**Youth Taskforce (YTF) Minutes of Meeting**

Tuesday 22nd March 2016

From 10.30am -11.30am

Base Camp Buffer Zone F5

***Attendees***

Leana (UNFPA), Raed (NRC), Dima (NRC), Philmon( IRD), Mohammed (LWF), Samia (UNICEF), Arabella (FPSC), Ammar (SH), Wasef (IMC), Talal (IRD), Georgie (QS), Irene (UNHCR), Abdelqader (UNHCR).

***Based on YTF Agenda:***

1. YWD Action Plan
2. Community Mobilisation WG Outreach Tools
3. YTF Focal Point System
4. YTF Newsletter
5. AOBs

***1. YWD Action Plan***

FPSC presented some ideas for YwDs action plan. YTF members discussed the proposed points and agreed on the following:

1. Share the ADTF training list with the schedule so that interested NGO staff or volunteers can ask or attend based on their needs.

**Action Point:** ADWG has that list, the list will be circulated among the YTF members. All organizations have to coordinate trainings on this topic with the ADWG. Ihab (UNHCR) is the focal point for the ADWG

1. Awareness sessions for parents and caregivers on how to accommodate PwDs, also on how organizations are capable of taking care of PwDs.
2. Accompany PwDs to the centers.

 ***2. Community Mobilization WG Outreach Tools***

Talal from the community mobilization WG updated the YTF members on the tools and the outreach standards that are being used in the camp. YTF members were encouraged to utilize the already existing channels to reach out to the youth in the camp; two weeks in advance is the preferred time to meet and discuss with the CMWG on the best way to conduct the outreach or to disseminate any messages.

**Action Point:** Co chairs to share CMWG Outreach tools document showing the standards they follow for the outreach. This document shows organizations who support each type of outreach tool. If any organization is interested in supporting the CMWG with outreach please feel free to contact Talal (talal.ibrahim@ird-jo.org) to discuss further.

***3. YTF Focal Point System***

YTF members discussed the role of the YTF focal points within the sector working group meetings. Focal points agreed to have a separate meeting to agree on the communication methods and unified messages to be used in the other coordination platforms.

***4. YTF Newsletter***

YTF members agreed to ask the youth participating in their programs about the next newsletter theme. Feedback will be collected during next week’s meeting to agree on the theme.

1. **AOB:**
* Co-chair elections will take place during the coming two weeks. Next week’s meeting will be for nominations and presentations, a short 5-10 minutes presentation from each candidate will be presented next week and the elections will take place in the week after 5/4/2016.
* IRD – Tiger girl’s exhibition will take place on the 23/3/2016 in IRD center Dis.9 from 12:30 pm - 2:00pm.
* YTF members were encouraged to attend the protection meeting on Thursday 24th, March to participate in the finalization of the 3Ws.
* **Action Point:** Circulate protection 3Ws
* **Action Point:** Share youth mapping exercise done by Leana to the group for review and feedback with additional information.

**Relevant meetings calendar:**

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| **Meeting** | **Day & time**  | **Location** | **Focal point** |
| **Youth Task Force**  | Tuesday @ 10.30 | Base camp Buffer zone (F5) | Raed (NRC) / Leana (UNFPA) |
| **Education WG (Za'tari)** | Every other Tuesday @ 11.30  | Base camp Buffer zone (F5) | Paul (NRC)  |
| **Education WG (Amman)** | Every other Monday @ 12:00 | UNICEF/SCJ | Paul (NRC) |
| **Community mobilization** | Tuesday @12.30 | Base camp Buffer zone (F5) | Irene (UNHCR) |
| **Camp management**  | Tuesday @ 13:00 | Base camp UNHCR | Leana (UNFPA), Raed (NRC) |
| **Youth committees** | Wednesday @ 12.30 | IRD community center district 10 | Mais (IRD) |
| **CP-GBV WG** | Thursday @ 11.30 | Base camp UNHCR #4 | Omar (MC) |
| **Age and Disability TF** | Sunday @ 13:00 (every fortnight) | Base camp #3  | Arabella (FPSC) |
| **Protection WG (Zaatari)** | Thursday @ 13:00 | Base camp UNHCR #4 | Georgie (QS) |
| **Protection WG (Amman)** | Wednesday @ 11:00 (every fortnight) | UNHCR Khalda in EMOPS room | Leana (UNFPA) |
| **ISWG (Amman)**  | First Sunday of every month @ 14:00 | UNHCR Khalda in EMOPS room | Leana (UNFPA), Paul (NRC) |