



CPIE Working Group



Beirut, UNHCR Lea, 2pm

11 June 2014



AGENDA

1. Review action points
2. Updates
 - Field
 - Sub-groups: CM TWG, PSS TF, Advocacy TF, Assessment, Mainstreaming
 - Other sectors
3. Workplan
4. Activity Info
 - May reporting
 - Indicators: revised guidance
 - AI viewing access and data-sharing tool
5. Introducing Case Management Practical Guidance
6. CPMS Presentation: Standard 15: Case Management
7. AOB
 - Dropbox
 - ROVs
 - INQAL
 - Kafa trainings update



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Review Action Points

Action Point	Status
Updates	
Coordinator to share logo with group members and field coordinators.	Shared with coordinators
Follow-up on creating versions with CPEI WG wording to be used stand alone.	Under way
Coordinator to report back on establishing contact with other coordination mechanisms for sharing of tools and products.	Links established w other coordinators
Coordinator to share field workplans as available.	
Contact information for HP TWG chair can be requested from Coordinator.	? None requested
Coordinator and IM to provide further guidance as available on cross-sector reporting into HP indicator.	To be shared in June with other guidance
Coordinator to share update from Cash WG; guidance documents on child protection and cash; and to call meeting.	Not done yet – proposed meeting w Cash WG
Members to gather information internally on their positions for cash.	
Organizations already doing cash to inform Coordinator.	UNRWA, others?
Core Group	
Coordinator to send email to establish group membership and structure.	Completed; all three new groups formed
Members to consider where experience, strengths, and resources best fit and identify which groups interested in joining and/or (co)chairing. Members to identify if interested in (co-)chairing.	Any new members wanting to join should inform Coordinator
Activity Info	
Members to email IM (along@unicef.org) and cc Coordinator with comments on the data sheet or suggestions for mapping/analysis.	None received
IM to add 'high-risk cases' and 'cases closed' disaggregations to Activity Info.	To be added for July
Coordinator to share revised AI reporting guidance document.	To be shared in June
Members to consider access rights internally and decide at next meeting.	Agenda item for 11 June
Presentation: Introducing CP MS	
Organizations still wanting to order hard copies of CP MS to inform Coordinator asap. Order to be placed by end of week.	Ordered and shipped. Coordinator will email on arrival for distribution.
Coordinator to send email for sign-up to rotate presentations on standards.	Table to be distributed.
RRP6 Mid-Year Review	
Members to review needs narrative and provide comments by end of day.	Submitted
Presentation: Introduction to MRM and CAAC programming in Lebanon	
Contact Carlos Bohorquez (cbohorquez@unicef.org) or Coordinator to join technical group.	
Coordinator to liaise with field working groups to ensure referral maps are updated.	Underway



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Updates : Field

- Tripoli
 - Workplan completed.
- Akkar
 - Rotating NGO co-chairs (4m).
 - New appointment of Juvenile Judge in Tripoli.
 - Assumed functions, but not meeting with CP actors until mid-June. Potential to delay determination of temporary care.



Updates : CPiE sub-groups

- **CP Needs Assessment**
 - Scale: national (with strong regional links)
 - Scope: all cohorts of children
 - Timeframe: By end of year (Oct/Nov 2014)
- Start with literature review and secondary data analysis
- ASK: all members to share all data and information from July 2013-present by 20 June 2014



Updates : CPiE sub-groups

- **Case Management TWG**
 - Practical Guidance endorsed by MoSA
 - Roll-out: workshops in June-July
 - MoJ/MoSA/MoI developing MOU: emergency procedures refer high-risk cases for judicial intervention
 - Alternative care: model being developed
 - MoSA-MoJ working on legal implications



Updates : CPiE sub-groups

- **PSS TF**
 - Continues under CPiEWG; link MHPSS TF (Health WG)
 - Main focus: develop tools and guidance per field needs
- **Advocacy TF**
 - Key messages for children, parents, communities
 - ASK: share all key message resources by 20 June 2014
- **Mainstreaming** - meeting after CPiEWG



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Workplan

- Review responsible parties as no core group.

