

Basic Needs Sector Workplan 2018

Key Areas of Work		Activities	Ownership	J	F	M	A	M	J	J	A	S	O	N	D	January Status	April Status	August Status	December Status	Comment/ Rationale	
A. Basic Needs Working Group Workplan	Sector Coordination	JRP/JRP process (2018-2020) Sector Programme Planning (Planning early)	All partners						*	*		*	*	*	*						
		Donor Coordination - future year ahead priorities (2018 - 2019)	Sector Chair			*			*	*		*	*	*	*	*					
		Strengthening options for cash disbursement - Common Cash Facility	CCF steering committee / partners	*	*	*	*	*	*	*	*	*	*	*	*	*	*				
		Utilising services advisor to map the Basic Needs intervention - TBD	All partners		*	*	*	*	*	*	*	*	*	*	*	*	*				
		Winterization Activity Planning 2017-18 and Task Force	All partners							*	*	*	*	*	*	*	*				
		Protection cash: Urgent/emergency cash assistance - need for coordination and standardization	All partners				*	*	*	*	*	*	*	*	*	*	*				
		JoMOPAV - digital financial services task force	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*	*				
		Outreach with sector partners	All Partners	*	*	*	*	*	*	*	*	*	*	*	*	*	*				
		Data Sharing MOUs in place / onboarding of partners	All partners / UNHCR / DAG	*	*	*	*	*	*	*	*	*	*	*	*	*	*				
		VAE	Sector Tree Re-review and Finalisation	Sector Chair / VAF Coordinator									*	*	*	*	*				
		Validation of criteria and decision trees	Sector Chair / VAF Coordinator																		
		Integrating Gender in VAF	Sector Chair / VAF Coordinator / SGFP				*				*					*					
	Reporting	ActivityInfo Reporting	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					
		RAIS Assistance and Winterization Reporting	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					
		Quarterly review of reporting gaps across sector /RAIS new assistance types	UNHCR Coord											*	*	*					
		Review new common PDM for winterization	Sector Chair		*	*	*	*	*	*	*	*	*	*	*	*					
		Mid-year review of structure and ToR	Co-chairs w/endorsement by WG							*											
	Operational Support	Mid-year survey of added value and suggestions	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					
		Enhancing cash assistance Module on RAIS	UNHCR Coord/ DAG	*	*	*	*	*	*	*	*	*	*	*	*	*					Minimum standards first
		Formulate standard approach regarding identification and assistance towards JOR beneficiaries	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					MOSD 200 beneficiaries taskforce
Revisit standardization of NFIs (non-camp)		All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					Assistance types revisited in line with JRP	
Conduct Annual Minimum Expenditure Basket Survey Exercise		All partners							*	*	*	*	*	*	*						
Formulation of processes related to calls for proposals (HP, JHF, BPRM)		Sector Chair / Coordination unit																			
GAD		Integrating SGAV in Humanitarian Action guidelines	All partners	*	*	*	*	*	*	*	*	*	*	*	*	*					
		Implementation of action plan (cf. gender focal point group)	Sector Chair	*	*	*	*	*	*	*	*	*	*	*	*	*					The Jordan Refugee Inter-agency Task Force Sector Gender Focal Point Network
MEB		Continued Coordination of TF under ISWG	MEB TF																		
		Readdress approach to sizing levels of assistance for multipurpose multidimensional programming	MEB TF							*	*	*	*	*	*	*					
C&V Support	Development of guidance documenting multipurpose approach	MEB TF							*	*	*	*	*	*	*						
	Define potential and limits of monetization (builds on MEB findings)	MEB TF																			
	Mapping and assessment of cash modalities	relevant sectors																			
	Share winterization information and guidance	sector co chairs																			
	Producing cash guidance manual	Sector Chair						*	*	*	*	*	*	*	*						
Protection	Referral pathways development RAIS	UNHCR Coord/ DAG	*	*	*	*	*	*	*	*	*	*	*	*	*						
	Stock taking of PSA in place or in elaboration *	All partners							*	*	*	*	*	*	*					once a year based on Prot instruction	
	ECA/LICA guidance, methodology, and coordination	ECA/LICA TF Sector Level			*	*	*	*	*	*	*	*	*	*	*						
Livelihoods	Stock-taking of complaints mechanisms and investigation procedures *	Sector Chair							*	*	*	*	*	*	*					once a year based on Prot instruction	
	Livelihoods and level of assistance	All partners (BN + LIH)				*	*	*	*	*	*	*	*	*	*						
Health	Referral pathways development RAIS	All partners (BN + LIH)				*	*	*	*	*	*	*	*	*	*						
	Continuous coordination on cash for health	BN & Health	*	*	*	*	*	*	*	*	*	*	*	*	*						
Shelter	Continuous coordination on cash for rent (conditional vs unconditional)	BN & Shelter	*	*	*	*	*	*	*	*	*	*	*	*	*					Also happening in the context of the MEB	
	Facilitate participation of relevant ministry 2017-18	Coordination Associate / Sector chair							*	*	*	*	*	*	*					MoSD participating	
JRP/JORIS	JORIS upgrade and facilitating approvals via line ministries	All partners							*	*	*	*	*	*	*						
	Provide regular updates on connection and integration into JRP	Coordination Associate / Sector chair							*	*	*	*	*	*	*						
Intersector Linkages	Consolidate sector work plans to identify linkages and to providing support to Urban coordination forums as required	ISWG / Sector chair	*	*	*	*	*	*	*	*	*	*	*	*	*						
	WASH	Coordinate on which sector is to manage hygiene kits	BN & WASH		*	*	*	*	*	*	*	*	*	*	*					current division is artificial and relates to the 2012 division of labour	