



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	EMOPS UNHCR Office	Meeting Date	25th of July 2017
Chair and Co Chair	Esmail Ibrahim & Shumet Amdemichael	Meeting Time	14:00- 16:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	22nd of August 2017 at UNHCR office - EMOPS meeting room at 10:00		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To share the 2018-2020 JRP Documents with the WG including the work plan.	Maysa (UNHCR)
2.	To provide the WASH Coordination core group with their agency's mid-year-review (achievements in camps and HC and challenges).	All partners
3.	To provide the WASH Coordination core group with the priorities for the second call for the JHF by the COB Wednesday 26 July.	All partners
4.	To share the Gender and Age Marker training invitation with the WG.	Arisa (JEN), Eshraq (ACTED)& Maysa (UNHCR)
5.	To present the results for the Sector Gender Analysis for WASH in the coming WASH WG meeting.	Eshraq (ACTED)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	sonya.milonova	JEN	sonya.milonova@jen-npo.org	0797341878
2	Ala'a Al-Kurdi	JEN	Amman-programme@jen-npo.org	0795478781
3	Nahoko Araki	JEN	Nahoko.araki@jen-npo.org	0791528268
4	Arisa Nishida	JEN	arisa.nishida@jen-npo.org	0798349651
5	Mohmamad Miqdadi	LWF	ceng.jor@lwfdws.org	0799300167
6	Jakub Pajak	ACTED	Jakub.pajak@acted.org	0790212715
7	Eshraq Mashaqbeh	ACTED	eshraq.mashaqbeh@acted.org	0798020973
8	Afnan Luqman	IOCC	atawba@iocc.org	0795697187
9	Naomitsu Nakagawa	UNOPS	Naomitsun@unops.org	0797555765
10	Nour Habboka	RedR UK	nour.habboka@redr.org.uk	0787200900
11	Randa AlOtaibi	Sina Industrial Projects SIPCO	rotaibi@sipcoprojects.com	79 504 8186
12	Majdi Sunna	INTERSOS	procurement.jordan@intersos.org	0796009385
13	Bahaa Qatanani	Oxfam	balqatanani@oxfam.org.uk	0790879261
14	Prasad Sevekari	Oxfam	Prasad.sevekari@oxfam.org	0798445546
15	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
16	Salameh Mahasneh	MWI	salamehyw@gmail.com	0777376393
17	Gregorio Marañón	MWI	Gregorio_maranon@mwj.gov.jo	0777004244
18	Muna Al-Batayneh	MWI	Muna-bataineh@mwj.gov.jo	0799372020
19	Heba Al Hourani	Future Pioneers	h.alhourani@future-pioneers.org	0790471216
20	Nayef Khouri	SDC	nayef.khouri@eda.admin.ch	0799930016
21	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
22	Benjamin Smith	UNICEF	bsmith@unicef.org	0790280986
23	Saeed Hameed	UNICEF	shameed@unicef.org	0795383101
24	Laith Abu Nawwas	UNICEF	lanawwas@unicef.org	0798682295
25	Shumet Amdemichael	ACF	hodwash@jo.missions-acf.org	0778465104
26	Jill Hass	UNHCR	hass@unhcr.org	0796977587
27	Esmail Ibrahim	UNICEF	eibrahim@unicef.org	0798608203
28	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	5 min
Announcements	<p>A. Announcement of World Humanitarian Day 2017- Humanitarian Award (from OCHA)</p> <p>This year the work of humanitarians in Jordan announced the humanitarian awards under five thematic areas to highlight the diversity of humanitarian action to meet the needs of the most vulnerable people living in Jordan. The five thematic areas of humanitarian action:</p> <ul style="list-style-type: none"> • Working together (engagement with National NGOs); • Innovation in humanitarian action; • Gender equality; • Inclusion of people with disabilities; • Youth empowerment. <p>B. Jordan Humanitarian Fund JHF: second call for proposals</p> <p>During the Inter-Sector Working Group ISWG meeting held on 9 July, OCHA provided the briefing on the second call for the JHF, which is expected to be announced in early September. The maximum funding for one project is US\$ 400,000. The fund is meant to meet the emerging needs and to fill in humanitarian gaps.</p> <p>The thematic focus on the second call for the proposal is winterization, but we can include also other urgent needs with justifications. Each sector should recommend only one sector priority with good-evidence-based justifications. On Thursday 27 July, the priorities should be shared with the Inter-Agency Coordination Unit.</p> <p>C. Enviro Loo invitation</p> <p>The final workshop and site visit related to the Project "Dry Sanitation: Towards Empowering Jordanian Local Communities in Water Demand Management" invitation has been circulated by the Royal Scientific Society (RSS) with WASH partners (31 Jul- 1 Aug).</p> <p>D. New projects:</p> <p><u>INTERSOS</u></p> <p>Has a new project for Rehabilitation for WASH facilities in schools in Ma'an, funded by Copita (Italian corporation).</p> <p><u>ACTED</u></p> <p>After two years, ACTED signed a contract with EU for WASH in HC (Northern Governorate).</p>	Esmaeil (UNICEF)	15 min
JRP Preparation	<p>The WASH Task Force led by the government (Ministry of Water and Irrigation MoWI).</p> <p>2018-2020 JRP preparation is similar to last year, trying to avoid last year mistakes benefiting from the lessons learned.</p> <p>More than 90% of the Refugees living in Hc, thus this year the focus will be on</p>	Eng. Salameh (MoWI)	15 min