Area	Task	Responsible	Start Date	End Date	Status	Notes	Date
Policy and Strategy	Develop a strategy for the 2014-2015 period	CM TWG	1/1/2014	31/12/2014	Completed		20/12/2014
	Develop a strategy for the 2015-2016 period	CM TWG	1/1/2015	31/12/2015	In Progress		15/05/2014
	Develop a strategy for the 2016-2017 period	CM TWG	1/1/2016	31/12/2016	Not Started		
	Develop a strategy for the 2017-2018 period	CM TWG	1/1/2017	31/12/2017	Not Started		
	Develop a strategy for the 2018-2019 period	CM TWG	1/1/2018	31/12/2018	Not Started		
	Develop a strategy for the 2019-2020 period	CM TWG	1/1/2019	31/12/2019	Not Started		
	Develop a strategy for the 2020-2021 period	CM TWG	1/1/2020	31/12/2020	Not Started		
	Develop a strategy for the 2021-2022 period	CM TWG	1/1/2021	31/12/2021	Not Started		
	Develop a strategy for the 2022-2023 period	CM TWG	1/1/2022	31/12/2022	Not Started		
	Develop a strategy for the 2023-2024 period	CM TWG	1/1/2023	31/12/2023	Not Started		
Develop a strategy for the 2024-2025 period	CM TWG	1/1/2024	31/12/2024	Not Started			
Monitoring and Evaluation	Develop a monitoring and evaluation framework	CM TWG	1/1/2014	31/12/2014	Completed		20/12/2014
	Develop a monitoring and evaluation framework	CM TWG	1/1/2015	31/12/2015	In Progress		15/05/2014
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AI: May preliminary results

- PSS children: 217,857 (Jan-May)
- PSS children: 38,911 (May only)

- PSS caregivers: 67,982 (Jan-May)
- PSS caregivers: 8,862 (May only)



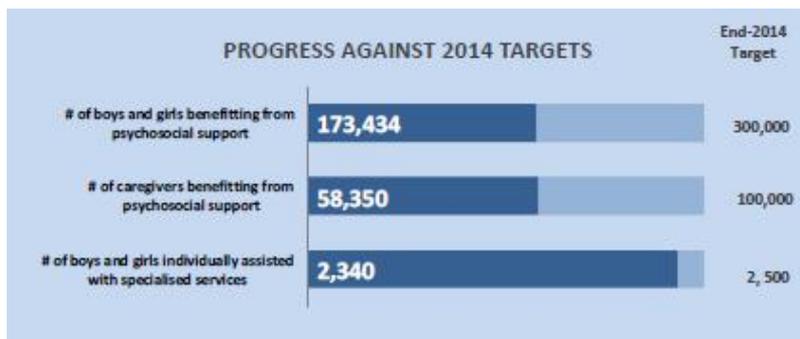
AI: May preliminary results

- Children individually assisted: 2,615 (Jan-May)
- Children individually assisted: 530 (May only)

- Service providers trained: 789 (Jan-May)
- Service providers trained: 171 (May only)



April dashboard figures



Source: Figures reported above reflect the information reported to Sector Coordinators by Partners participating in Working Groups



Indicators revised guidance

- Indicator 3: Individually assisted/CM
 - All cases reported – as of June or July?
 - Two new disaggregations:
 - High-risk cases
 - Cases closed
 - Definition of risk level per practical guidance (table attached)



AI: Viewing access

- Discussion to grant all viewing access of AI
 - **All** sectors, **all** organizations, **all** entries
 - Increased transparency?
 - NO editing abilities

- See excel file example



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Practical Guidance on Child Protection Case Management for the Emergency Response in Lebanon



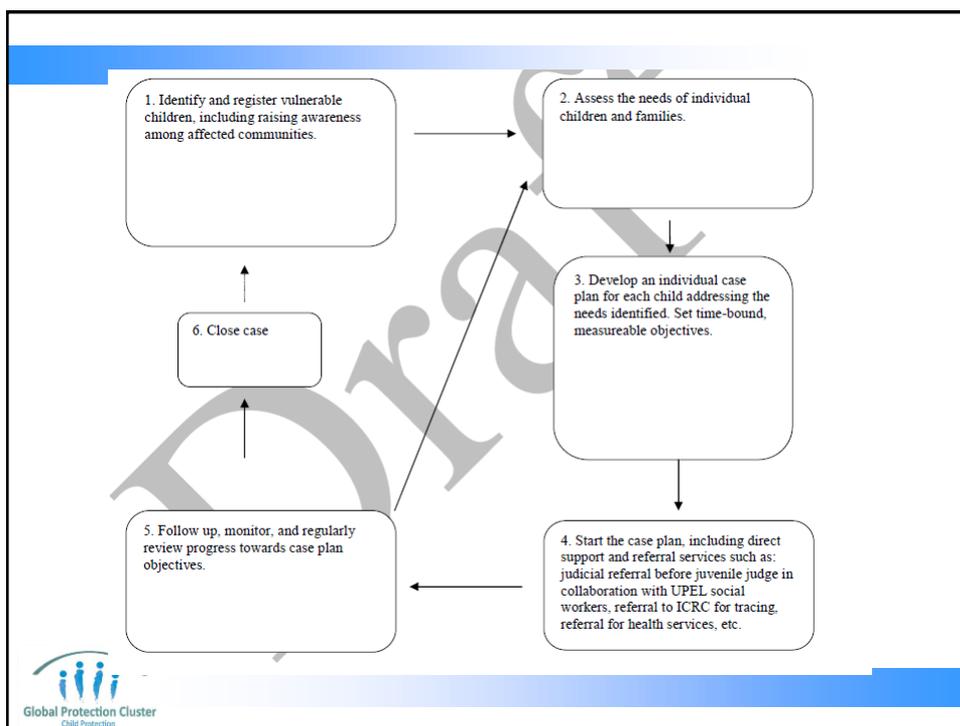
Practical Guidance Process and Background

