

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: 27 August 2013

Time: 09.00 – 11.00 hrs.

Venue: General Administration Department office, Sittwe, Rakhine State

Participants: Camp Management Committee Sittwe District,¹ UNHCR, DRC, ACF, SI & LWF

Absent with prior notification: Save the Children & Relief international

| Agenda item | Discussion | Action/Actor | Due Date |
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| 1. INTRODUCTIONS | District Commissioner was welcomed to Chair the first CCCM Cluster meeting with Government counterpart. Introduction of attendees | | |
| 2. PRESENTATIONS (5-10 minutes) | | | |
| Camp Management Committees, Sittwe | DC briefed about overall objectives of the CMC: -Assessing needs of the IDPs in camps -Establishing and guiding the Camp Management Committees in the camps. -DC has responsibility both at district and townships' level, including Pauktaw and Meybon. DC undertakes regular field visits. Roles and responsibilities of Village Administrators have also been outlined: -Ensure security in the area of jurisdiction, promptly reporting incidents or tension to the army/police -Ensure peace and development in the area of jurisdiction -Village Administrators should not be part of camp management activities, including food distribution | | |
| CCCM | CCCM Cluster Coordinator presentation included: -Cluster system and role of CCCM Cluster | | |

¹ See CCCM Camp Management Committee for Sittwe Township, Rakhine State, 20th August 2013 at:
<https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Rakhine-documents.aspx>

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| | <p>-Specific roles and responsibilities of CA/CC & CM</p> <p>-Challenges and achievements of the 3 CCCM functions</p> | | |
| DRC | <p>DRC has been appointed as camp manager in OTG 1 and 2, STMG and PYG.</p> <p>CM teams have been recently deployed and intervention focuses on coordination of services at camp level and advocacy for addressing humanitarian gaps.</p> <p>Improved communication between IDPs and agencies working in the camp has been reported as achievement and problematic access to camps/bad road conditions during rainy season as outstanding challenge.</p> | | |
| SI | <p>SI implements broad spectrum of WaSH activities and took on camp management responsibilities in Dar Pai and Baw Du Pah camps. In Dar Pai the members forming the WASH committee are all IDPs and have been elected by the IDPs. This has been presented as an achievement and best practice of community participation in this camp. In Baw Du Pa liaising with a representative IDP committee remains a challenge, as the majority of current camp committee members are from and live in the host community, outside the camp, making more difficult the coordination in the daily camp life.</p> | | |
| LWF | <p>LWF has four programs currently on-going in the camp, namely education, psychosocial, NFIs and recently has been engaged as camp manager in OTG 3-4-5. The RRD is LWF government counterpart.</p> <p>Their camp management program focuses on capacity building of CMCs, care and maintenance of camp infrastructures. Active participation of camp committee members in daily activities has been presented as achievement; instead the lack of gender balance in the same committees is still a huge challenge.</p> | | |
| 3. OPERATIONAL UPDATES | <p>- The District Commissioner pointed out the GAD is still in the process of redefining the boundaries of the camps according to the 3 existing administrative territories in Sittwe rural area (Bu May, Kone Doke Khar, STMG). This exercise will affect assignment of roles and responsibilities in terms of Camp Administration and consequent establishment of committees. The proposal for new definition of boundaries will be presented to the Chief Minister by the end of the week and it will be evaluated against the plan designed by the Ministry of Development Affairs/DRD engineers. The DC requested UNHCR to share the new camp renaming plans/maps</p> | | |

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| | <p>drafted by the Ministry of Development Affairs/DRD engineers.</p> <p>The Gov't has planned to build offices for camp management after division of camp areas is completed.</p> | <p>UNHCR Shelter team to share with the DC maps of the renamed camps</p> | <p>ASAP</p> |
| <p>- Follow up on Ba Du Pah Camp Committee</p> | <p>-DC acknowledged the need of restructuring the CMC in BDP and the challenges the exercise will pose, given the presence of different groups of IDPs in the camp. The need to identify methodology for selection of members constituting CMCs and Food Committees has been underscored and the DC welcomed suggestions both from UNHCR and other CCCM partners. The DC proposed, following suggestion from CCCM, to launch a joined exercise including GAD, UNHCR and INGOs for restructuring CMCs and Food committees. Security forces should not be involved in the process.</p> <p>-SI suggested the head of WASH committee should be included in the overall camp committee</p> <p>-DRC highlighted need to increase the suggested number of people to be included in the head committee</p> <p>-ACF proposed to compile a protocol reflecting international standards on community participation, in order to harmonize the approach to committees' election in the camps. The suggestion has been supported by CCCM partners.</p> <p>-DC stressed the need of intervening in BDP as a matter of urgency and called for ad hoc meeting next Thursday 29th in GAD office.</p> | <p>CCCM to draft a protocol/met hodology for camp election</p> | <p>Thursday 29th</p> |
| <p>4.</p> <p>INFORMATION MANAGEMENT</p> <p>i. Camp List</p> <p>ii. 3WWW</p> | <p>NTR</p> <p>NTR</p> | | |
| <p>6. ANY OTHER</p> | <p>-CCCM stressed the urgent need for road rehabilitation to</p> | | |

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| BUSINESS / SUGGESTIONS / AGENDA ITEMS FOR NEXT MEETING | remote rural camps in Sittwe. DC responded the Gov't is currently mobilizing resources for this need. | | |
| 7. DATE / TIME / PLACE OF NEXT MEETING | Next Cluster meeting (Bah Du Pah Camp Committee Task Force): Thursday 29th , 9:00, GAD Office | | |