

Sector Gender Focal Points Network Meeting Minutes			
4.6.2017		11:30 – 13:00	UNHCR Executive Meeting Room
Attendees	15 (from Basic Needs, Education, Health, Mental Health, Child Protection, SGBV, WASH, Shelter, Livelihoods Sectors)		
Refugee Response Monitoring Dashboard			
Discussion	Led by Gorgui, IM Officer for the Inter-Sector Coordination Unit		
Presentation of the 2016 Sector Dashboards and the presentation of the 2017 Sector Dashboard			
Filters will be added for age, gender and location to support gender analysis			
If partners do not report consistently, this impedes SGFP to produce their quarterly analysis.			
Action Items		Responsible	Deadline
Share the link to 2017 Sector Dashboard		Yukiko	By 17 April
Sector FP to raise with Sector Coordinators on the need for sector partners to enter the data on a monthly basis to have the updated Sector Dashboard		GFP	Regular basis
Identify sector’s priority indicators from gender perspective to be highlighted in the sector dashboard and raise with Sector Coordinators		GFP	Asap
Share the link to the 2015 and 2016 Sector Dashboard http://data.unhcr.org/jordan/sectors/ (2016 Sector Dashboard)		Yukiko	By 17 April
Gender Equality in Humanitarian Action (GEHA) Training			
Discussion			
Emphasis in practical exercises.			
Content proposals:			
<ul style="list-style-type: none">Day 1: Gender mainstreaming basics including: GBV Programming basics for new GFP			
<ul style="list-style-type: none">Day 2: Methodology for gender analysis (theory and practice). Sector tailored. Expert? (1day) and Gender responsive M&E			
<ul style="list-style-type: none">Day 3: Gender Action Planning (inclusion of gender responsive indicators)			
<ul style="list-style-type: none">Other topics: LGBTI, Men and Boys were proposed			
<ul style="list-style-type: none">Tentatively 3 days (16-18 May) were proposed (TBC)			
Action Items		Responsible	Deadline
Consult GBVIMS expert if can facilitate the Methodology for gender analysis		Katia	
UNHCR, UNICEF and UNWOMEN to revert on possibility for fund availability			By 18 April
SGFPN chairs to produce the draft agenda and budget.		Chairs	By 27 April
Gender and Age Marker refresher			
Discussion			
GFP for five sectors (Health, Protection, Basic Needs, Shelter and WASH Sectors) need to be ready for the Jordan Humanitarian Fund project reviewing process from 20 April to 4 May. Sector Coordinators were requested to invite Sector Gender Focal Points for the reviewing process.			
The website for the Gender Focal Points Network has Gender Marker Training materials used in the past. Please click "Training Materials" at the left hand side at http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=70			
Action Items		Responsible	Deadline
Gender Marker Refresher Training on Tuesday 18 April from 9:30 am to 11:30 am at UNHCR Khalda Office at EMOPS room (on the ground floor).		GFP	
Update on Sector Gender Analysis			
Discussion			
Updates on the status (to be reflected in the one-pager)			
AOB			
Child Marriage Task Force (time-bound; first meeting taken place; Work Plan/ToR drafted)			
ToT sessions for UNICEF partners by utilizing PSEA training materials; further discussion/follow up planned			
Next SGFPN meeting on Thursday 4 May at 11:30 in UNHCR Khalda (EMOPS room)			