



Standard Operational Procedures (SOPs)

Accommodation/Relocation Scheme Database and weekly report

<http://www.unhcr.gr/accomodation/database>

What is the Accommodation/Relocation project?

At the EU Leaders' Summit on 25 October 2015, UNHCR committed to establish 20,000 accommodation places and to support the Government of Greece's efforts to increase their reception capacity for asylum-seekers by 30,000, yielding to a total of 50,000 reception places. UNHCR is actively supporting the Greek Government through site planning, shelter, Water, Sanitation and Hygiene (WASH) activities amongst others in the more than thirty sites throughout the country.

The UNHCR Relocation project, funded by the European Commission, aims for the gradual creation of 20,000 reception places in Greece for a) relocation candidates to other EU Member States and b) other people seeking asylum in Greece, prioritizing the most vulnerable. These reception places are being made available through various types of accommodation, including apartments, hotels, placement with host families and relocation sites.

What is Accommodation/Relocation Database?

It is a web-based database for information management which allows users to:

1. Enter data
2. Set targets
3. Analyse and report
4. Visualize data in map

Main Objective

Monitoring the Accommodation/Relocation Scheme, validating and reporting

Purpose

1. Collect information regarding current places, occupied places, vacant places, targets on a weekly basis, beneficiaries
2. Reduce duplication and monitor data entry
3. Show in a map the location of the reception places
4. Produce data analysis and reports

Information Captured

1. Type of accommodation for example apartments, hotels, host families and relocation sites
2. Location of accommodation including area, location, city and post address
3. Latest numbers including current, occupied and vacant places, as well as cumulative of beneficiaries, asylum seekers and relocation candidates
4. Layered access

UNHCR Greece

| Source of data: [UNHCR Accommodation/Relocation Database](#) | [Email]: GREATIMGREECE@unhcr.org
| [Web Address]: <http://data.unhcr.org/mediterranean/country.php?id=83>

Weekly Report:

A weekly report that presents the information contained in the database is published. The report indicates the following information:

- Total number of places current (occupied and vacant)
- Total number of places in apartments
- Total number of places in host families
- Total number of places in hotels/buildings
- Total number of places in relocation sites (Lagadikia)
- Total number of places for unaccompanied children

Definitions:

Places: A place includes one bed, meals/food and complementary services.

Occupied/vacant places: the report captures the data as of the reporting date. Vacant places are on an average within 24 hours. A place may appear as vacant in that given time as they are in process of being occupied.

Publication:

The report is public and available at UNHCR Webportal every Tuesday:

<http://data.unhcr.org/mediterranean/country.php?id=83>