

JORDAN REFUGEE RESPONSE

Inter-Sector Working Group

Meeting Minutes and Action Points
Sunday, 5 November 2017 • UNHCR Office, Amman



1. Update on inter-agency appeal process within and in support of the Jordan Response Plan

- After Sector Coordinators participated in the three-day Jordan Response Plan workshop on 24-26 September to discuss sector response plans and project summary sheets, JRP Task Forces submitted necessary documents including Project Summary Sheets with proposed budgets.
- The preparation for the inter-agency appeal process has started, as shared in the email sent. Once JRP Task Forces receive feedback from JRP Secretariat and MoPIC, Sector Coordinators and Coordination Associates will need to review whether any adjustments are needed for the inter-agency appeal.

2. Sector Performance Survey Results

- The summary of the findings was presented at the meeting. The Annual Sector Performance Survey Results were already shared with Sector Coordinators for their own sectors in October.
- Sector Coordinators will need to discuss results with sector partners to address any areas of improvement. The questionnaire will be re-sent to Sector Coordinators for their reference.

3. Third Quarter Sector Financial Tracking System

- In total, US\$ 551 million (46 per cent of the total requested funds: US\$ 1.2 billion) have been received for the third quarter; more than 98 per cent of agencies shared their funding status. Regarding the Refugee Pillar, 64 per cent of the requested funds (US\$ 472 million out of US \$741 million) have been received by UN and NGOs; they received less than during the same period of the last year (US\$ 580 million, i.e. 77 per cent of the requested funds). For the Resilience Pillar, 17 per cent of the requested funds (US\$ 79 million out of US\$ 456 million) have been received.

4. Third Quarter Analytical Reports

- Coordination Associates started to draft the third quarter analytical report (i.e. documents including the information of the funding status, bar charts of key sector indicators, narratives of achievements, constraints and unmet needs foreseen for the next quarter). Sector Coordinators will need to review the draft, in order to use it for further sector discussion and advocacy.

5. Stocktaking of the Inter-Sector Working Group 2017 Work Plan and a way forward for 2018

- Participants pointed out the importance of having strong commitments from Sector Coordinators to implement the activities mentioned in the Work Plan (for example, the MEB process and inter-sector linkages). Also it was suggested to have youth as one of the common cross-cutting issues. Further discussion will take place during the next monthly meeting to decide what should be included in the 2018 Work Plan.

6. AOB

- The two-day country level discussion on Adolescent and Youth Programming was held on 30-31 October. Recommendations are (i) to ensure each organization to have youth engagement for the entire cycle of the programming and (ii) to consider a possibility to set up a network of youth focal points, similar to the Sector Gender Focal Points Network.
- The Basic Needs Sector Coordinator shared that the 2017 Minimum Expenditure Basket documents were finalized; the Vulnerability Assessment Framework Baseline report will be available by the end of the year. Various reports are published, including the Overseas Development Institute Report and the Review of the Common Cash Facility Approach in Jordan by the Cash Learning Partnership. The market assessment will be shared by the end of the year.
- Inter-Sector Linkages between the Basic Needs Sector and the Livelihoods Sector have been ongoing, including the referrals of cancelled cases of cash assistance to livelihood sector partners and discussion on harmonizing cash for work projects, etc.

ACTION POINTS	RESPONSIBLE	TIMEFRAME
Once feedback on JRP documents are received, review if any adjustment is needed for the inter-agency appeal	Sector Coordinators and Coordination Associates	By 12 Nov
Discuss the result of the annual Sector Performance Survey with sector partners	Sector Coordinators	By 30 Nov
Review the draft Sector Quarterly Report and endorse the final report. Discuss the report with sector partners and use it for advocacy.	Sector Coordinators	By 10 Nov

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The next ISWG meeting will be held on Sunday 3 December at 2 pm in UNHCR EMOPS room.