

**CP and GBV Working Group Za'atari Level –  
New Operational Structure (Updated April 2014)**

Following unanimous decision and agreement amongst all GBV and CP working group members at the Za'atari level the Za'atari CP/GBV working group has been separated into two groups. One GBV working group and one CP working group have been established in the Za'atari. Effective starting date is April 19<sup>th</sup>, 2014.

Through one GBV and one CP working group, group members will improve access to GBV and CP specific issues. This will favor timely and effective identification and response to gaps in the CP and the GBV including more structured and in-depth discussions on group specific issues.

Coordination between the CP and GBV working group will remain essential to ensure that common issues can be adequately discussed and comprehensively addressed, and that access to timely and actionable information is maintained.

The CP and GBV working group will have two different TORs and work plans. SCI chairs the CP working group. IRC chairs the GBV working group in Za'atari. Possibility of co-chairing will be discussed internally by each group.

The CP working group and the GBV working group meeting will alternate on a bi-weekly basis. Meetings will continue on Thursday at the Za'atari Base Camp.

Member of one group can also be members of the other group. Membership of a group requires commitment engagement and active participation.

The CP and the GBV working groups are independent coordination bodies established to discuss issues specific to the Za'atari. The CP and the GBV working group will maintain coordination and information sharing with the Protection Working group in the Za'atari and the CP and GBV working groups at the National Level.

Coordination mechanisms will happen at three different levels:

**Coordination between the Za'atari CP and the Za'atari GBV working group:**

- a) *Joint CP and GBV meetings:* every fifth week the CP and the GBV working groups will have a joint meeting. The meeting will focus on issues specific to both groups;
- b) *Establishment of the focal point system:* The GBV-WG chair commits to act as focal point for all CP-WG meetings and the CP-WG chairs commits to act as focal point for all GBV-WG meetings. The groups will ensure one focal point will be present in all meetings.
- c) *Common mailing list:* a common mailing list will be used to ensure all interested parties have access to continuous information;
- d) *Updating docs on UNHCR portal:* The group commits to regularly update group documents on the UNHCR portal. This ensures interested parties have continuous access to information.

**Coordination between the CP and the GBV Working Group and the Protection Working group in Za'atari :**

- e) Establishment of a focal point system: the CP and GBV working group will elect a focal point to regularly attend the Protection Working group in the Za'atari;
- f) The working group chairs commit to regularly share protection, GBV and CP minutes and other documents with the group member;

g) A Protection Focal Point will be added to the CP-WG and the GBV- WG mailing list.

**Between the CP and GBV Working Groups in Za’atari and the CP and GBV working groups at the National Level (Amman)**

- a) The working group chairs commit to regularly share GBV and CP minutes and other documents from the national level with the group member;
- b) National level CP and GBV focal point will be added to the Za’atari CP-WG and the GBV- WG mailing list.
- c) Once every month the CP and GBV working group Chair at the Za’atari level will present working group discussions at the National Level;
- d) Once every month the CP and GBV working group Chairs in at the National level will be invited to present working group discussions at the Za’atari Level;

**END**