

Sector Gender Focal Points Network Meeting Minutes		
Date/time/venue	Thu, 2 November 2017, 11:30 - 12:30, UNHCR EMOPS Room	
Attendees	14 (Education, Health, Protection, WASH, Food Security and Livelihoods Sectors) Absent: Basic Needs, Shelter	
1. Updates on Sector Gender Analysis		
While five sectors completed their Sector Gender Analysis and uploaded their final reports on the portal site, three sectors (Protection, Shelter and Livelihoods) are pending with finalization of analysis.		
Action Items	Responsible	Deadline
Share the final draft with Sector Coordinators and present it to Sector Partners for their comments	Protection, Shelter and Livelihoods Sector Focal Points	30 November
Share the finalized document with Network Chair, to upload it to the portal.	Protection, Shelter and Livelihoods Sector Focal Points	7 December
2. Briefing: GIZ Workshop on Gender and Vulnerable Groups in National Adaptation Planning		
Jordan is formulating its first National Adaptation Plan (NAP) that will feature measures to enhance the country's capacity to adapt to climate change in different sectors, according to experts in the field. Representatives of the public sector, local and international organizations and institutions participated in a workshop organized by the GIZ to integrate gender and vulnerable groups in the NAP process. Sector Gender Focal Points Network members from the Health Sector and WASH Sector were invited. Participants presented recommendations on how to develop a "Gender and Vulnerable Groups Action Plan" in the NAP process. Director of the Climate Change Department at the Ministry of Environment underscored the importance of mainstreaming gender and vulnerable groups' considerations in climate change policies. Stakeholders analyzed the ways to address the needs of the most vulnerable groups of the population, focusing on gender-specific needs in the NAP process. The NAP is expected to be drafted by next year. Aligning the NAP with the national determined contributions and the revision of the national determined contributions are scheduled for 2019.		
3. Stock-taking of 2017 Work Plan and a way forward for 2018		
Participants reviewed the 2017 Work Plan and discussed the progresses made for the past ten months. During the next monthly meeting, further discussion will take place for the 2018 Work Plan. Some proposed discussions on visibility of the network, inter-sector linkages, LGBTI training needs, key messages for sector partners based on the Sector Gender Analysis conducted, organization of events etc. There were interests to have another Information Management session and to receive feedback from OCHA on the Gender Markers reviews done by Sector Gender Focal Points.		
Action Items	Responsible	Deadline
Lead visibility discussions during the next meeting	Anna Rita and Danijel	7 December
Discuss inter-sector linkages prior to next meeting	Anna Rita and Elena	Before 7 December
Plan Information Management session on how to use the Sector Dashboard during next meeting	Information Management	7 December
Request OCHA for feedback on Gender Markers	Chair	7 December
AOB		
<ul style="list-style-type: none"> - MOPIC and JRPS Secretariat are currently in the process of reviewing the sector submissions of the JRP 2018-2020 documents, including Project Summary Sheets with proposed budgets. - Danijel will share the emails on events related to youth and No Lost Generation initiatives. - Anna Rita will share the information on the 16 days of activism. 		
Next SGFPN meeting on Thursday 7 December at 11:30 in UNHCR Khalda (EMOPS room)		