



# INTER AGENCY MEETING - Minutes – 4 April, 2014 – Beirut

<b>Meeting Location</b>	UNHCR- Leah Building	<b>Meeting Time</b>	10:00 A.M
<b>Chair person</b>	Mr. Jean Nicolas Beuze –Assistant Representative Coordination	<b>Meeting Duration</b>	1 hr.40 min.
<b>Minutes Prepared by</b>	Lara Techekirian -Inter-agency Coordination Associate		
<b>Purpose of Meeting</b>	<ol style="list-style-type: none"> <li>1. Registration Update</li> <li>2. Social cohesion/livelihoods</li> <li>3. RRP6 Mid-term review</li> <li>4. AOB</li> </ol>		

## Summary of discussions and action points

<b>1.</b>	<p><b>Registration Update by Rana Ksaifi- Registration Officer</b></p> <ul style="list-style-type: none"> <li>- Current situation: 1,001,543 registered and awaiting registration.</li> <li>- The average waiting period in all Lebanon is 20 days.</li> <li>-Registration of Syrians Not Registered <ul style="list-style-type: none"> <li>✓ The Inter-Agency referral form SOP was finalized and will be sent to all partners</li> <li>✓ “Business Card Registration Leaflet” presented during the meeting that can be used to inform refugees of where to go for registration and that services are free.</li> <li>✓ UNICEF is conducting a country wide Polio Campaign from April 10-15 covering all the ITS. A meeting took place between UNHCR and UNICEF whereby an agreement was made that UNICEF will collect information on persons not registered with UNHCR and wish to register. This information will be shared with UNHCR, as per the data sharing agreement, for follow-up on appointment issuing and registration.</li> <li>✓ An action plan was devised to involve refugee outreach volunteers (ROV) in disseminating of information on registration and collecting information on persons not registered with UNHCR</li> <li>✓ The Random Thematic Questionnaire focused on ‘Reasons for registration with UNHCR and information on unregistered population’.</li> </ul> </li> </ul>
<b>2.</b>	<p><b>Social cohesion/livelihoods by Bastien Revel -Peace and Development Officer, Afke Bootsman Programme and Coordination Specialist</b></p> <ul style="list-style-type: none"> <li>- Social cohesion Background <ul style="list-style-type: none"> <li>✓ Priority on both refugees and host community</li> </ul> </li> <li>- Main sources of tensions <ul style="list-style-type: none"> <li>✓ Economic pressure and competition over access to livelihoods;</li> <li>✓ Prejudices and stigmatization among and between communities;</li> <li>✓ Competition over access to services.</li> </ul> </li> <li>- Social cohesion and livelihoods in the response: <ul style="list-style-type: none"> <li>✓ Need to mainstream conflict sensitive programming</li> <li>✓ Need for targeted programmatic interventions</li> </ul> </li> <li>-Response Strategy: <ul style="list-style-type: none"> <li>- Social cohesion</li> </ul> </li> </ul>



	<ul style="list-style-type: none"> <li>✓ Bring actors together to mediate conflicts;</li> <li>✓ Train local and national change agents ( such as teachers, youth, local leaders...) to prevent the negative prejudices between communities;</li> <li>✓ Reinforce service provision through host CSPs ( community support projects) <ul style="list-style-type: none"> <li>- Livelihoods</li> </ul> </li> <li>✓ Create economic opportunities, Improve employability of individuals ;</li> <li>✓ Establish linkages with other sectors to create a multiplier effect;</li> <li>✓ Primary focus on women and vulnerable youth.</li> </ul> <p><b><u>Action Points:</u></b></p> <ul style="list-style-type: none"> <li>✓ Workshop on local conflict mechanisms / Vocational Skills Training.</li> <li>✓ Improve Activity Info Reporting among partners.</li> <li>✓ Finalizing recruitment of IM Manager for the sector.</li> <li>✓ RRP6 MTR.</li> </ul>
<b>3.</b>	<b>3. RRP6 Mid-term review by Anne Marie Kerrigan – Deriche- Senior Coordination Officer</b>
	<ul style="list-style-type: none"> <li>- Appealing agencies: <ul style="list-style-type: none"> <li>✓ submit financial submissions for activities funded bilaterally</li> <li>✓ Revisit target figures based on implementation rate January to June</li> <li>✓ Reconsider increasing appeal if no funding received</li> <li>✓ New partners only if need identified and capacity to implement</li> </ul> </li> <li>-Activity Info is the platform for financial submissions.</li> <li>-Pre Requirements – action by Sector Lead: <ul style="list-style-type: none"> <li>✓ Objectives &amp; Outputs list (same as RRP6)</li> <li>✓ Standard list of activities per Output (to be done by all sectors)</li> <li>✓ Standard Categories per activity (1,2,3) (to be done by all sectors)</li> </ul> </li> <li>- When all is approved, it will be visible to all donors</li> <li>- Training will be provided on how to do the submission</li> </ul>
<b>4.</b>	<b>AOB</b>
	<ul style="list-style-type: none"> <li>- “HelpAge International” informed that a short survey will be circulated as a self-evaluation tool to identify specific needs of persons with disabilities and understand how support can be provided to meet their needs.</li> <li>- A request was raised from a Lebanese NGO that UN agencies and INGOs should give at least one month’s notice to national NGOs if they are considering recruiting their staff.</li> </ul>

### Attachments

Document	Location
Presentations	I.A presentation : <a href="http://data.unhcr.org/syrianrefugees/download.php?id=5319">http://data.unhcr.org/syrianrefugees/download.php?id=5319</a> UNDP presentation : <a href="http://data.unhcr.org/syrianrefugees/download.php?id=5320">http://data.unhcr.org/syrianrefugees/download.php?id=5320</a>