

Rakhine CCCM Cluster Coordination Meeting

Date: Wednesday 19 November, 2014

Time: 15:00 – 17:45

Venue: District Administrator's (DA) Office & UNHCR's Office, Sittwe

Participants: UNHCR CCCM/NFI & Shelter, DRC, LWF, RI & IOM (9 pax. in total)

Agenda item	Discussion	Action/Actor	Due date
1. Welcome & Introductions	The meeting had two parts, first with District Administrator (DA) and CCCM partners at his office. The second, at UNHCR with partners. The meeting was opened by the CCCM Cluster Lead, with introductions to District Commissioner for the new CCCM Coordinator from DRC, LWF and IOM's CCCM Project Coordinator (Capacity Building).		
2. Update from DA	<ul style="list-style-type: none"> Government has plans to change CMC members in Say Tha Mar Gyi Camp plus on-going assessments about changing CMCs in other camps. Also reminded partners/UN to submit plans/schedules they have for CMC training before implement. LWF raised a question to DA about women being included in newly appointed CMCs. DA explained the Government is trying to involve women in CMCs but it is difficult due to culture and context. There are also women committee members in other sub-committees, i.e. education and health committees. DRC asked the DA about activities agencies were restricted from doing in the camps, sometimes by CMCs or other counterparts. Furthermore, if any difficulties are faced in the camps in relation to assistance, who are the focal points from the government side? Also, what is the reporting procedure? DA explained that the Government has a camp management committee at state level, district level, township level and camp level. Each camp has (at least) two focal persons from the Government side (at camp level). If agencies faced any issues in the camp they can directly report to the Government Camp Management office at Hmanzi Junction, where the Township Administrator (TA) sits or they can also reach the District Commissioner's office to raise issues. If agencies want contact details of Government camp focal points they can request from the DA's office. CCCM Cluster Lead asked for feedback about UNHCR's CCCM Workshop report from the DA. He mentioned he has no special feedback about the workshop report. He proposed to discuss feedback at the next meeting. 	<p>Cluster Lead to follow-up</p> <p>DRC to follow-up</p>	
3. AoB	<ul style="list-style-type: none"> DA proposed to have an informal CCCM Cluster meeting every two weeks and a formal meeting with him, UN and partners once a month. 		

	<ul style="list-style-type: none"> • CCCM Cluster Lead mentioned her contract will end this week, 22 November 2014, and said good-bye. 		
Meeting at UNHCR Office			
4. Minutes of meeting on 5 th November 2014.	Minutes were accepted by participants.		
5. Camp Profiling - Process and out puts	<ul style="list-style-type: none"> • DRC had a meeting with LWF to develop a similar format for collecting information in 2015; it will be useful not only for CMAs but also for services-providers. • All agreed to share current camp-profiles, though there are still gaps in some information. 		
6. Set Yone Su-1 issues, and implications for other locations	<ul style="list-style-type: none"> • To discuss at next meeting. 		
7. DRC	<ul style="list-style-type: none"> • Meeting with other CMAs to develop similar formats to collect information in the camps in 2015. • Mentioned the issues that services providers didn't share information with DRC. • Planned to share incentive-worker proposals with other CMAs' (LWF) as regards to collecting data in the camps. • Preparing to harmonize incident reports in the camps with partners. • Conducting regular access to services monitoring and will share with other partners. • Discussed with other CMAs tools for camp profiles. • Planning to conduct a workshop about CCCM with other services providers. • Mentioned the issues about diarrhoea spreading in the camps. Yet to hear any response from other partners. 	<p>DRC/LWF will update</p> <p>DRC will update</p>	
8. LWF	<ul style="list-style-type: none"> • Proposal for 2015 was submitted to UNHCR. • Had meeting with DRC to develop similar format for data collection. • Regular camp monitoring. • Complain Response Mechanism is running with swift investigation/response. • Mentioned the issue of imbalance in relation to host community versus IDPs in the camps. • Planned to conduct training for CMCs in Pauktaw camps. • Had meeting with CMCs in Pauktaw camps about including women in CMCs, positively received. • Conducted meeting with Chief Minister about implementing development programs/activities in Rakhine State. 	<p>DRC/LWF will update</p> <p>LWF will update</p>	
9. RI	<ul style="list-style-type: none"> • Access to one camp remains limited, two hours per week. • Plan to have meeting with Chief Minister and Country Director around access to the camps/providing assistance. 	RI will update	
10. IOM	Plan to assist CMAs for capacity-building their staff, if necessary.	IOM will update	

	Activities in the camps such as access to services monitoring, collecting demographic data and camp level coordination meeting with agencies and CMCs. On-going discussing with other partners for providing trainings/other assistance.	IOM will update	
11. AOB	• n/a		
12. Date/Place/Time for next meeting	Next meeting will be in 2 weeks' time – <u>Wednesday 3rd December, 3pm at UNHCR office.</u>		