



**South East Turkey\_ISWG Meeting Minutes**  
**09 February 2017, 14:30 – 16:00 Hrs, UNHCR - Gaziantep**

**Chair:** Elena Del Fabbro – Inter-Agency Coordinator (UNHCR).

**Participants:** Terra MacKinnon / Protection WG Coord. (UNHCR); Bora Ozbek/ SGBV-SWG Co-coord. (UNFPA); (UNHCR); Yannick Brand (UNICEF); Baraah Keilani (UNICEF) ; Vanessa Bonsignore/ CBI-TWG & Food Security WG Coord.(WFP); Salah Hamwi / CBI-TWG Technical Advisor (Care International); Craig Hampton/Health WG Coord. (WHO) ; Kerstin Karlstrom /Snr. Inter-Agency Coordinator (UNHCR) ; Jennifer Roberst / EWG Coord. (UNHCR) / Leontine Specker / Resilience Advisor (UNDP) ; Megan Walden / IMO (UNHCR).

Agenda	Discussion	Action Points
<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>• The members were introduced to the group. Kerstin Karlstrom, UNHCR Snr. Inter-Agency Coordinator and Leontine Specker, UNDP Resilience Advisor were introduced to the group.</li> </ul>	
<b>Review and priorities ISWG work-plan</b>	<ul style="list-style-type: none"> <li>• The ISWG revised the draft work-plan to focus on key priority areas and objective and on activity based deliverables focusing on the first quarter. The group agreed to:               <ul style="list-style-type: none"> <li>○ Consider merging priority one and two into one consolidated priority objective which focused on a coordinated, multi-sector approach to referrals, service mapping and CwC. The group agreed that activities related to CwC and AAP could be discussed as part of a CwC coordinated approach;</li> <li>○ Merge priority six and seven into one: “Strengthen coordination mechanisms and coordination capacities to maximize and support service delivery”;</li> <li>○ Remove targeting as sub-national priority (but ensure issues related to targeting are addressed at the national level and that national level guidance, sub-national operational efforts);</li> <li>○ Remove IMWG tasks out of the ISWG work-plan – but maintaining those related to monitoring and reporting and gaps and needs analysis;</li> <li>○ Maintain unchanged priority areas and activities related to technical level emergency preparedness, promoting a coordinated, common approach to gaps and needs analysis and improving monitoring and reporting;</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>ISWG coordinator to revise work-plan and share it with the group for final revision. Timeline: Fri. Feb. 24<sup>th</sup></b></li> <li>• <b>ISWG Coordinator to liaise with CwC to review CwC findings and recommend way forwards (arrangements, deliverables and objectives). Timeline: Mission findings by Feb. 20 – 24.Reccomendations to be discussed at the next ISWG</b></li> <li>• <b>ISWG and EWG coordinator</b></li> </ul>

	<ul style="list-style-type: none"> <li>○ Amend population figures to ensure these are in line with those reported in the 3RP.</li> </ul>	<p><b>to cross-check and amend figures. Timeline: Feb. 10</b></p>
<p><b>Endorse standard IM products and AI roll-out plan;</b></p>	<p>The group reviewed the monthly and quarterly IM products and agreed the following:</p> <ul style="list-style-type: none"> <li>• Monthly quarterly static dashboard to be produced monthly and per sector. Quarterly narrative statistics specific to the South-East will be produced only for the ISWG. Sector specific narratives will be integrated with the national sector ones;</li> <li>• The first quarterly narrative inputs, outlining major achievements, gaps, needs and ongoing initiative is to be submitted by SE Sector Coordinators to Elena with Megan \ in CC by April 10<sup>th</sup>.</li> <li>• Megan will call a meeting with the IM sector focal point to finalize sector specific dashboards and products;</li> <li>• Kerstin will provide guidance on the process for endorsement;</li> <li>• The Activity Info will be rolled out this month – first set of trainings will be delivered between Feb. 14 – 20 (both Ankara and Gaziantep). Partners will be expected to report on March 10<sup>th</sup>.</li> </ul>	<ul style="list-style-type: none"> <li>○ <b>SE Sector Coordinators to provide quarterly sector narratives to Elena with Megan in CC by April 10<sup>th</sup>. Timeline: April 10<sup>th</sup>.</b></li> <li>○ <b>Megan to call for a meeting with the IM sector focal point to finalize sector specific dashboards and products. Timeline: ASAP</b></li> <li>○ <b>Kerstin to provide guidance on the process for endorsement. Timeline: March 14;</b></li> <li>○ <b>Megan and IM to provide Activity Info trainings. Timeline: Feb. 14 – 29.</b></li> </ul>
<p><b>Inform on service mapping status, timelines and next steps;</b></p>	<p>The Service Mapping IMO briefing on the service mapping. The service mapping is an inter-agency country-wide initiated that aims to bridge information gaps on available services for persons of concern which facilitates referrals, access to services and coordination amongst service providers. The group was informed that the process for service mapping was initiated through the review of the service taxonomy. The group was informed that all SE sector lead are expected to liaise with their national counter-part to finalize their sector taxonomy.</p>	<ul style="list-style-type: none"> <li>• <b>SE Sector leads to liaise with their national counter-parts and finalize their sector Taxonomy. Timeline: Feb. 17<sup>th</sup>.</b></li> </ul>

<p><b>Review coordination monitoring performance (CMP) survey findings;</b></p>	<p>The ISWG Coordinator shared with the group findings from the CMP. It was noted that the findings are for sectors use and consumption and aimed to be used within the sectors to identify and discuss areas for improved performance. It was noted some 32 actors responded but coverage was only limited to 5 out of 10 provinces. This highlights the need to better strengthen coordination efforts and representation across the different provinces. Findings highlight general positive feedback in terms of coordination, but emphasis and priority areas are recommended in information management especially for what related to the collection and analysis of data to identify operational needs and plan of actions. It was noted most of the findings are aligned with the ISWG operational priorities in 2016. It is recommended another CMP is conducted end of June as a mid-year review.</p>	
<p><b>AOB</b></p>	<ul style="list-style-type: none"> <li>• <b>Vaccination Campaign:</b> Craig Hampton, Health Sector Coordinator brief the group on the MOH led vaccination campaign. Presentation Attached. The group noted the need to ensure the materials are widely shared and disseminated. WFP agreed to check whether ESSN SMS system can be used to spread info on the MOH campaign amongst communities.</li> <li>• <b>DGMM Verification:</b> terra Mackinnon provided a briefing update on the DGMM verification exercise outlining objective, scope and timelines.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>ISWG through IA Mailing to disseminate widely info on MOH Vaccination Campaign. Timeline: ASAP</b></li> <li>• <b>WFP to check whether ESSN SMS system can be used to spread info on vaccination. Timeline: ASAp</b></li> </ul>

**Next ISWG: Tuesday, March 13 09, 2017 @ UNHCR Sub-Office Gaziantep.**