

Rakhine CCCM Cluster Coordination Meeting

Minutes

Date: Wednesday, 5th February 2014

Time: 16.00 – 17.30

Venue: UNHCR Office Sittwe

Participants: UNFPA, LWF, DRC, RI, UNHCR CCCM/Shelter/Protection/IM.

Agenda item	Discussion	Action/Actor	Due date
1. Minutes/Action points of the last meeting	Introduction of new CCCM Coordinator Astrid S. Arne		
	<u>Revision of action points from last meeting:</u>		
	Change of the 'volunteer' terminology; people who receive incentives should not be called volunteers.	CCCM; to clarify new terminology	Nb. 1
	Relocation of 1 CCCM notice board from BDP 2 to BDP1 depends on the resolution of the land issue for the CMO in BDP 1. Related issues are being discussed at OCHA/RSG level.	UNHCR Shelter	Pending Ongoing
	Circulation of HH surveys when finished.	DRC and LWF	Nb. 2
	A separate meeting on firewood will be held when ICRC's report is circulated.	CCCM to ask for ICRC's rep.	Nb. 3
	A meeting between CCCM and DC will be held next week.	CCCM	Nb. 4
	DRC wishes content of IOM's training for government officials for trainings for village administrators.	CCCM	Nb. 5
	Incomplete 4W lists, to be raised in meetings with OCHA.	CCCM	Nb. 6
Camp Infrastructure	DRC needs CMO asap in DP and Bah Du Pah 1 & 2; this is related to land issues.	UNHCR Shelter	To update next meeting

	<p>Construction of camp infrastructures is ongoing with about 40% progress. Land plots identified and agreed in most camp sites/areas except for BDP 1&2 and DP where there are still some land issues.</p> <p>In case the Government plans to provide more camp infrastructure (eg. modular houses), the LWF will evaluate the need in the camps they cover.</p> <p>DRC's need for more camp infrastructure remains unchanged.</p> <p>To see with SC to update the need for camp infrastructure.</p> <p>The updated camp site plans can be shared in PDF and AutoCAD versions. It is also available and could be downloaded from the Myanmar Shelter Cluster website.</p> <p><u>And:</u> Padlocks for Information boards in camps were handed over to DRC and LWF.</p>	<p>LWF</p> <p>CCCM</p>	<p>Pending</p> <p>Pending</p>
2. Operational Updates	<p><u>DRC:</u> The HH survey continues. This is complicated as people are living in both camps and host communities. DRC would like clarification/support from UNHCR on what to do regarding IDP determination in camps, specifically regarding access to services.</p> <p>The GAD has distributed registration cards in a camp, DRC will monitor the situation. Some hand-pumps are not functioning. CCCM should address this with the WASH Cluster.</p> <p>Some IDPs have not received NFI. These will be served during next distribution towards end of the month.</p> <p><u>LWF:</u> There are some complaints about abuse during food distribution, and some don't receive any ration as they are not on the list. Host community is also present in camps. LWF will conduct a food-meeting in camps. DRC will share food issues matters in next meeting. The issue will also be addressed to WFP.</p> <p>Volunteers have addressed LWF to be paid incentives.</p> <p><u>UNFPA:</u></p>	<p>CCCM to discuss with nat. cluster</p> <p>DRC CCCM</p> <p>UNHCR Prot. to share the distr. schedule</p> <p>LWF DRC</p> <p>CCCM</p>	<p>Ongoing</p> <p>Nb. 7 Pending</p> <p>Done</p> <p>Pending</p> <p>Pending</p>

	<p>UNFPA is working with three main partners, and they are mostly focused on census. They came to the meeting to be more informed about CCCM and partners' activities.</p> <p><u>Fire-trainings:</u> UNHCR shared info about the planning of fire-fighting training in PT townships; 80 participants per camp, security managed by SFBD, transport by UNHCR, teaching aid materials by SFDB, 1- day trainings per camp. The planning is still ongoing, but the trainings could tentatively start the last week of February. DRC asked UNHCR to inform all partners before trainings start to ensure that IDPs as well as partners are aware as there is not CMAs or Focal points for some camps.</p> <p><u>Complaints Mechanisms:</u> A complaints and referral mechanism is developed in close cooperation with the PWG. DRC informed about plans (for trainings) and how to get information on the mechanisms out to partners, staff and camp population. The mechanisms will also be presented in GCM and ICC. DRC also requested other CCCM partners/UNHCR to facilitate some of these trainings.</p>	<p>CCCM and UNHCR field team to inform the camp communities</p> <p>DRC</p>	<p>Pending</p> <p>Done</p>
3. Cross-cutting Issues	n/a		
6. AoB	<p>Naing Lin Aung is UNHCR's new IM staff; ready to assist the CCCM.</p> <p>UNHCR's CCCM team will visit DRC's and LWF's teams in office.</p>		Nb. 8
7. Date, time, place of the next meeting	Next Cluster meeting: Wednesday 19th of February, 4pm in UNHCR's office in Sittwe.		