



**Inter-Agency
Coordination**
Lebanon

Minutes of INTER-SECTORAL MEETING Beirut, 17 April 2015

Meeting Location	MoSA-7 th floor conference room	Meeting Time	12:00 P.M
Chair person	Aimee Karam – MoSA	Meeting Duration	3 h
Co-Chair person	Kerstin Karlstrom Senior Inter-Agency Coordinator Afke Bootsman – Inter-Sector Coordinator UNDP		
Minutes Prepared by	Lara Techekirian – Coordination Associate UNHCR		
Purpose of Meeting	<ol style="list-style-type: none">1. Challenges/bottlenecks encountered/feedback from the field and cross sectoral opportunities/strategies taken forward per sector2. Update from HCT:3. Inter-Agency IM products4. Contingency planning: status update and next steps5. AOB		

Summary of discussions and action points

1.	Challenges/bottlenecks encountered
	<ul style="list-style-type: none">○ A separate summary of the sectoral and cohort updates will be distributed .
2.	Update from HCT:
2.	HCT updates: <ul style="list-style-type: none">▪ A short summary of the key issues and pledges announced during the Kuwait3 Conference was shared with IS membership by email▪ The HAP workshop is planned for 28 April and all IS members are



	<p>expected to participate.</p> <ul style="list-style-type: none"> ▪ The LCRP coordination review is still ongoing. It is expected that a workshop will take place late April. ▪ Financial tracking of the LCRP is taking place through the OCHA based FTS. In addition, the inter-sector coordination mechanism has requested all LCRP partners for the status of funding received per 31. March 2015. The reconciliation of both instruments is work in progress.
3.	Inter-Agency IM products
	<ul style="list-style-type: none"> ▪ IM handout was shared which describes the approval process of IA IM products/tools and a list of all those products/tools. <ul style="list-style-type: none"> ○ ACTION: IS members have been invited to share comments/inputs on the handout. ▪ ACTION: The new IA vulnerability map and the one page interpretation will be shared with IS members.
4.	Contingency planning: status update and next steps
5.	<ul style="list-style-type: none"> ▪ The latest Refugee contingency plan was presented. (!! It is not the final document) ▪ Other CPs in Lebanon (HCT, UNRWA, UNIFIL, GoL) ▪ Propositions to the related issue: <ul style="list-style-type: none"> ○ Implementation of a Workshop regrouping actors of the different Contingency plans. This Workshop should determine and clarify how the response is going to be in the details ○ Implementation of a Workshop on the line of the government. ▪ Revision process needed : <ul style="list-style-type: none"> ○ A briefing of scenarios is needed ○ A briefing on the transition between HCT and Refugee Contingency plan ○ To define what is happening within the government's disaster preparedness planning process. <p>Any Other Business:</p> <ul style="list-style-type: none"> - The dates for the next IA and IS meetings will be confirmed asap (Friday 1 May is a public holiday.)



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	- All sector leads have been asked during the meeting to write down on large flip-chart papers which field meetings they have attended in the past month and whether a meeting with field sector leads has taken place.
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Topics for further discussion:

- How is the reduction of the food vouchers for refugees impacting on other sectors?
- There are currently multiple definitions for the concept of 'Household'. Need for discussion to understand the different definitions.
- How/what is the process to combine survey results? Who is doing this? Some contradiction in surveys is being observed. Those need to be identified and discussed in the IS meetings on how to address those.

Attachments

Document	Location
IS Presentation	http://data.unhcr.org/syrianrefugees/admin/download.php?id=8709