

Sector Gender Focal Point Network Meeting

Date: April 7th, 2016

Time: 10h to 12h

Venue: UNICEF Jordan office

MINUTES

1. Review of action points from 10th March meeting

- a. **Health:** technical support requested from the Health Sector Coordinator to conduct a comprehensive gender analysis and training in applying the gender marker. **UPDATE:** Senior GenCap Advisor, Elsa and Ruba are already coordinating the support required and will produce an action plan and assessment report.
- b. **Protection:** technical support requested to develop/update gender sensitive indicators for the 2016 WP, and to review the current methodology to upload information to Activity Info in order to be friendly for gender analysis. **UPDATE:** Pending
- c. **Basic Needs:** technical support requested to review the Common Cash Facility SOPs and ensure gender mainstreaming. **UPDATE:** pending to be coordinated with Senior GenCap Advisor
- d. **Education:** technical support requested to review the Gender Integration Sector Plan and elaborate an implementation plan. **UPDATE:** Sector FPs had a meeting with Senior GenCap Advisor to coordinate the required support.
- e. **WASH:** technical support requested to implement gender-sensitive activities. **UPDATE:** The Senior GenCap Adviser to support in the development of the Gender Analysis Framework

2. Update on the Gender Equality In Humanitarian Action Training (GEHA)

- a. Proposed change of GEHA training dates (due to finalization of IASC Gender & Age Marker): the network approved to change the dates to 15th – 17th May 2016.
- b. Presentation of concept note & fundraising
 - i. Review of the Concept Note (attached). The network provided the following feedback:

1. Organize the training objectives in three blocks: first a technical skills/knowledge part (including cultural sensitivity, gender and human rights, LGBTI (how to address it, international standards, cultural and legal framework) engaging men and boys, gender inequality, discrimination and violence, gender justice, etc.), second a gender-sensitive programming part (gender analysis, gender planning and gender-responsive monitoring and evaluation (M&E, including elaboration of gender sensitive indicators) and reporting), and third a comprehensive exercise to apply the above mentioned skills/knowledge acquired, ensuring involving examples from all sectors. Keep the spirit of the training as a practical learning process: use real examples from our sectors allocate enough time to do the exercises, relate the tools presented with the ones actually used in the Jordanian response (Gender Marker, OCHA proposal formats, etc).
Action Point: Senior GenCap Adviser to adjust the concept note and elaborate a training schedule.
2. It is proposed that FPs become facilitators for some of the GEHA training presentations.
Action Point: Senior GenCap Advisor to identify and propose candidates. FPs can nominate themselves if interested in specific issues.
3. Considering that government representatives are not likely to actively engage in training colleagues and mainstreaming gender in the humanitarian response in Jordan, it was proposed to keep 35 participants but to restrict the participation to humanitarian actors working in the Sector WGs, encouraging sectors to nominate new FPs who could ensure continuity of the SGFPN's work in the future.
4. The SGBV component of the proposed training concept note needs to be reviewed with the SGBV SWG and coordinated with their work plan to avoid duplication with their scheduled training activities. **Action Point:** Senior GenCap Adviser to discuss with SGBV SWG co-leads.
5. UNHCR and UN Women expressed budgetary restraints to fund a training that includes accommodation expenses (residential costs). It was suggested that the training is carried out in a hotel in Amman with which the agencies may already have agreements for 2016. **Action Point:** Senior GenCap Adviser will adjust the budget according to funds available.

3. Proposal to produce Gender Advocacy messages within all sectors

- a. SGFPs have the responsibility of integrating gender analysis in the context analysis of every sector, but it has proven to be a challenge due to the need to review and adapt the tools used to collect and report information including gender sensitive indicators and statistics available through ActivityInfo. A proposal was presented for the FPs to identify two key gender-sensitive messages per sector related to challenges and discuss them within their sector. These messages will be used in communication efforts (not so much for advocacy).
- b. UN Women proposes to bring a consultant to build capacity on information management and analysis and to improve to ensure the information available enables the SGFPN to produce gender-sensitive analysis.
- c. The SGFPN proposes to develop bilateral meetings between the Senior GenCap Advisor and the sector members (gender focal point + M&E staff + sector leads) during the week between 9th-14th May, to conduct that analysis and identify gaps. The results of this assessment will be useful during the GEHA training communications component. **Action Point:** FPs to coordinate with Senior GenCap Advisor and schedule their dates.
- d. **Action Point:** During the next SGFPN meeting, the FPs will agree in which documents/information are required during that bilateral workshop with Senior GenCap Advisor.

4. Presentation of final work plan 2016

Reminder of the results and activities that we engaged to implement and achieve during 2016.

5. Updates by sector

- a. **Education:** No update
- b. **Basic Needs:** Work on SOPs is ongoing. Requests technical support before OCHA's next call for proposals (**Action Point:** Zaid to coordinate with Senior GenCap Advisor).
- c. **WASH:** No update
- d. **Health:** Gender analysis of the provision of services to be conducted. **Gender Marker training to be conducted next meeting (please confirm Simon?). Action Point?**
- e. **Livelihoods:** Request sector lead to appoint a FP (**Action Point:** Yukiko to contact sector lead).

- f. **Child Protection:** GM training conducted for the sector. Request to conduct additional trainings. **Action Point:** Emma to coordinate with sector leads to schedule it.
- g. **Protection:** New co-chair NRC. Discussion on protection issues.
- h. **Food Security:** Caritas was recently appointed as FP, so no updates yet.
- i. **SGBV:** the WG needs to appoint a new/additional FP (**Action Point:** Katia to raise this point at the SGBV SWG meeting at the end of April).
- j. **Update by UN Women:** Female home employment analysis. Analysis of inclusion of women in Jordanian economy.
- k. **Update from Senior GenCap Advisor:** Simon Opolot updated the meeting on his trip to New York in which he presented on:
 - The Syrian Refugee Crisis and the Need for Gender Mainstreaming in Humanitarian Action.
 - Humanitarian Response Arrangements and Opportunities for Gender Mainstreaming.
 - Difference Made Through Gender Mainstreaming.
 - Lessons Learned so far.

6. AoB

- a. Farewell and best wishes to Emma HORTON (Child Protection Focal Point).
- b. Welcome to new members: Beliza representing Caritas/FS and Nancy representing Oxfam/WASH.
- c. Senior GenCap Advisor: contract extended until November 2016.
- d. Gender Marker refresher training before OCHA appeal (**Action Point:** Senior GenCap Advisor to propose date and content)
- e. Update focal points list (**Action Point:** Yukiko will contact the sectors whose FPs are not attending/not nominated in order to complete the network).
- f. Next meeting: **Thursday, 5 May from 11:30 to 13:30 at UNHCR** (as requested by Livelihoods/Shelter WG)