

MEETING MINUTES

National Sector Working Group:	Site Management Support (SMS)
Date:	16 June 2016
Venue:	DRC Office (Athens)
Chair:	Jacqueline Julca (Acting National SMS SWG Coordinator) / Francesco Rancati (National SMS SWG Co-Coordinator)
Participants:	
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Agenda:

1. Review of action points from previous meetings
2. Review of the SMS SWG Reporting Format for focal points and discussion on reporting system
3. Triggers for SMS intervention and SMS Minimum Standards
4. Development of an integrated urban shelter strategy (Shelter SWG Coordinator)
5. Request for in-kind support from the authorities
6. AOB

1. Review of action points from previous meetings

- *Knut/Francesco to circulate endorsed list of standard indicators to SWG members and submit to UNHCR IM → Done.*
- *Knut/Francesco to liaise with UNHCR and ask for guidance/clarification about Contingency Plan development process → Pending. It will be raised at Friday's ISWG meeting (17 June)*
- *Knut to share pre-registration schedule for the entire country with SWG members → Done. UNHCR informed that pre-registration schedule will not be shared externally to avoid information reaches refugees and trigger population movements between sites.*
- *Knut to put Salvation Army in touch with UNHCR pre-registration team regarding support needed by GAS/UNHCR for pre-registration for Athens urban refugees.*
- *UNHCR to follow up on Malakasa curfew with MoMP → Done. Curfew has not been confirmed from any other actor. It seems to be a rumor or at least not yet publicly decided upon. IMPORTANT! DRC informing that curfew hours are part of a more comprehensive site rule document issued by the Government to Site Managers.*
- *UNHCR to follow up on free public transport law → Done. Apparently free access to public transport is only for refugees who have already been granted the status, not for those living in camps. However, FRS informing at last week's ISWG that there is a sort of "unspoken" understanding whereby bus drivers will most likely be reasonable with those living in the sites when they get on the bus.*
- *DRC to map out existing WhatsApp groups and assessing the need to create a Security WA group for SMS actors. Double purpose: providing security alerts and acting as a record of incidents for advocacy → Pending.*

For clarification on the content of these minutes, please contact:

Dennis Moroni – email: moronid@unhcr.org

Francesco Rancati – email: francesco.rancati@nrc.org

- *Francesco to circulate Weekly info-sharing template with WG members for comments → Done. No comments received. If no comments are shared by the end of the week, the form will be considered endorsed.*

→ *DRC to try to get a copy of the site rule document and circulate it to WG members.*

2. Review of the SMS SWG Reporting Format for focal points and discussion on reporting system

The draft template was shared with WG members prior to the meeting. No feedback received. Please provide input by the end of the week. After that, the form will be finalized and considered endorsed. In terms of reporting schedule, when the system is rolled out (possibly within the next couple of weeks), the existing FPs will be requested to send in the filled form for the week by Thursday 12 AM, so that the information can be compiled and prepared for national SMS WG (Thursday afternoon) and ISWG (Friday).

→ *Francesco to integrate inputs and share finalized template with WG members.*

3. Triggers for SMS intervention and SMS Minimum Standards

As there are a few agencies doing SMS in the country and given that SMS is somehow different from traditional Camp Management, need for clarification/harmonization of the approach and creation of minimum standards for implementation at site level which would be endorsed and implemented by all SMS actors. A SMS checklist would enable SMS actors to assess capacity needs, gaps and justification for intervention, as well as plan activities/strategy accordingly. Moreover, since the response is likely to expand outside camps soon (most likely after start of cash programs and end of pre-registration), need to also define SMS role out-of-camps (UDOC approach?) → **Brainstorming session at next National WG Meeting (30 June 2016) and preparation of initial checklist draft.**

4. Development of an integrated urban shelter strategy (Shelter SWG Coordinator)

- Need to step up assistance and advocacy for urban refugees.
- Shelter agencies have mentioned the need for the design and implementation of an urban strategy once the pre-registration exercise is over.
- Set up of a multi-sector technical working group (chaired by CRS) which will look at urban refugees. It will provide a platform for agencies to create a widely-shared plan which will then be submitted to the authorities for consideration (Athens municipality very interested)
- What would the target group be? To be discussed at the TWG, but most likely based on vulnerability (not on nationality).
- It would be interesting to know what questions are included in the pre-registration questionnaire to know whether that information can be used to inform the urban refugee strategy

→ *Phoebe to circulate pre-registration questionnaire to WG members.*

5. Request for in-kind support from Greek authorities

Authorities requesting for in-kind support from agencies. One agency receiving a request from the Greek army for purchase of equipment to cut grass in the site. Is it justifiable to earmark humanitarian money to buy equipment for Greek institutions (especially when they come from a military actor such as the army)? Need to consider **impact on the beneficiaries of missing service provision vs risk to generate dependency and gradually erode the role of duty-bearer of the authorities.** No clear guidelines. Decisions to be made on an ad-hoc basis, based on the above.

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6. AOB

- Increasing number of PoCs showing up in Athens and expecting to be accommodated in sites because they are depleting their resources. No centralized information regarding situation in each site in terms of site capacity. It would be good to have a contact list of Attica site managers to be able to regularly check whether there is space available.
- Creation of sub-national SWG in Attica and the North are planned to be established soon. In Attica the first meeting will tentatively take place next week (Thursday 23 June at 03 PM @ DRC Office in Athens), pending confirmation from DRC (Attica SMS WG focal point). From now on, national WG and Attica sub-national WG meetings will alternate (each meeting will have a bi-monthly schedule). Objective: separate regional discussions about sites in Attica from national discussions.

➔ *Attica sub-national SWG to work on a contact list of Site Managers.*

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