



Jordan: Inter-Sector Working Group (ISWG) Meeting Minutes: 2nd NOVEMBER 2014

AGENDA

Review of last meeting action points

Update on 2015 Activityinfo results

- a) discussion on 3RP objectives
- b) 3RP narratives

ITS Operational Guidance

Financial Tracking Results (3rd Quarter)

AOB

REVIEW OF ACTION POINTS FROM 12th OCTOBER ISWG MEETING

Action	Responsible	Status
Sector chairs to send provisional objectives, outputs and indicators by 16th October.	Sector Chairs	Done
Activityinfo to go on-line by 20 th to 21 st October.	Sector Chairs	Done
Activityinfo Trainings on 19th and 20th October.	Inter – Sector Coordination	Done
Attendance of VAF workshop for sectors on the 19th October 2014.	Sector Chairs	Done
WFP to circulate Q&As and other communication guidance.	WFP	On-going

SUMMARY OF DISCUSSION

Update on 2015 Activityinfo Results

- a) Discussion on 3RP structure and data review

There is a challenge in aligning the JRP and the 3RP, given that the 3RP objectives, outputs and indicators are a different format from the JRP project sheets. In terms of sectors, an agreement was reached with UNDP that there will be the regular 7 refugee sectors, with an eighth Municipal Services sector on the resilience side. The latter will be led by UNDP.

UNDP will be calling a meeting on 3rd November, to discuss how agencies will structure and collect data on resilience related appeals.



A presentation was provided of the initial data collected into Activityinfo. Sector excel tables have also been shared with each sector chair, with partner appeal for RRP6, amount funded, and appeal for 3RP.

By Tuesday 4th Nov COB, sector chairs are to review the data entered on-line, contact partners, and make corrections in line with the 3RP criteria. The latter are in the Activityinfo Training manual.

After Tuesday COB, the data will be extracted from Activityinfo for both the JRP project sheets, where data is missing, and also for the sector resource matrices. UNICEF will identify which outputs qualify under the No Lost Generation (NLG) budget.

b) 3RP narratives

Considering that sector chairs have already written substantial texts for both the Needs Assessment and the JRP response plan, UNHCR will make an initial compilation of information into the 3RP narrative template. UNDP will then add resilience information from the same sources (JRP Needs Assessment/response plan). The draft will then be shared back with sector chairs for their review.

ITS Operational Guidance

A briefing was provided by the Informal Tented Settlements (ITS) Task Force. A paper with Operational Guidance on assistance in ITS was presented for review by Sector chairs.

Recent assessments by REACH/UNICEF and Home Visit data identified that;

- Most commonly cited governorates of Syrians across all informal settlements include 46% of those from Hama and 18% from Rural Damascus.
- The majority (59%) of settlements reported that the first households had arrived at the site during 2014.
- Al-Mafraq has the largest percentage of informal settlements at 64%, followed by Amman with 15%.
- 68% of settlement reported to contain between 1-10 households, and 10% containing between 20-70 households.
- 50.5% of assessed respondents said an organisation worked in their settlement with ACTED (30%) and UNHCR (28%) cited as the organisations working the settlement.
- A majority of settlements (62%) of respondents believed that no households had intentions to leave the settlement, only 33% reported that all households intended to leave.
- In settlements where at least some households were reported to be planning to move, a majority 94% were said to be on the move within less than 3 months and almost a third (29%) reported that households planned to move immediately.

The Snr Gender Advisor noted the importance of ensuring that gender and age considerations were reflected in assessment methodologies.

The Operational Guidance is to be reviewed by Sunday 16th November. Comments should be shared with Shane O'Brien obriens@unhcr.org

Sectors should also share with sector members, and hold discussions on assistance methodologies and minimum assistance packages that would be appropriate in ITS, for their sector. Sector discussions to be held by end November.



UNICEF noted that the number of unregistered, if growing, could have an impact on the applicability of the Vulnerability Assessment Framework (VAF). The Protection sector explained that, from initial assessments, the number of unregistered since the July 2014 SARD decision was relatively small.

In relation to ITS, several instances of misinformation from unknown entities and impersonating UNHCR messages were reported.

Financial Tracking 3rd Quarter.

A presentation of the financial status was made with 61% of the total budget being already funded.

A question was raised on the amount of funds currently blocked in projects pending MoPIC approval.

UNHCR will also circulate a document for comments that outlines the amount of assistance that has been provided to Jordanians, through the JRP. A standard criteria and approval mechanism between MoPIC and NGOs be established to help stream line the approval processes

AOB

Winterization

A winterization task force meeting will be held on Nov 3rd at 1530 in the EMOPS room. The body will be including all types of assistance, beyond just NFIs and CASH. The meeting will focus on the SOPs and winterisation module in RAIS.

WFP

Full voucher to the end of the year and no targeting will be done in November. WFP will wait for the VAF team to finish the criteria that will be used for targeting.

KEY ACTION POINTS: 2nd November

Action	Responsible	By When
Review of Activityinfo data by sector chairs.	Sector Chairs	Tues 4 th Nov COB
ITS guidance submitted to Sectors for review and comments.	Sectors Chairs	By Sun 16 th Nov
Sectors to hold ITS discussion in sector meetings on minimum standards / appropriate activities	Sectors Chairs	By end Nov
UNHCR to circulate and Sector chairs to review the RRP6 support to Jordanians document.	Inter-Sector Coordination	Immediate
Sector chairs should attend or send representatives to the Winterization Meeting	Sectors Chairs	Mon 3 rd Nov



ATTENDANCE: 2nd November, at UNHCR Khelda, Amman, Jordan.

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