- Developed through a participatory process with members of Technical Working Group on Case Management
- In line with the national SOPs on Child Protection Case Management and the legal frameworks of Lebanon
- Reflects best practice at a global level including the global guidelines on Child Protection Case Management being finalized by the global CPWG

Structure

Technical content to remain standard and regional contacts added at launching through CPiEWGs

- Definitions and Guiding Principles
- Internal Roles and Responsibilities
- Case Management Steps in Detail
- Inter-Agency Resolution Mechanism
- Annexes with Inter-Agency forms, Referral Pathways, Data Protection Protocols, Decree 8987, and Child Protection Policy for Service Providers



Inter-Agency Coordination and Response

- MoJ/ MoSA
 - legal protection and removal of children when in their best interests
- UNHCR:
 - involvement in long term decisions re long-term care, relocation or resettlement of refugee children
 - notification of unaccompanied minors who are refugees
 - registration of refugees



Inter-Agency Coordination and Response

- Case Conferences:
 - planned opportunities to review a single complex case at an inter-agency level with a structured agenda*
- Used especially in the following situations:
 - Long term care and durable solutions for separated & unaccompanied refugee children
 - Relocating refugee children within Lebanon
 - Possible separation of child from parents/ caregivers against their will
 - Imminent risk of death or attack
 - CAFAAG



Launching the Guidelines

- Workshops through the CPIEWGs with support from Coaching Program
 - Region specific details added at this point
- Peer to Peer Groups in all five regions
- Incorporate guidance into future trainings, forms and tools



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MINIMUM STANDARDS FOR
CHILD PROTECTION
 IN HUMANITARIAN ACTION



STANDARD 15: CASE MANAGEMENT

“Girls and boys with urgent protection needs are identified and receive culturally-appropriate information as well as an effective, multi-sectoral and child friendly response from relevant providers working in a coordinated and accountable manner.”



The case management standard is directly related to *Standard 5: Information Management*



Contexts where the case management standard is relevant:

- Emergencies where a government needs temporary support
- Longer-lasting emergencies and developing countries where a government is motivated to build strong social welfare structures (which include case management)
- Where there are case management needs but government has not shown an interest in supporting a child protection and social-welfare system



KEY ACTIONS: PREPAREDNESS

- **Assess and analyse** existing context and mechanisms that protect children, and build on them.
- **Map existing services** and analyse the capacity of existing organisations and other relevant actors to prevent and address child protection.
- **Support and build capacity of existing governmental or community-based structures** (informal and formal).
- **Plan human resources appropriately** (job descriptions, adequate # of staff with necessary skills, adequate supervision).
- **Build the capacity of other sectors.**



RESPONSE:

- **Strengthen systemic links** between the social-welfare, education, health, livelihoods, law-enforcement and judicial systems to make sure that children receive coordinated and multi-disciplinary support.
- **Develop a system to prioritise the most urgent cases** for immediate follow-up.
- **Ensure that multi-sectoral service capacity is in place** for managing cases.
- **Train and equip case workers** to ensure responses are child-appropriate, and provided in a transparent way, with age-appropriate information, suitable for the cultural context, provided to each child about their case.



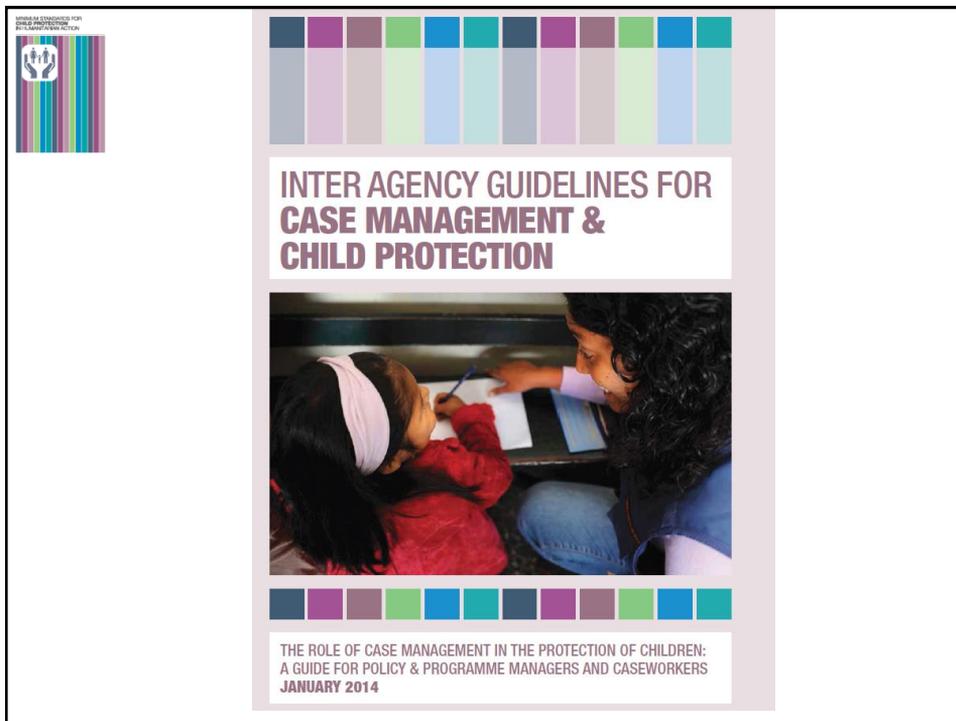
RESPONSE Continued:

