

## Shelter + NFI Sector WG: Athens Hub

<b>Date:</b>	<b>04 August 2016</b>	
<b>Participants:</b>	Danish Refugee Council (DRC), International Organisation for Migration (IOM), International Rescue Committee (IRC), Salvation Army (SA), Samaritan's Purse (SP), UNHCR	
<b>Coordinator:</b>	Phoebe Goodwin ( <a href="mailto:goodwin@unhcr.org">goodwin@unhcr.org</a> ), UNHCR	
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Validation of last meeting's minutes from 21 July 2016.</li> <li>2. News/gaps from the field.</li> <li>3. Updates on UNHCR's supply of NFI and Hygiene kits for inter-agency use to gap-fill and provide short-term replenishment stock.</li> <li>4. Activity INFO</li> <li>5. AOB</li> </ol>	
<b>Key</b>	CWC = Communication with Communities. CWG = Cash Working Group. IM = Information Management. PoC = people of concern (refugees + asylum seekers + migrants). SMS = Site Management Support. ToR = Terms of Reference. RIS = Reception and Identification Service (replacing FRS).	
<b>Agenda item</b>	<b>Discussions</b>	<b>Action points</b>
<b>Validation of meeting minutes</b>	No items to add/subtract/amend to meeting minutes from 21 July 2016. <b>NOTE:</b> Shelter and NFI Sector Working Group webpage link – <a href="http://data.unhcr.org/mediterranean/working_group.php?Page=Country&amp;LocationId=83&amp;Id=7">http://data.unhcr.org/mediterranean/working_group.php?Page=Country&amp;LocationId=83&amp;Id=7</a>	<b>Coordinator</b> to upload minutes on Sector WG webpage.
<b>News/gaps from the field</b>	<p><b>RED CROSS:</b> New program August 2016 – January 2017: Cash Transfer Program (CTP), food packages + relief items. Target sites = Skaramagas, Ritsona, Nea Kavala, Cherso, Oreokastro, Diavata + Softex Kordelio (17 500 people; of which 3500 households). CTP not yet ready to implement. Food distributions will comprise monthly 'Syrian' type parcels designed to enable PoC to cook in communal kitchens. Other distributions (ben linen, shopping trolleys etc.) will be one-off in August. Skaramagas + Ritsona = food, hygiene promotion, PSS + WASH support.</p> <p><b>RED CROSS CONTINGENCY STOCK:</b> for winterization</p> <ul style="list-style-type: none"> <li>- 50 000 winter socks in warehouse already</li> <li>- 50 000 mid thermal blankets in warehouse with Hellenic Red Cross.</li> <li>- 50 000 yoga mats</li> <li>- 50 000 one day food kit</li> <li>- 5000 sleeping bags – 3 seasons.</li> </ul> <p>COMMUNAL KITCHENS (CK)– Red Cross has a budget line to support communal kitchen projects by providing stove equipment within sites where they are operational.</p>	<p><b>Coordinator</b> to share IFRC program documents. <b>ACTIONED:</b> See pdfs attached with meeting minutes.</p> <p><b>Coordinator</b> to compile a live reference outlining inter-agency emergency contingency stock. <b>ACTIONED:</b> See excel attached with meeting minutes.</p>

	<p>- OXFAM's CK proposal for Doliana includes the following locally-available model: stainless steel 2 ring and 1 sink unit (1.2m x 0.6m) with 3000 W power consumption.</p> <p><u>DRC:</u> Skaramagas – shade structure implementation for distribution containers will commence next week. Focus group discussions will be held 8 + 9 August on communal kitchens. Elliniko III – shade structures for all tents are underway.</p> <p><u>International Medical Corps:</u> Skaramagas – basic hygiene kit distributions on 5 August for approx. 125 people living in tents.</p> <p><u>IOM:</u> Sindos - Hygiene kits will be distributed by next week. Oinofyta – 3 x fire boxes.</p> <p><u>IRC:</u> Schisto + Eleonas – post-distribution monitoring (PDM) of hygiene items. IRC exploring exit strategy for in-kind distributions – this will be informed by PDM of cash MEB assistance in Eleonas. Large order of hygiene items will arrive in mid-August. Delays due to difficulties with framework agreements with local suppliers. Schisto – tender submitted for shading over external wash stands. PoC are threatening to leave Schisto if their accommodation is not upgraded (both those in tents + existing buildings).</p> <p><u>Salvation Army:</u> Donors are willing to fund locally-procured strollers for babies/small infants – final arrangements TBC.</p> <p><u>SP:</u> Schisto – waiting for vendor to sign contract to start erecting shade structures. Elliniko II + III – currently assessing hygiene item needs. DRC + Site management had asked SP to step in to assist with distributions in August.</p> <p><u>Mercy Corps:</u> Will begin a big multi-purpose cash distribution in Moria and Kara Tepe in a few weeks.</p>	<p><b>Coordinator</b> to pursue establishing minimum electric stove standards for humanitarian actors wishing to provide such equipment.</p> <p><b>IOM</b> to share their full range of activities with the WG.</p>
<p><b>Updates on UNHCR's supply of NFI and Hygiene kits for inter-agency use</b></p>	<p>UNHCR's current stock is <b>meant as an inter-agency pool</b> of communal resources – not solely for UNHCR to distribute. Any actor may send in a quantified request (1 x figure per item per site) – provided the requester has, of course, first coordinated with <u>all</u> actors on that site (including govt. site management) to ascertain whether there are:</p> <ul style="list-style-type: none"> <li>- unmet urgent needs that they cannot cover.</li> <li>- replenishment stock needs they cannot cover.</li> </ul>	<p><b>Coordinator</b> to share the final package of distribution information, including the LOU, release request form, distribution</p>

