



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF office - 2nd floor meeting room	Meeting Date	3rd of May, 2016
Chair and Co Chair	Esmail Ibrahim and Roelof Wentzel	Meeting Time	10am-12pm
Minutes to be taken by	Maysa Saeidi and Rawan Baybars		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	7th of June 2016 at 10am UNICEF office to be confirmed		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Enviro Loo Presentation: <ul style="list-style-type: none"> - To share the contact in case anyone is interested or questions and inquiries. - Albert Louw (albert@apjcapital.com) - Enviro Loo - Mob.: +962 795902666 	Maysa (UNHCR)
2.	<ul style="list-style-type: none"> - To share the link of the National Water strategy 2016-2025 to the working group http://www.mwi.gov.jo/sites/en-us/Hot%20Issues/Strategic%20Documents%20of%20The%20Water%20Sector/National%20Water%20Strategy(%202016-2025)-25.2.2016.pdf 	Rawan (UNHCR)
3.	<ul style="list-style-type: none"> - To share the compiled WASH Work Plan 2016 – Excel sheet with the minutes for partner's reference and in order members of the WG know who is doing what and where. 	Maysa (UNHCR)
4.	<ul style="list-style-type: none"> - To add Sara Baddar- Enviro Loo to the WASH WG mailing list. 	Maysa (UNHCR)
6.	Mainstreaming Accountability Presentation: <ul style="list-style-type: none"> - All partners to share with Roelof coping Esmail their best practices of the "Core Humanitarian Standards". Consult with Divya (UNICEF) and then present the activities and the areas of improvement that Divya and the sector recommend. - NRC to prepare a 10-min-presentation on ""Across the Response-women involvement", in cooperation with Divya (UNICEF). 	All partners Dominiek Benoet (NRC)
7.	Activity Info: <ul style="list-style-type: none"> - To discuss with the sector chair the possibility to add the WASH construction in school as indicator at the activity Info. 	Esmail (UNICEF)
8.	<ul style="list-style-type: none"> - Zaatari Camp survey from UNICEF to be circulated with the WG. (Report and presentation) 	Esmail (UNICEF)
9.	<ul style="list-style-type: none"> - Schools assessment to be circulated. (Google link). 	Esmail (UNICEF) Bushra (ACTED)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Pilar Romero-Ardoy	ACTED	pilar.romero-ardoy@acted.org	0796944387
2	Bushra Doshag	ACTED	Bushra.doshag@acted.org	0795261122
3	Heba Ababneh	Mercy Corps	hababneh@jo.mercycorps.org	0775004070
4	Mariam Abdoh	RHAS	mabdoh@rhas.org.jo	0795355944
5	Daniel Cabello	ICMC	cabello@icmc.net	0797591047
6	Junko Nakatsuka	JEN	Junko.nakatsuka@jen-npo.org	0799672506
7	Nahoko Arkai	JEN	Nahoko.arkai@jen-npo.org	0791528268
8	Baha Qanier	JEN	Baha_ahq@yahoo.com	0785453367
9	Anne Rapin	JEN	anne.rapin@jen-npo.org	0798591457
10	Giulia Pugliese	AVSI	Giulia.pugliese@avsi.org	0777891134
11	Mohammad Miqdadi	LWF	Cneg.jor@lwf.org	0795300167
12	Lope Gallego	UNOPS	lopeg@unops.org	0798402546
13	Sara Baddar	Enviro Loo	Sara.baddar@yahoo.co.uk	0796531160
14	Dominiek Benoet	NRC	dominiek.benoet@nrc.no	0799236158
15	Suheil Almousa	WV	Suheil_almousa@wvi.org	0778653591
16	Roelof Wentzel	WV	Roelof_wentzel@wvi.org	0777441016
17	Erik Turner	ACF	dcdprograms@jo.missions-acf.org	0778465150
18	Ruba Zoubi	Mercy Corps	ralzoubi@mercy.corps.org	0776060036
19	Yousef Al Mansour	SIF	Headproj.jo@secours-Islamique.org	0798570921
20	Divya Sama	UNICEF	dsama@unicef.org	
21	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
22	Eva Diaz Ugena	UNHCR	ugena@unhcr.org	0796747692
23	Rawan Baybars	UNHCR	baybars@unhcr.org	0796468541
24	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	5 min
Last meeting action points	Review of last meeting: <ul style="list-style-type: none"> - Service Advisor: Mercy Corps and ACF shared the focal points details. Awaiting from other agencies to share it, in order to organize a Service Order Roll Out training. - Social engineering presentation in Zaatar camp: Done. - Handover the co-chairing responsibilities to Roelof: Done. - JORISS training session facilitation: UNDP and JORISS -MOPIC will finalize it today to conduct a training in two weeks for the focal points at UNICEF. - WASH key documents list sharing on the web portal: Pending (next week). - 2016 Work Plan: Plans compiled from agencies, to be shared. 	Roelof (WV)	10 min
Announcements	<ul style="list-style-type: none"> - Roelof is the new Co-Chair for the WASH Sector Working Group. - Alberto Louw from Enviro Loo, will present a short 	Esmail (UNICEF)	5 min



