

## CP SWG Meeting minutes 28.10.14

### UNHCR - EMOPS Meeting Room

**Agencies present:** UNHCR, UNICEF, AVSI, CVT, SCI, DRC, FPSC, Handicap International, ICMC, IMC, Intersos, Jordan River Foundation, IRC, TdH-Lausanne, World Relief, NHF, CARE



#### Agenda:

1. Updates from working groups and task forces
2. BID presentation
3. 16 days of activism
4. ActivityInfo presentation
5. AOB

Agenda item	Discussion	Action point	Responsible Agency
Field update	<p><b>Zaatari camp:</b></p> <ul style="list-style-type: none"><li>• On October 23, UNHCR showed the PSEA video to members of SGBV working group. This was followed by discussions on setting up a complaints mechanism for agencies operating within the camp. A mapping exercise is also ongoing at the camp for agencies to provide contacts of their focal points who will be in charge of receiving and following up on complaints.</li><li>• Violence in schools in Zaatari has continued to be reported. Agencies are still collecting data so that they devise ways of how to take action.</li></ul>	<ul style="list-style-type: none"><li>• The PSEA video should also be played for CP sub working group members in Amman.</li></ul>	<ul style="list-style-type: none"><li>• Co-chairs</li></ul>

	<p>IMC is carrying out an analysis and receiving violence cases.</p> <ul style="list-style-type: none"> <li>• It has been reported by the community-based community members that regarding CP, the limited access of children to school is the main concern for the community; the overcrowded classes coupled with continuing reports of violence of teachers and pupils have been mentioned as major challenges to encourage return to schools after the summer break;</li> <li>• Agencies are working on a contingency plan for the winter season.</li> <li>• SCI introduced their new camp coordinator.</li> <li>• To ensure strengthening of CPC (Child protection Committee) the committees are under SCJ - to address some of the issues raised by parents such as teachers should have authority over students should be addressed by both parent and students. A new school is not expected in D7 until the new year as informed by UNICEF.</li> </ul> <p><b>Mafraq:</b> The next Mafraq coordination meeting (urban) will have an agenda on education. Active involvement of education actors at coordination at field level is encouraged.</p> <p><b>EJC:</b> Reports from the referral facility indicate that IMC's newly opened EJC is doing a great job in</p>	<ul style="list-style-type: none"> <li>• The task force will share the final draft with key case management agencies for final comments</li> </ul>	<ul style="list-style-type: none"> <li>• Task force/ co-chairs</li> </ul>
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	<p>response to SGBV related cases at the camp.</p> <p><b>UASC Task Force:</b> Meeting took place to consolidate and finalize SOP on unaccompanied and separated children. The document will be finalized by November.</p>		
<b>BID presentation</b>	<ul style="list-style-type: none"> <li>• UNHCR provided a presentation on Best Interest Determination (BID) and Assessment (BIA). Two trainings have so far been held for 90 UN agencies, NNGOs, INGO and government officials on BID in July and September. At the moment UNHCR is conducting capacity building for CP/SGBV staff in Amman and field (Azraq/Zaatari) on BID and by January next year, a BID panel will be set up for Irbid. They are also working on the SOP for BID as they wait for a formal approval from the government on Best Interest Assessment.</li> </ul>	<ul style="list-style-type: none"> <li>• UNHCR to follow up on the establishment of a BID panel in Irbid</li> </ul>	<ul style="list-style-type: none"> <li>• UNHCR</li> </ul>
<b>16 days of activism</b>	<ul style="list-style-type: none"> <li>• This year's theme is; "Together against SGBV and Early Marriage: Protecting, Preventing, Responding." A concept note and mapping template were sent out to all sector members to fill in their activities. It is from this that a joint schedule will be produced and shared. The same is being done at the field level.</li> <li>• Team is working on posters and messages which will be distributed to refugees and agencies.</li> </ul>	<ul style="list-style-type: none"> <li>• CP coordinators to collect information for CP agencies</li> <li>• Agencies should send back template with their activity details by October 31, 2014.</li> </ul>	<ul style="list-style-type: none"> <li>• CP coordinators</li> <li>• All agencies</li> </ul>
<b>ActivityInfo</b>	<ul style="list-style-type: none"> <li>• A short presentation was given on how to upload new submissions onto ActivityInfo.</li> </ul>		

	<p>Deadline for this is October 30, 2014. Agencies with questions on how to upload their information should contact Maya Logo (<a href="mailto:LOGO@unhcr.org">LOGO@unhcr.org</a> / 0795 985 461)</p>		
<b>AOB</b>	<ul style="list-style-type: none"> <li>• TdH is looking for Arabic trainers to help train their staff on "Keeping Children Safe Tool".</li> <li>• CFS mapping. Some agencies have not yet filled in some sections of the tool. Agencies who are not listed on the tool should contact co-chairs. UNHCR will work with UNICEF on CFS analysis. After this is done, UNICEF will come up with an action plan on how to move this forward.</li> </ul>	<ul style="list-style-type: none"> <li>• Agencies should continue filling the template and if they think some sections are too complex, they should let the co- chairs know.</li> </ul>	