	<p>The <b>‘Letter of Understanding’</b> (LOU) outlines the roles and responsibilities of requesting actors and the process from granting request approval until post-distribution monitoring.</p> <p><b>NB:</b> UNHCR Implementing Partners do not need to officially sign the LOU but do still need to follow the ‘partner’ process outlined in the letter.</p>	<p>tracking template + relevant focal point details.</p> <p><b>ACTIONED:</b> See documents attached with meeting minutes.</p>												
<b>Activity INFO</b>	<p>Final list of indicators were shared, inclusive of a brief explanation for <u>who</u> and <u>how</u> to populate each indicator – these descriptions will be expanded in detailed SoPs from the IM Unit.</p> <p>IOM inputs – remove precise temperature reductions and allow for NFI/hygiene kits procured prior to finalisation of WG minimum standards to be viable.</p> <p><b>NB:</b> If you have appealed for money through the RRM RP you <u>must</u> use Activity INFO to report against the appeal.</p> <p>The following indicators were from the Revised RRM RP and cannot be altered:</p> <table border="1"> <thead> <tr> <th>OUTPUT</th><th>INDICATOR</th><th>TARGET</th></tr> </thead> <tbody> <tr> <td><b>2.1</b> Based on needs and demographics, the site context, local economy and existing resources, refugees and migrants receive the most appropriate shelter.</td><td><b>2.1.1</b> Percentage of refugees and asylum seekers living in adequate shelter to minimum WG-endorsed standards.</td><td>95%</td></tr> <tr> <td><b>2.2</b> Provide specific solutions for vulnerable persons/families, taking into consideration the expected period of residency.</td><td><b>2.2.1</b> Percentage of vulnerable families provided with age/gender/diversity (AGD)-appropriate shelter solutions.</td><td>100%</td></tr> <tr> <td><b>3.1</b> Tailored and standardised non-food item kits distributed to refugees and migrants in a timely and non-discriminatory manner.</td><td><b>3.1.1</b> Percentage of refugee and asylum seeker households whose specific NFI needs are met.</td><td>95%</td></tr> </tbody> </table>	OUTPUT	INDICATOR	TARGET	<b>2.1</b> Based on needs and demographics, the site context, local economy and existing resources, refugees and migrants receive the most appropriate shelter.	<b>2.1.1</b> Percentage of refugees and asylum seekers living in adequate shelter to minimum WG-endorsed standards.	95%	<b>2.2</b> Provide specific solutions for vulnerable persons/families, taking into consideration the expected period of residency.	<b>2.2.1</b> Percentage of vulnerable families provided with age/gender/diversity (AGD)-appropriate shelter solutions.	100%	<b>3.1</b> Tailored and standardised non-food item kits distributed to refugees and migrants in a timely and non-discriminatory manner.	<b>3.1.1</b> Percentage of refugee and asylum seeker households whose specific NFI needs are met.	95%	<p><b>Coordinator</b> to re-share the final set of indicators.</p> <p><b>ACTIONED:</b> See pdf attached with meeting minutes.</p> <p><b>WG MEMBERS to vote on which 2 x indicators they wish to retroactively report on for period Jan – July 2016.</b></p>
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<b>AOB</b>	<p>Following several weeks of circulation amidst both WGs’ members, the WASH + Shelter/NFI Sectors’ minimum kit standards has been validated and endorsed.</p> <p><b>NB:</b> These kits stipulate the <u>minimum</u> needed per individual or household, and the minimum frequency for distribution. The document is not intended to strip back current actors’ kits to only contain these items.</p> <p>Shelter winterisation support with urban solutions?</p>	<p><b>Coordinator</b> to re-circulate the final version + upload to Sector WG page.</p> <p><b>ACTIONED:</b> See pdf attached with meeting minutes.</p>												
The next <b>Athens Hub operational coordination</b> meeting will be held on <b>EITHER</b> Thursday 18 <sup>th</sup> <b>OR</b> Friday 19 <sup>th</sup> August. <b>TO BE CONFIRMED.</b>														