

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: Wednesday, 20 November 2013

Time: 16.00 – 17.30

Venue: UNHCR Office

Participants: UNHCR, LWF, DRC, UNICEF & OCHA

Agenda item	Discussion	Action/Actor	Due date
1. Minutes/Action points of the last meeting	- All pending issues from the last meeting were dealt with and the minutes accepted.		
2. Education Cluster issues	- UNICEF attended the meeting and explained the challenges that the Education Sector is facing due to different age groups being used in Myanmar compared to global age brackets. As the Education Sector is using the CCCM household survey (HH) for data collection and planning purposes, the coordinator requested CCCM to change the age groups in the HH survey. However, after a discussion, it was decided that this is not possible for now and the HH survey would remain the same. For example, if we would change the HH survey upon the request of the Education Sector, the next cluster to request an age group change might be the Health Cluster for vaccination purposes etc. Clusters should collect their own (specific) data is needed.		
3. Revision of CCCM Standard Operational Framework	- Cluster Partners discussed the CCCM and NFI Cluster Strategic Operational Framework Rakhine State v 1.1 2nd September 2013 for the coming months and minor changes and additions were made, both in the narrative part and logframe.	CCCM Cluster Coordinator to incorporate comments and changes and send to cluster members for	Next Cluster meeting

		approval	
5. DATE/ TIME/PLACE OF NEXT MEETING	Next Cluster meeting scheduled on Wednesday 4 December, 16:00, UNHCR Office, since next week is a UN holiday		