

**Mafraq Monthly Coordination Meeting – Minutes  
20.11.2017**

<b>Agenda</b>	
<ul style="list-style-type: none"> <li>• Security Update</li> <li>• Discussion of the Sector Performance Survey that was conducted last month</li> <li>• 16 Days of Activism</li> <li>• Winterization</li> <li>• Partners updates</li> <li>• AOB (DAFI scholarship &amp; Work permits update)</li> </ul>	
<p><b>Security Update</b></p> <ul style="list-style-type: none"> <li>• No major incident reported The situation in Daraa is on cease fire and no air strike fall in Jordan. Road safety training will be conducting for drivers in ZC.</li> <li>• Radio training already conducted in ZC.</li> <li>• URBAN winter safety tips leaflets will be printed by UNHCR and share with all when it.</li> </ul>	<p>Security trainings such as the radio one and the Road safety could be provided in Mafraq if needed.</p>
<p><b>Discussion of the Sector Performance Survey that was conducted last month</b></p> <ul style="list-style-type: none"> <li>• How to improve the linkage between this meeting and other meeting that happen in Jordan\Amman.</li> <li>• The different meetings need to speak to each other so that they can be connected and points to be shared.</li> <li>• More participation is needed from all.</li> <li>• Information Management, Activity info, information sharing portal, sector dashboard, service advisor, need assessments registry.</li> <li>• The website mentioned above need to be updated and all are encouraged to fill the different information management websites so that all the data can be updated.</li> </ul> <p>Question raised by ACTED; do we know if the increase in number of respondents to the survey is a result of an increase interest to participate? Or is it a result of the increased number of NGOs/INGOs that are present in Jordan (in case there was an increase in the number of NGOs/INGOs this year compared to last year)? The number of respondents has increased by 39 in 2017 compared to 2016. The biggest increase in number of respondents was in INGOs (as they made a total of 65% in 2017 compared to 53% in 2016 out of the total percentage of respondents). It is also worth mentioning that the increase in number of organizations in Jordan is reflected through the number of 3RP members; and to that, there has been an increase in that from 58 members in 2016 to 62 members in 2017. This figure and the ones before show that the increase in number of respondents to the sector performance survey is a result of the increased interest in responding to the survey; which supports better coordination, or at least the aim to improve the different coordination mechanisms.</p>	<p>Mafra coordination meeting chair and Co-Chair To share the TOR with the group to have discussion on it.</p>
<p><b>16 Days of Activism</b></p> <ul style="list-style-type: none"> <li>• The 16 days of activism will start on 25<sup>th</sup> of November, where activities to prevent SGBV will be done.</li> <li>• Action Aid; will be doing different activities, but the main one is to raise awareness on how to report harassment. Also will be covering early marriage and domestic violence.</li> </ul>	<p>All interested partners to share their plans for the 16 days of activism with UNHCR (Mays-Zaatari <a href="mailto:zatari@unhcr.org">zatari@unhcr.org</a> And-Josephine <a href="mailto:nakijoba@unhcr.org">nakijoba@unhcr.org</a>.to compile</p>