- **Work closely with other sectors** to identify and refer girls and boys and families that may be particularly at risk.
- **Work closely with community-based child protection mechanisms** to identify and refer girls and boys and families that may be particularly at risk.
- **Ensure the case management process is known and understood** by all relevant organizations and actors.
- **Set up an exit strategy**—Agencies providing direct support to case management should transfer the responsibility for this to the statutory duty bearer as soon as is realistic.



MEASUREMENT

OUTCOME INDICATOR	OUTCOME TARGET
1. Existence of the case management system	Yes
2. Number of cases that were opened and closed within a three-month period	To be determined in country
ACTION INDICATOR	ACTION TARGET
3. Cases given to each caseworker are not more than 25	Yes
4. Case conferences are carried out at least every two weeks	Yes
5. Job descriptions and SOPs for case workers are in place, and 100% of case workers surveyed demonstrate full knowledge of these	Yes
6. Case workers receive regular training (once every two months) as well as supervision	Yes
7. A community-driven definition for child vulnerability is developed and agreed upon by different child protection actors	Yes
8. Percentage of care plans developed within two weeks of the assessment	90%
9. Percentage of cases that are being reviewed as least once a month after designing the care plan	90%



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AOB: Dropbox

- Simple way to share materials
- Access online or download for folder use
- Workplan: honour agreement for sharing/use?

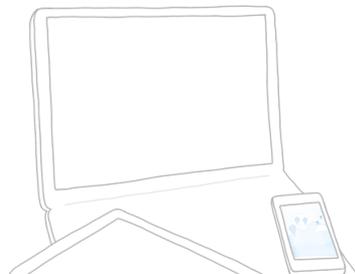


Dropbox: access

- www.dropbox.com



Download



Your stuff, anywhere

Sign up

or Sign in



Dropbox: Online view access

The screenshot shows the Dropbox web interface. At the top right, there are links for 'Upgrade account' and 'CPIEWG Lebanon'. Below the navigation menu, the main content area displays a list of items:

Name	Kind	Modified
CPIE Working Group - members	folder	--
CPIEWG IM	shared folder	--
Field Coordination	folder	--
Lebanon PSS Task Force	shared folder	--
National Coordination	folder	--
Getting Started.pdf	document	12/5/2014 1:52 PM



Dropbox: Folder access

- Download to use like other computer folders

The screenshot shows a Windows File Explorer window. The address bar indicates the path: 'Loyal Sarrouh > Dropbox > CPIEWG Lebanon'. The left sidebar shows the 'Dropbox' folder highlighted with a red circle. The main pane displays a list of folders within the Dropbox directory:

Name	Date modified	Type	Size
Assessments	06/05/2014 19:08	File folder	
Case Management TWG	06/05/2014 17:40	File folder	
Contingency Plan	07/05/2014 11:09	File folder	
Field CPIEWGs	06/05/2014 17:35	File folder	
Key Messages	06/05/2014 19:07	File folder	
Maps	06/05/2014 19:01	File folder	
Minutes of Meetings	06/05/2014 17:44	File folder	
PSS Task Force	02/09/2013 13:36	File folder	
Reference Docs	08/05/2014 09:29	File folder	
Referral services	06/05/2014 17:46	File folder	
Reports	06/05/2014 18:30	File folder	
ToR	06/05/2014 17:42	File folder	
Trainings	06/05/2014 18:12	File folder	
Workplan	06/05/2014 17:46	File folder	



AOB: INQAL

- 20 CPIE question for all Lebanon

Q: I just arrived from Syria and I need a place to stay, who can help me?

Type in answer here

<input type="checkbox"/>					
National	Akkar	North	Beirut ML	Bekaa	South
<input type="checkbox"/>					
Reg. Syr Refugees	Non Reg. Syrians	PRS	Host Community	Lebanese Returnees	