



## SHELTER WORKING GROUP MEETING

### Syrian Refugee Response in Jordan

<b>Meeting Location</b>	UNHCR Khalda Office Executive Meeting Room # 208	<b>Meeting Date</b>	26th January, 2017
<b>Chair Person</b>	Elias Jourdi	<b>Meeting Time</b>	12:00 -14:00
<b>Minutes Prepared by</b>	Maysa Saeidi		
<b>Purpose of Meeting</b>	Shelter Working Group Monthly Meeting		
<b>Next Meeting</b>	9th March 2017 at UNHCR -Executive Meeting Room #208 at 14:00		

Attendance			
No.	Name	Agency	Email
1	Brenda Rose	WVI	Brenda-rose-daniel@wvi.org
2	Ali Khazendar	WVI	Ali-al-khazendar@wvi.org
3	Mais Al Suradi	IOCC	malsuradi@iocc.org
4	Jakub Pajak	ACTED	Jakub.pajak@acted.org
5	Annette Nupuet	ICMC	nuguet@icmc.net
6	Reihaneh Mozaffari	French Red Cross	Urbanpc-jordan.frc@croix-rouge.fr
7	Tesfay Gebregziabher	UN-Habitat	tesfay.gebregziabher@unhabitat.org.jo
8	Haitham AlZuraiqi	Habitat for Humanity	haithamzuraiqi@habitatjordan.org
9	Kiri Harper	World Relief WRG	kharper@worldrelief.de
10	Joe Berg	World Relief WRG	jberg@worldrelief.de
11	Elias Jourdi	NRC	elias.jourdi@nrc.no
12	Maysa Saeidi	UNHCR	saeidi@unhcr.org

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	To follow up on RAIS training sessions in the coming future.	Olivia & Maysa (UNHCR)
2.	To share the "Lessons Learnt from the Planning Process (JRP / 3RP) in 2016" document with the WG for feedback/comments.	Maysa (UNHCR)
3.	To follow up on the possibility to get access to VAF.	Olivia & Maysa (UNHCR)
4.	To share feedback on 2017 Work plan before next meeting in March.	All partners
5.	To provide a brief about FRC Shelter project findings to the group next meeting in March.	Reihaneh (FRC)



Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
<b>Introduction</b>	Round table introduction from all partners present.	All present partners	2 min
<b>2017 Work Plan</b>	<p><b>JRP 2017-2019:</b> The first draft was shared by MoPIC, with 50% reduced on the budget, many projects were deleted mainly in camps. After many advocacy with partners and MoPIC, we could be able to have a revised draft included all the Shelter projects with budget reduced.</p> <p>The final draft was shared eventually by the ISWG.</p> <p><b>Projects Prioritization:</b> Today the prioritization template will be shared with MoPIC, it was focusing more on the sustainable interventions.</p> <p>For Res, we have one project. For Ref, we have four projects, two in camps and two in HC, prioritized as below:</p> <ol style="list-style-type: none"> <li>1) Rehabilitation of upgrading sustainable shelters and completing unfinished properties</li> <li>2) Shelter response in camps</li> <li>3) Cash for rent programming</li> <li>4) Infrastructure upgrades in camps</li> </ol> <p>Deadline for submission is 30<sup>th</sup> Jan.</p> <p><b>ISWG updates:</b> -The Information Management at the Inter-agency coordination unit, conducted several training sessions on the ActivityInfo Reporting and Monitoring Database for partners.</p> <p>-The Inter-Agency Coordination Unit is taking a lead to document lessons learnt from JRP planning phase and 3RP Inter-Agency Appeal process. By next meeting for the ISWG the draft will be shared with the sector coordinators for their comments.</p> <p><b>JORISS</b> -Training sessions will be organized on JORISS for partners who reporting on the system in Feb.</p>	Elias (NRC) & Maysa (UNHCR)	8 min
<b>Last meeting action points</b>	<p>Reviewed last meeting action points and the list was updated.</p> <p><b>Pending point:</b> <a href="#">To invite ILO next meeting in Jan 2017 to discuss the Syrian Refugees working in construction</a> Met bi-laterally with ILO on the issue of work permits in the construction sector and they are currently piloting interventions in this regard. We will keep following up with ILO on the results of the pilot and share with the working group. For further information, linked to the above contact ILO directly on Maha Kattaa - kattaa@ilo.org</p>	Elias (NRC)	5 min



Meeting minutes			
Item	Discussion	Focal point/ Organisation	Time
<b>New final VAF tree and results in data set</b>	<p>The revised shelter sector decision tree was shared with the present partners.</p> <p>For evaluating vulnerability in terms of Shelter we have different criteria: Quality of dwelling, Enumerator judgment, Debt per capita, Rental contract, Occupancy type, Accessibility, Dependency ratio, ... etc.</p> <p>Because of the different rations and weight criteria, the results were not well presented, the reason why another calculation/consideration is made by removing the following criteria, because it didn't reflect reality in terms of vulnerability:</p> <p>Basic House Assets, Enumerator judgment, Debt per capita, Occupancy type, Head of the household and Dependency ratio.</p> <p>In order to mainstream the use of VAF scoring across shelter actors, the Shelter Working Group will include considerations of the VAF sector and sub-category scores in the existing technical guidelines for each of the shelter interventions.</p> <p>To have VAF access, interested agency should be partner of the VAF team. It was requested to check on the possibility to register and get access to VAF, and to follow up on RAIS training sessions in the coming future.</p>	Elias (NRC)	15 min
<b>2017 Work Plan</b>	<p>The 2017 proposed Work plan for Shelter Sector was shared after last meeting on Dec.</p> <p>All partners were encouraged to share their feedback, whether the plan is relevant for their organization to focus on and where every agency's will be playing a role developing the sector.</p> <p>The plan including four sections; coordination, technical support, sector strategy and advocacy and the inter sector linkages.</p> <p>Feedback will be shared by partners by 2nd Feb.</p> <p>The work plan will be discussed next Shelter WG meeting in March.</p>	Elias (NRC)	12 min
AOB	<ul style="list-style-type: none"> <li>It was agreed to shift the meeting time to be from 14:00-16:00 instead of 12:00 – 14:00</li> <li>Reihaneh (French Red Cross) will be presented next Shelter WG in March.</li> <li>ACTED is having a project in 2017 for WASH sector with Shelter component on rehabilitation for shelters.</li> </ul>	<p>Mais (IOCC) &amp; Elias (NRC)</p> <p>Reihaneh (FRC)</p> <p>Jakub (ACTED)</p>	10 min
Next meeting will be on <b>Thursday 9<sup>th</sup> of March 2017 at 14hrs.</b>			