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	<p>the resilience part of the projects.</p> <p>This year the projects should be focusing on the infrastructure interventions more than hygiene kits distribution and surveys.</p> <p>All partners are requested to help the MoWI by applying for projects aiming to provide water for Syrian Refugee and Jordanians living in HC.</p> <p>All partners have the opportunity to participate the JRP by submitting their projects.</p> <p>The 2018-2020 JRP Work Plan</p> <p>The Jordan Response Plan 2018-2020</p> <table><tr><th rowspan="2">ACTIVITY</th><th colspan="12">2017</th><th colspan="2">Responsibility</th></tr><tr><th>MAY</th><th>JUN</th><th>JUL</th><th>AUG</th><th>SEP</th><th>OCT</th><th>NOV</th><th>DEC</th><th>Implementation</th><th>Follow-up</th><th></th><th></th><th></th><th></th></tr><tr><td colspan="15">COMPREHENSIVE VULNERABILITY ASSESSMENT</td></tr><tr><td>Prepare guidelines, templates and assumptions for MoPIC's review</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>JRPSC Secr</td><td>HRCU</td></tr><tr><td>Conduct a meeting between MoPIC and TF Chairs to endorse the process</td><td></td><td></td><td></td><td>3/7</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>HRCU</td><td>JRPSC Secretariat</td></tr><tr><td>Call and organize TF meetings around the tasks to be completed (Per sector)</td><td></td><td></td><td></td><td>3/7- 17/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF Secretariat</td><td>JRPSC Secretariat</td></tr><tr><td>Prepare achievements section (Per sector)</td><td></td><td></td><td></td><td>3/7- 17/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF members</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Identify the direct and indirect impact 2018-2020 (Per sector)</td><td></td><td></td><td></td><td>3/7- 17/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF members</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Analyze the refugees and resilience needs and vulnerabilities (Per sector)</td><td></td><td></td><td></td><td>3/7- 17/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF members</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Officially send sector response to MoPIC for review</td><td></td><td></td><td></td><td>17/8- 30/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF Chair</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Review and consolidation of the CVA</td><td></td><td></td><td></td><td>3/7- 30/8</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>JRPSC Secr.</td><td>HRCU</td></tr><tr><td colspan="15">JORDAN RESPONSE PLAN FORMULATION</td></tr><tr><td>Prepare sector narrative and overall and specific objectives</td><td></td><td></td><td></td><td>17/8- 9/9</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF members</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Finalize sector narrative and produce PSSs</td><td></td><td></td><td></td><td>10/9-12/9</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF members</td><td>HRCU/JRPSC Secr</td></tr><tr><td>Review and adopt projects by the relevant line ministries</td><td></td><td></td><td></td><td>12/9-25/9</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF Chairs</td><td>TF Secretariats</td></tr><tr><td>Send sector response and PSS to MoPIC for review and endorsement</td><td></td><td></td><td></td><td>26/9- 5/10</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>TF chairs</td><td>HRCU</td></tr><tr><td>Formulation of the full-fledged plan, including introduction and management</td><td></td><td></td><td></td><td>17/8- 31/10</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>JRPSC Secr</td><td>HRCU</td></tr><tr><td colspan="15">JORDAN RESPONSE PLAN ENDORSEMENT</td></tr><tr><td>Conduct the JRPSC meeting to review/ endorse the plan</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>8/11</td><td></td><td></td><td></td><td></td><td>JRPSC Secr</td><td>HRCU</td></tr><tr><td>Approve the plan by Cabinet</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>20/11</td><td></td><td></td><td></td><td></td><td>Cabinet</td><td>MoPIC Minister</td></tr><tr><td>Print and publish the plan</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>10/12</td><td></td><td></td><td></td><td></td><td>JRPSC Secr</td><td>HRCU</td></tr></table> <p>UNICEF working with the MoWI is to prepare a vulnerability map (GIS map) to set the priorities based on the needs at a sub-district level. There are two maps: (1) Water (2) Wastewater. It is a standardized tool to identify the needs for water and wastewater in HC.</p> <p>This year, the indicators for vulnerability will be enhanced to reflect the reality of the water situation in Jordan. One of the indicators added this year is the age of the water network, solid waste network, also will be having this year the risk assessment for the treatment plan or the facilities based on the sub-district based on the data will get. Thanks goes to Eng. Muna (MoWI) for being the focal point to collect the data from the authorities and companies working with the MoWI.