

## ANNEX C: CALL FOR EXPRESSION OF INTEREST

*Note:* The purpose of the [Call for Expression of Interest](#) is to solicit interest from existing or prospective partners that wish to participate in a UNHCR operation and contribute complementary resources (human resources, knowledge, funds, in-kind contributions, supplies and/or equipment) to achieving common objectives as agreed in a [Project Partnership Agreement](#).

| CALL FOR EXPRESSION OF INTEREST<br>EOI/JOR/2/SYR/2017   |   |
|---|---|
| Project title and Identification:<br><b>Information Management in Za'atari and Azraq Camps</b>  | Project Location: Za'atari camp and Azraq Camp  |
| <b>Brief Background of the Project:</b>   |   |
| <p>As of December 2015, some 634,064 Syrians are currently registered with UNHCR. This increases the number of persons living in Jordan by 10% as the Kingdom's current population is 6 million persons.</p> <p>Approximately 18% of Syrian refugees reside in refugee camps which are administered by the Government of Jordan (GOJ) appointed Syrian Refugee Affairs Directorate with the support of UNHCR. The largest refugee camp is Zaatari where more than 400,000 Syrians have been registered since its opening in 2012. As of the end of December 2015 the Zaatari Camp population stands at 79,303 persons. Azraq camp opened in April 2014 and currently hosts 53,892 refugees.</p> <p>Jordan is not a signatory to the 1951 Convention relating to the Status of Refugees however the GOJ has been accommodative towards refugees. UNHCR's overarching strategic priority in Jordan is to preserve protection space by supporting the government in maintaining an environment whereby persons of concern may exercise their rights. The protection response aims at being pragmatic and sustainable with a two-pronged "camp and urban" approach.</p> <p>In Jordan's refugee camps, regular statistical information is gathered by various humanitarian actors in order to provide efficient services to refugees in the camp. Nevertheless there is a need to continue such data gathering since the camp continues to under-go structural and economic changes to provide updated information to UNHCR and other agencies for planning and future targeting of interventions.</p> <p>The aim of this project is to strengthen evidence-based decision making by aid actors through efficient data collection, management and analysis to cover key information gaps in the camp. The various tools required for such information gathering may include needs assessment &amp; sampling, tool design, data analysis and visualisation.</p> |   |
| <b>Goal/Objective, Expected Outcome and Main Activities:</b>  |   |
| <b>Objective:</b>   | <b>Camp management and coordination refined and improved</b>  |
| <b>Output:</b>  | Information management systems, incl. needs assessment and monitoring, are integrated across camps  |
| <b>Activities:</b>  | <p>Provide technical expertise and assessment support to UNHCR in Za'atari and Azraq Camps</p> <ul style="list-style-type: none"> <li>- Post Distribution Monitoring assessments (PDMs). One for winterization distributions and another one for CRIs/ Food distributions. These assessments should be implemented in coordination with relevant partners in Za'atari and Azraq Camps, and under the supervision of UNHCR / Basic Needs and Livelihood</li> </ul> |



|  |  |
|--|--|
| <p>Working Group.</p> <ul style="list-style-type: none"> <li>- Winterization assessment to identify winter needs / priorities of the refugees. Outputs of this assessment are needed to make informed decisions.</li> <li>- Cash-for-Work assessment to improve the CfW system and update the relevant SOPs accordingly.</li> <li>- Camp wide household income expenditures survey. This assessment will be conducted for all households in the camp and it is subject to agreement with the partner. Based on the data available, there might be a need for (2) or (3) additional assessments prior to the main survey.</li> <li>- Other assessments might be required throughout the year depending on needs.</li> </ul> <p>The service provider will do the analysis of the results and produce factsheets with a brief presentation for one PDM and a detailed report for the other PDM.</p> |  |
| Intended Population of Concern: Syrians Refugees in Za'atari camp and Azraq Camp   |  |
| Submission Deadline:<br><b>11<sup>th</sup> of December</b>   | Date Decision Results to be Communicated to Applicants:<br><b>17.00 hrs Amman time, Jordan</b> |
| <p><b>Selection Criteria:</b> Concept notes from national NGOs with required expertise are particularly encouraged. International agencies should be able to demonstrate specialized expertise in the sector, work in collaboration with national NGOs/CBOs and/or a clear exit strategy.</p>  |  |
| <p><b>Criteria Description</b></p>   |  |
| <p><b>Sector expertise and experience:</b> the required specific skills, sector specialists, knowledge and human resources available with the organization in the project area, similar projects in the Syria situation countries. Innovative interventions that include collaboration with private sector and through existing government mechanisms will be prioritized.</p>   |  |
| <p><b>Project management:</b> ability to deliver project objectives, accountability mechanisms and sound financial management,</p>   |  |
| <p><b>Local experience and presence:</b><br/>Ongoing programme in the area of operation and demonstrable evidence of local presence and knowledge including assessment of the area of intervention.<br/>Demonstrate collaboration with national and International NGOs.<br/>Working relationship, collaboration with relevant government authorities.</p>  |  |
| <p><b>Contribution of resources:</b> evidenced and documented contribution of resources to the Project in cash or in-kind (e.g. human resources, supplies and/or equipment) that are presently available (or potentially mobilized by the partner) in order to supplement UNHCR resources.</p>   |  |
| <p><b>Cost effectiveness:</b> level of direct costs and administrative costs imposed on the Project in relation to project deliverables.</p>   |  |
| <p><b>Experience working with UNHCR:</b> global and/or local partnerships including knowledge of UNHCR policies, practices and programme, including an understanding of and ability to work within UNHCR's funding limitations and associated inherent risks.</p>  |  |
| <p>Other:</p> <ul style="list-style-type: none"> <li>• Registration with Government of Jordan (MOSD/ MOPIC);</li> <li>• Participation in 3RP and active participation in relevant Sector Working Group is an asset</li> </ul>  |  |

Applicants should submit their concept notes in the attached format to the following e-mail address **Joramcon@unhcr.org** with a copy to **gut@unhcr.org**.  
Submissions should be received latest by **11<sup>th</sup> of December 2016, 17:00 Amman time**.  
Please also see the application instructions document for additional details.

Head of Office

Stefano Severe, Representative, UNHCR Jordan

UNHCR Office

UNHCR Amman Jordan

Date

