



**Inter-Agency
Coordination**
Lebanon

Inter-agency Coordination

IMWG Monthly Coordination Meeting

Venue: UNHCR Beirut - Lea Building – 1st Floor Conference Room

Wednesday 24 February, 2016

10:00 to 12:00

Agenda

1. Activity Info 2016 update:
 - Comparison with 2015 / what has changed
 - 2016 support Package
2. Assessments:
 - What's new on the assessment registry?
 - Update on the UNICEF Household assessment
 - Rapid Needs Assessment - the full package
3. RAIS update:
 - RAIS reports for Activity Info
 - Targeting using RAIS
4. 251 most vulnerable cadastral
5. Update on Informal Settlement Mapping in 2016 (the IAMP project)
6. AoB



DRAFT IMWG Meeting Minutes			
Name	Information Management Working Group	Meeting Date	24/02/2016
Meeting Location	UNHCR Lea Building 1 st Floor	Meeting Time	10:00 A.M
Chair person	Jad Ghosn, Information Management Officer Wali Ahadi, Information Management Officer	Meeting Duration	1:30 hours
Minutes Prepared by	Megan Walden (Associate Information Management Officer I.A. / UNHCR)		

Activity Info 2016 update: (Aung Thu Win)

- New 2016 ActivityInfo databases have been created, named “LCRP-2016-R Sector”, and 2015 Databases have been locked.
- There are overall 32% fewer ActivityInfo indicators in 2016. Disaggregations have been reduced, and fewer indicators require site-level reporting.
- The ActivityInfo support package, sector logframes, list of all ActivityInfo sites, and other IM tools are available through the Information Management toolbox
(<https://www.dropbox.com/sh/4wqtdgihu566i9m/AABZcfPATVWNsmf6xMkLqUAWa?dl=0#>)
- Organizations that would like ‘manage user’ permissions for their database should consult their sector coordinators.
- Data will be locked by the start of the next reporting cycle in order to reduce errors and late revisions. Please make all corrections by the 15th of every month.
- Request: Is it possible to report at the site/municipality level in AI for sectors that require a higher level of geographic reporting?
- A: RAIS can be used to generate more specific reports.
- A new reports system for ActivityInfo will be released in one week, which should be faster and crash less frequently.

Assessments:

- What's new on the assessment registry?
- Update on the UNICEF Household assessment
- Rapid Needs Assessment - the full package



- The assessment registry is located at data.unhcr.org (<http://data.unhcr.org/syrianrefugees/download.php?id=10299>).
- The assessment registry does not currently include all assessment. If planning or completing an assessment, please add it to the registry to reduce duplication. Once completed, share the link with Jad Ghosn ghosn@unhcr.org.
- To register an assessment, visit (<https://docs.google.com/forms/d/1iHQ4efiS0ZphniRvg551I7ly9MvT9fP2N6pQRs6NMhA/viewform?c=0&w=1>).

Recently added assessments:

Partner	Sector	Evaluation
ACTED	WASH/Shelter	BML WASH/Shelter Evaluation
ACTED	WASH/Shelter/Protection	Tripoli WASH/Shelter and Protection Needs Assessments
FAO	Food Security	Agriculture labor market assessment
FAO	Child Protection, Food Security	Child labor in agriculture in bekaa region
British Council	Education	Impact of EU funded education project
AVSI	Food Security, Livelihoods, Social Stability, Basic Assistance, Education	Analysis of the situation in the Marjayoun ITSs

UNICEF Assessment

- UNICEF household assessment has completed the data collection process, with 20,000 households nationwide. The survey includes Syrians, Palestinians, and Lebanese. The assessment is multi-sectoral, but primarily focused on women and children. Analysis will begin shortly, and the final product to be launched in May.

Rapid Needs Assessment (see presentation).

- The RNA is an interagency tool used to provide an overview of immediate needs in the event of 2 significant events: 1) a significant influx of new refugees, 2) conflict
- How: secondary data analysis and coordinated community-level assessment (primary data collection)
- Coordination structure feeds into the existing coordination structure at field level (IA and sector working group)



- RNA timeline and coordination- RNA response and operational decisions are driven by the field, with support from the central level.
- Rapid Assessment Core Groups (RACGs) have been created in all field levels. 390 staff from 65 agencies have been trained on the questionnaires. IA is trying to create a large pool of trained staff and is interested to train more partners. Participating in RNA training does not commit staff to the RNA response. Trainings are both in Arabic and English.
- Contingency: The contingency stock ActivityInfo database is currently being adapted to include other resources available in the event of a RNA (e.g. phones, staff). Please keep your stocks updated. A guide to the contingency stocks is available on the IM Dropbox.
https://www.dropbox.com/sh/m1d3xjsnw8tsl2h/AABabDRHs7lqN_5h8o3WhP4ea?dl=0

7. RAIS update (see presentation):

- RAIS reports for Activity Info: A new “Activity Info” report menu has been added to RAIS. It now includes a Basic assistance AI report which generates a summary of households visited, assisted per district, in a format similar to activity Info.
- Sectors are evaluating how to use the household questionnaire hosted RAIS as a tool for targeting:
 - Shelter sector is using HH data to target those who are both shelter and economically vulnerable to receive shelter assistance
 - Basic Assistance is using the HH data to target economically vulnerable families with cash assistance
- So far, 139,000 households profiled, with 9,000 surveys completed on average every month
- Multipurpose cash assistance is provided to ~35,000 families per month (175 \$/family) (not including winter assistance).
- Winter progress: UNICEF winter assistance (40\$/child) has been uploaded into RAIS

8. 251 most vulnerable cadastral (<http://data.unhcr.org/syrianrefugees/download.php?id=8698>)

- The 251 cadasters map was created in 2012 and is updated yearly. It is a critical tool for planning and programming. The map should be updated for 2016. The multi-deprivation index is used, along with population figures for PRS, PRL, and Syrians. A significant challenge has been the lack of information about vulnerable Lebanese (2004 data used).
- Call for statisticians who are willing to assist in update. Any volunteers should contact Wali at ahadia@un.org.



9. Update on Informal Settlement Mapping in 2016 (the IAMP project) (presentation attached)
- Medair will be working to nationalize IAMP, acting as the primary liason with donors and working with partners across the project to improve data collection.
 - 2015 vs. 2016: 2,622 vs. 5,134 (active and nonactive)
 - Increase in the number of active sites (4+ tents)- refugees are increasingly moving into sites with fewer than 4 tents
 - Data sweeps will be completed every two months, with the latest sweep to be completed in March.
 - Additional indicators will be added throughout the year, which will be an opportunity for additional information to be collected in IS.
 - The list of all IS is available on the databox here:
<https://www.dropbox.com/sh/x5wuwcrybd68dti/AACg8Bl6HqOs-jiH6KJaT5hUa?dl=0>
 - Data to be released this week (nationwide coverage), including data on key WASH indicators.
 - If an informal settlement does not have a P-code, refer through mapping p-code referral form
https://www.dropbox.com/s/680siszrqhnm7/Annex%20M_Missing%20Pcode%20Referral%20Form%2020150526.xlsx?dl=0 , and Medair will contact mapping partners.
 - If a settlement has a p-code, but it is not in Activity Info, contact Maroun Sader at SADER@unhcr.org.