<ul style="list-style-type: none"> <li>Other organizations are encouraged to share their 16 Days of Activism activity plans with the group.</li> </ul>	<p>Mafraq plan and to be shared with all.</p>
<p><b>Winterization:</b></p> <ul style="list-style-type: none"> <li>UNHCR providing 30,000 (thirty thousand) families with cash assistance. UNHCR is planning to decrease this number to 15,000 (fifteen thousand) families by Jan-2018.</li> <li>The winterization package will be given on the med of Nov-2017. Non-Syrian already received on 15 Nov.</li> <li>The families at UNHCR cash assistance waiting list “around 10 thousand” will received winterization. 4 thousand families will received winterization from the other NGO and Partners.</li> <li>Winterization also target the families for which the cash assistance was cancelled.</li> <li>UNHCR is following up with the bank regarding the problems on ATM machine.</li> <li>Some cash assistance cancellation took place for rotation between the families so that the most vulnerable family will receive the cash assistance.</li> <li>UNHCR still taking cases from the waiting list for cash assistance.</li> <li>formation of harsh weather taskforce by UNHCR, INTERSOS and ACTED .</li> </ul>	
<p><b>Partners updates</b></p> <ul style="list-style-type: none"> <li>ACTED: INTERSOS+UNHCR+ACTED are coordinating a “Harsh Weather Task Force”. Announcement was to the group; that those who have NFIs to be distributed or similar activities, should contact ACTED as a matter of coordination and to see if distribution can be done in coordination with this task force.</li> </ul>	
<p><b>Regular Updates: UNHCR</b></p> <p><b>Scholarship:</b></p> <ul style="list-style-type: none"> <li>DAFI scholarship had two courses intake this year. 220 student already registered and studying at different universities in Jordan. After advocacy with different universities some money saved and additional 130 students were admitted to University.</li> <li>Scholarship for student who joined university but they did not continue, due to finances is available. So far UNHCR received 700 application and will select 100 application, who already at university for one semester or more.</li> <li><b>JICA</b>, Japanese international cooperation agency, scholarship (Jessser). The scholarship still open and it is for master degree for 20 student. The dead line to receive applications is on 27\11\2017. Application is online For more information please follow the link <a href="https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/cab44297-e230-467a-b2c2-d351d78fd4cd/JISR_Application_Guidelines.02.pdf">https://gallery.mailchimp.com/21ac4d661afc676782cbf14bc/files/cab44297-e230-467a-b2c2-d351d78fd4cd/JISR_Application_Guidelines.02.pdf</a></li> </ul> <p><b>The online applicant is on the link: <a href="https://unhcr.us6.list-manage.com/track/click?u=21ac4d661afc676782cbf14bc&amp;id=bf3379418b&amp;e=210616c8d9">https://unhcr.us6.list-manage.com/track/click?u=21ac4d661afc676782cbf14bc&amp;id=bf3379418b&amp;e=210616c8d9</a></b></p> <p><b>Work permit updates:</b></p> <ul style="list-style-type: none"> <li>Move from the Agricultural sector to any other sector in case of expiration of the permit.</li> <li>Move from the Support Services sector to any other sector in case of expiration of the permit.</li> </ul>	<p>UNHCR to share reminder on JICA scholarship.</p>

- Move from the Bakeries sector to any other sector in case of expiration of the permit.
- Transfer to a new employer if the permit has expired without the clearance of the previous employer.
- Obtain a work permit in the construction sector without recognition of prior learning certificate.

**AOB**

- WR Germany; were covering construction work permit cost for Syrian refugees; but they are not anymore. Re-raise of the subject of abuse of Syrian employees and find a way to report on these cases .ACTED; is the FAQ for work permit updated?
- Livelihood working group in Mafraq was recommended to be established. Tambi was selected as the focal person. (Tambi Zokha : [zokha@unhcr.org](mailto:zokha@unhcr.org) the phone 0799673580). In the MoMs, inviting INGOs to nominate focal persons from their organizations in Mafraq in order to set up a Mafraq Livelihood coordination group.
- IRC is happy to host the first meeting at IRC’s office in Mafraq. The meeting can take place sometime in the first 2 weeks of December. During the first meeting, the group can decide on the themes/areas they will be discussing in this forum; and also to keep in mind any recommendations/requests they want to take up to the Livelihood SWG in Amman.
- Reminder to refer all the cases for the children who born in Jordan and exceed the one year to legal AID.
- Reminder to send list for the un-certified marriage cases (where the marriage happened in Jordan) to Omar Saleh [SALEHO@unhcr.org](mailto:SALEHO@unhcr.org) that he can share them with UNHCR legal unit to look on the possibility to have fee waiver for this marriage ratification.

UNHCR livelihood team to provide the group with information if they notice that the number of work permit has been increased after these decisions.

Livelihood SWG to update the group about the FAQ for work permit.

**NEXT MEETING: Monday 10 December, UNHCR Mafraq.**