Activity Info

WHAT IS IT?

Prior to the establishment of ActivityInfo in 2014, multiple sectors and agencies were planning and reporting activities through different means and on different schedules. This was leading to a duplication of reporting and planning and lack of efficiency in management of information.

The IMWG, co-chaired by OCHA and UNHCR decided on the adoption of a single tool, developed using an open source tool (ActivityInfo), for planning and reporting on aggregated activities for all sectors and agencies in the Lebanon operation. The tool has significantly facilitated coordination through the tracking of various agencies' activities across the country as well as identifying unmet needs.

HOW DO I USE IT?

A comprehensive guide to using ActivityInfo is available on the UN Information Management Dropbox. Go to www.data.unhcr.org/lebanon/ and navigate to the Dropbox link. The folder includes:
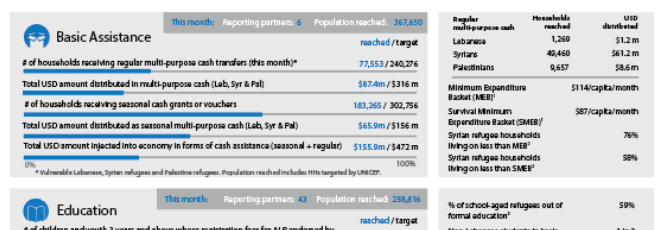
- User guides,
- Contact lists for sector leads and IM focal points,
- 2017 SOPs,
- Lists of indicators with descriptions for Basic Assistance, Food Security, Shelter, Protection, SGBV and Health,
- Location Codes for ActivityInfo,
- 2017 Partner Reporting Deadlines.

WHY IS IT USEFUL?

Data collected on Activity Info allows the humanitarian community in Lebanon to:

- Measure achievements over time
- Create monthly statisical dashboards showing sector progress towards targets on key indicators

- Identify needs and gaps by sector
- Pull specific figures e.g. 380 consultations were given in the Bar Elias PHC
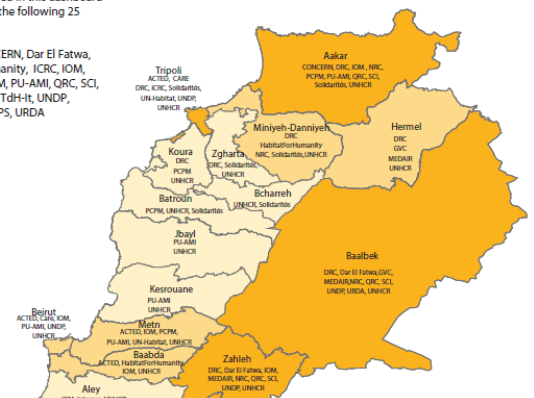- Generate 'Who does What Where' maps easily

HOW CAN IT BE IMPROVED?

- Service mapping
- Make data upload less time consuming
- Ensure ActivityInfo indicators are aligned with other reporting requirements to the extent possible
- Minimize disaggregations requested (age, gender) where possible