

Rakhine CCCM Cluster Coordination Meeting

Date: Wednesday 5 November, 2014

Time: 3:00 – 4:45

Venue: UNHCR's Office, Sittwe

Participants: UNHCR CCCM/NFI & Protection, DRC, LWF, RI, IOM, SCI & UNOCHA (12 pax. in total)

Agenda item	Discussion	Action/Actor	Due date
1. Welcome & Introductions	Meeting was opened by CCCM Cluster Lead.		
2. a. Correction/ Acceptance b. Actions from Meeting 23 October 2014 c. Feedback from Meeting with DA	<ul style="list-style-type: none"> No correction and everyone accept the minutes. Schedule of health service providers to WHO provided by UNFPA and shared by Cluster Lead to the camp managers/focal points. Participatory assessment planning was shared by UNHCR Community Services Officer, already started. CCCM Cluster Lead mentioned concern about the fuel sticks distribution can't be discussed with Sittwe DA because Myebon is under the management of Myauk-U DA. DRC mentioned that Protection Working Group keep working on particular issues with child protection in Dar Paing such as providing training to field staffs about accident reports, referral path ways and possibility of assessments. Budget draft plan, concept notes, and last minutes to partners of 16 Days Activism by UNFPA shared with partners, other agencies will be involved in these activities. CCCM cluster lead shared the information by email after meeting with DA and UNHCR only. DA is not available to have a CCCM regular cluster meeting, yet. But, DA may be able to have that meeting after 7th of November, 2014. 	UNHCR CCCM will follow-up	
3 .Camp profiling – feed back from the meeting 29 October	<ul style="list-style-type: none"> SCI discussed issues about collecting data for camp profiling. LWF is still on process of recruiting field based incentive workers for Pauk Taw (three camps). They will start data collection in Sittwe Camps soon, but for Pauk Taw camps, it will possibly in December, 2014. 	LWF will update	

2014	<ul style="list-style-type: none"> DRC mentioned that they are developing some data collection tools and will share with partners about challenges and issues then. 	DRC will update	
4. CMC training – roles & responsibilities; all CMAs, FPs & UNHCR	<ul style="list-style-type: none"> CCCM Cluster Lead shared that government have plan to change some CMC members in some camps in November. UNHCR also have a plan to conduct R&R training for CMCs who did not have such training after new CMCs are appointed to fill up the gaps by CMAs and FPs. CCCM Cluster Lead asked confirmation about R&R training conducted dates and plan dates which was attached together with meeting agenda. LWF suggested encouraging the Government for more participation of women in CMC members. 	UNHCR CCCM will update To discuss with DA at next CCCM Cluster meeting	
5. Experience with CMCs	<ul style="list-style-type: none"> CCCM Cluster Lead explained about UNHCR Deputy Country Representative email asking about particular issue with CMCs and how CCCM Cluster can address these issues for next year. One donor, DFID, have particularly raised their concerns about the CMCs. CCCM Cluster Lead requested to CMAs and FPs to share main issues within their manage camps related to CMCs. 	CMAs and FPs to share to CCCM cluster lead	
6. Cluster focal point for Gender & Early Recovery	<ul style="list-style-type: none"> Issue was discussed in the meeting but there is no agency committed to be focal point for gender cluster as requested by global CCCM cluster and focal point for Early Recovery (ER) as requested from Sittwe ER cluster meeting. 		
6. Operational Issues			
RI	Nothing changed for their staff's access to the camps, still two hours per week. RI country director has a plan to come and discuss with chief minister about their movement.	RI will update	
DRC	No additional input.		
LWF	LWF mentioned about shelter maintenance issues.	LWF will follow-up	
SCI	IDPs raised less quantity of food because of misusing by CMCs and FMCs but they are not sure in which camp and who is doing what. On-going process for camp profiling and service monitoring. Organizing camp level joint coordination meeting with two CMCs in Sat Yoe Kya 1 & 2. There are some misunderstandings among them. Modular houses were damaged, no maintenance and unfinished installation in Pauk Taw Camps.	SCI will follow-up/update	
7. AOB Prevention of Sexual Exploitation Abuse (PSEA)	<ul style="list-style-type: none"> UNHCR Protection Officer explained about PSEA to the partners and discussed them whether their staff and volunteer have CoC to prevent sexual abuse and exploitation system. If yes, what kind of response mechanism and referral pathway which is also related to SGBV? If agencies want to get assistance to conduct capacity building training about SGBV, Protection Working Group (PWG) can provide the training. National Shelter/NFI/CCCM Cluster Coordinator will Chair the following CCCM and NFI Cluster meetings before a new person is due to arrive week 12 January. 		

8. Date/Place/Time for next meeting	19 November, UNHCR Conference Room, 3pm.		
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