3. Meeting minutes			
Item	Discussion	Focal point/Organisation	Time
	<p>video about the toilets.</p> <ul style="list-style-type: none"> - Divya Sama (UNICEF), from Region Office- HQ will present “Enhancing the Quality and the Accountability to Affected Population”. 		
Enviro Loo Presentation	<p>A short video has been shared with the working group. The mechanism of how Enviro Loo works has been displayed.</p> <ul style="list-style-type: none"> - 50 toilets have been installed so far in Jordan - This type of toilet is not an alternative for sewage systems. - Enviro Loo are working in Cooperation of the Royal Scientific Society. - It was stated that testing the efficiency of these toilets will take around one year. - After 6 month, IRC will issue conditional report to see whether the toilets are acceptable within the culture of the region as there are culture sensitivities that differs from one region to another. - There have been different kinds of toilets in Za’atari camp and they were redesigned after 6 months of usage by refugees and based on the feedback received. - The biggest challenge is that the toilets will be received negatively. Although they have been used for more than three years in many countries, and Enviro Loo knows that they work. However, it is the misconception which would be the biggest challenge. <p>For more info on Enviro Loo; present partners were asked to check YouTube and search “Enviro Loo” videos.</p>	Albert Louw (Enviro Loo)	15 min
Mainstreaming Accountability Presentation	<p>A presentation of “Enhancing the Quality and the Accountability to Affected Population- project overview” was shared with the present partners of the WASH working group. Reinforce quality and accountability in responses by adopting more people-centred approaches in the work of clusters and other coordination mechanisms. To share the best practices on sector level and share it with Divya.</p> <p>Partners were advised to focus on “Communication with communities, Feedback and Response”. “Response Monitoring “and “Across the Response”. Agreed on the following: -NRC will prepare Across the Response presentation on women involvement (10 min).</p>	Divya (UNICEF)	25 min
Service Advisor focal points	<p>Mercy Corps and ACF shared the focal points details. Awaiting from other agencies to share it, in order to organize the Service Advisor Roll Out training.</p>	Rawan & Maysa (UNHCR)	5 min



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Item	Discussion	Focal point/Organisation	Time
WASH Strategy	<ul style="list-style-type: none"> - After a visit from the HQ (Head Quarter) that has been conducted jointly by UNHCR and UNICEF, a road map of the WASH strategy has been formed. - Strategy guidelines has been shared with the camps. - All agencies are advised to assign their focal points to get involved at the two camps coordination groups. - For the camps; Habib (UNICEF) is the focal point. - For the host community committee the focal points are Heba (MC), Fiona (UNICEF), Eva (UNHCR), Pilar (ACTED), Mariam (RHAS), and Anne (JEN). 	Esmaeil (UNICEF) Habib (UNICEF)	10 min
WASH Task Forces	<ul style="list-style-type: none"> - Task Forces WG member updates (names, contacts), to be reviewed to make sure that the TF WG is sharing and receiving messages from and to the WASH WG. - Government Task Force: Mercy Corps were asked to inform the previous focal point to meet with the new members of the TF so it is functioning again for the WASH sector. - Gender Task Force: Gender focal points for WASH: Bushra from (ACTED) is leading the WASH Gender TF. The Task Force include representatives from the WG: Nancy (Oxfam) Arisa (JEN), Hiba Abu Rub (UNICEF), and Mariam (RHAS). Data is collecting from camps; Azraq and Zaatari about all project data analysis. Gender Equality in Humanitarian Action (GEHA) Training will be conducted on 15-17 May 2016 in Amman. - VAF for WASH: All information and feedback have been compiled, and the sector tree will be redesigned and the weights will be amended with UNHCR VAF team. Some irrelevant questions were removed from the VAF questionnaire from the WASH sector. The aim of this exercise is to update the VAF to be more accurate in assessing the WASH-vulnerability. 	Roelof (WV) Esmaeil (UNICEF) and Hiba (MC) Bushra (ACTED) Pilar (ACTED) and Eva (UNHCR)	20 min
2016 WASH Work Plan	<ul style="list-style-type: none"> - The compiled WASH Work Plan 2016 was presented. - ICMC and UNICEF will share their work plans after the meeting. - It was agreed to share the excel sheet with the minutes for partners reference and in order members of the WG know who is doing what and where. 	Rawan (UNHCR)	10 min
Partners Updates			
UNICEF	UNICEF management officially announced that by 1 st of Jan 2017, the Solid Waste Management is no more under the responsibility of UNICEF. It is the intention of UNICEF to transition the responsibility for SWM to UNHCR and NGO's. It is at the moment however not yet clear what the financial consequences are and who will be able to respond to these responsibilities.	Esmaeil (UNICEF)	15 min



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UNHCR	<p>UNICEF has neither mandate nor resources for it, it's expensive operational task. Donors won't fund it, most of the fund is going to community participation.</p> <p>UNHCR has not enough financial resources to cover the solid waste management as well.</p>	Eva (UNHCR)	
AOB	<ul style="list-style-type: none"> - Introduction of the new Coordination Associate of the WASH sector: Maysa Saeidi. - Nomination of the Services Advisor focal points: partners were asked to send their nominations by the 5th of the week. - JEN: Coordination meeting in Lebanon, will be held at the end of May. 2 available slots are still available, the chance is opened for national NGOs for nomination. 		5 min