</p> <p>When the data is collected, the map will be shared will at members.</p> <p>UNICEF has requested an updated data to be used at the maps.</p> <p>Laith Abu Nawwas is the focal point for collecting the data, he might call any of the WASH members for further information. All partners requested to cooperate with him.</p> <p>MoPIC shared SVA, CVA and the Impact from the Syria Crisis documents to be finalized on 17 August.</p> <p>Gregorio from MoWI is the focal point to gather and compile all the required JRP documents to be submitted to MoPIC.</p> <p>After that, the WASH WG will work on perpetrating the project summary sheet PSS for their projects.</p>	ACTIVITY	2017												Responsibility		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Implementation	Follow-up					COMPREHENSIVE VULNERABILITY ASSESSMENT															Prepare guidelines, templates and assumptions for MoPIC's review													JRPSC Secr	HRCU	Conduct a meeting between MoPIC and TF Chairs to endorse the process				3/7									HRCU	JRPSC Secretariat	Call and organize TF meetings around the tasks to be completed (Per sector)				3/7- 17/8									TF Secretariat	JRPSC Secretariat	Prepare achievements section (Per sector)				3/7- 17/8									TF members	HRCU/JRPSC Secr	Identify the direct and indirect impact 2018-2020 (Per sector)				3/7- 17/8									TF members	HRCU/JRPSC Secr	Analyze the refugees and resilience needs and vulnerabilities (Per sector)				3/7- 17/8									TF members	HRCU/JRPSC Secr	Officially send sector response to MoPIC for review				17/8- 30/8									TF Chair	HRCU/JRPSC Secr	Review and consolidation of the CVA				3/7- 30/8									JRPSC Secr.	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3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
WASH Updates Partners	<p>The Dead Sea workshop is scheduled on 10-12 September.</p> <p>Before the workshop, WASH Sector will be calling for a meeting for the core group to ensure all WASH partners participation in the workshop.</p> <p>All members encouraged to start working on preparing their projection of the 2018 projects. Since PSS will be finalised before the workshop to be endorsed during the workshop.</p>		min
Presentation on O&M Governance strategy for camps	<p>A presentation about "Operations & Maintenance Governance Strategy for Water, Sanitation and Power Supply Services in Zaatari and Azraq Refugee Camps" has been shared with the present partners of the WASH working group.</p> <p>The presentation aims to present the strategy for the future Governance and Operations and maintenance of Zaatari and Azraq Refugee Camps' WASH and power distribution services and infrastructure.</p> <p>A summary about the Current power distribution and WASH services provision in camps by UNICEF and UNHCR, Cost effectiveness, Future operations and maintenance strategy, Objectives and targets, O&M stages, Deliverables and Timeline.</p> <p>The presentation will be sated with members.</p> <p>For more details, please contact: Benjamin Smith, UNICEF WASH Specialist bsmith@unicef.org Jill Hass, UNHCR WASH Officer hass@unhcr.org</p>	Benjamin (UNICEF) & Jill (UNHCR)	45 m
Updates from TF	<p><u>Gender:</u></p> <p>The Gender focal points are finalising the WASH Gender Analysis Report. The analysis findings will be shared next WASH WG Meeting in August.</p> <p>As for the JHF,</p> <p>The WASH Sector Gender Focal Point SGFP is organizing a two-hour-training about the Gender and Age Marker early August for the WASH partners in collaboration with UNHCR in terms of invitation, venues and other logistic arrangement.</p> <p>Invitation, concept note and venue information will be shared with members when it's confirmed, the training will be conducted in week 6-10 August.</p> <p><u>Hygiene Promotion:</u></p> <p>Eva left UNHCR, whose were chairing this task force. We need someone to replace her ASAP.</p> <p><u>Solid Waste Management:</u></p> <p>ACTED has nominated Sami to chair the SWM</p> <p><u>HC:</u></p> <p>Eng. Salameh is chairing the HCTF along with Shumet (ACF).</p> <p><u>WASH In Schools:</u></p> <p>Heba (UNICEF) is on detailed assignment in Yemen for three months, we need to re-activate this TF by finding a replacement.</p>	<p>Arisa (JEN) & Eshraq (ACTED)</p> <p>Esmaeil (UNICEF)</p> <p>Maysa (UNHCR)</p> <p>Eng. Salameh (MoWI) & Shumet (ACF)</p> <p>Esmaeil (UNICEF)</p>	Min 1:22 -
AOB	<ul style="list-style-type: none"> Next meeting will be held on 22 August 22nd at UNHCR office - EMOPS meeting room at 10:00. 	Esmaeil (UNICEF)	5 min



4. Useful links:	
1.	WASH Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login

5. Focal points:	
ActivityInfo	Laith Abu Nawwas lanawwas@unicef.org
	Maysa Saeidi saeidi@unhcr.org
JORISS	Mohannad Al Nimer melnimer@unicef.org