Ibrahim.Ismail@savethechildren.org, 077 547 5850) with copy to Amanda Melville (amanda.melville@savethechildren.org). Please indicate that you would like to apply to “**SOP training for other sectors**” and which training location and date staff would like to participate in.

Staff working in:	Training dates	Training location	Training language
Mafrq (2 trainings)	7-8 and 9-10 April	IRC office Mafrq	Arabic
Amman trainings	9-10 March	Century Park	English- Arabic
South	12-13 March	Karak Al Mujib	Arabic
ECJ	To be confirmed	ECJ	
Zaatari	24-25 March or 31 March - 1 April	To be confirmed	Arabic
Zaatari	26-27 March or 2-3 April	To be confirmed	English

Next meeting will be on Tuesday 11 March 2014, at Za’atari Base Camp meeting room 4, at 14:00.