



WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

Meeting Location	UNICEF Office	Meeting Date	20th of February 2018
Chair and Co Chair	Shumet Amdemichael	Meeting Time	10:00- 12:00
Minutes taken by	Maysa Saeidi		
Purpose of Meeting	WASH Sector Monthly Meeting		
Next Meeting	27 March 2018 at UNICEF at 10:00am		

1. Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Remind partners about the “message to join the Sector Gender Focal Point to replace Arisa (JEN)”.	Maysa (UNHCR)
2.	Develop a training Plan to the sector’s members.	All partners
3.	Share the JHF Table (Agency/priorities/justification) with the WG for inputs.	Maysa (UNHCR)
4.	Share the WASH proposed Work Plan with the WG for inputs.	Maysa (UNHCR)
5.	Share the 2018 Sector Gender Focal Points Network (SGFPN) Work Plan.	Maysa (UNHCR)
6.	Follow up with UNICEF to share the City of Amsterdam Report with WG.	Maysa (UNHCR)
7.	Follow up with UNICEF to share the WASH Sector Strategy with WG.	Maysa (UNHCR)
8.	Share Oxfam Accountability Mechanism for Miyahona.	David (Oxfam)
9.	Members are requested to nominate/update the WASH IM Focal Point.	All partners
10.	To present next meeting a brief about “Mercy Without Limits” scope of work, services and projects.	Barbra (MwL)



2. Attendance				
No.	Name	Agency	Email	Contact Mobile
1	Ala'a Al-Kurdi	JEN	Amman-programme@jen-npo.org	0795478781
2	Manami Mochizuki	JEN	Nahoko.araki@jen-npo.org	0796936395
3	Eshraq Mashaqbeh	ACTED	eshraq.mashaqbeh@acted.org	0798020973
4	Vivek Singh	ACTED	Vivek.singh@acted.org	0790862928
5	Marion Mouton	ACTED	marion.mouton@acted.org	0796115121
6	Sami Al-Shobaki	ACTED	sami.al-shobaki@acted.org	0799440020
7	Amjad Dawood	WVI	Amjad-dawood@wvi.org	0770425880
8	Syed Saqibuddin	WVI	Syedsaqib507@hotmail.com	
9	Brit Angler	EU Delegation	Brit.ANGLER@eeas.europa.eu	0792026278
10	Barbra Schenkel	Mercy without Limits	bschenkel@mercywithoutlimits.org	0796800517
11	David Pedrueza	Oxfam	dpedrueza@oxfam.org.uk	0797287712
12	Shumet Amdemichael	ACF	hodwash@jo.missions-acf.org	0778465104
13	Maysa Saeidi	UNHCR	saeidi@unhcr.org	0797412943

3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
Introduction	Round table introduction from all partners present.	All partners	2 min
Announcements	The WASH Working Group still waiting UNICEF to recruit a new Chef of WASH to replace Esmail Ibraheem. Abrassac Kamara is the officer in Charge OIC for him and is the WASH WG Coordinator.	Maysa (UNHCR)	3 min
Last meeting action points	Reviewed last meeting action points and the list was updated.	Maysa (UNHCR)	5 min
WASH WG Co-Chair	<p>ACTED has expressed its interest in the role of a co-chair for the WASH WG and nominated Franciscus Louwers, WASH Technical Coordinator.</p> <p>The WG looking forward receiving more nominations in order to move forward to the second step of the mechanism of voting.</p> <p>The election will be opened in March, taking into consideration that it will be one vote per organization, and the nominated agency has no right to vote for its agency, only for other nominations.</p> <p>ACF will remain to co-lead WASH WG until a new Co-chair will be elected. Please note that WASH WG co-leadership is rotated on annual basis.</p>	Maysa (UNHCR), Shumet (ACF)	5 min
Jordan Humanitarian Fund JHF Call/ Sector priorities	<p>The call of JHF proposal will be launched in mid-March. The ceiling for any project is a maximum of US \$400,000.</p> <p>2017 WASH Sector priorities were shared with partners to refresh the presence memory about the sector priorities submitted last year, which are:</p> <p>Call for proposals of <u>March 2017</u>, priorities were:</p> <ul style="list-style-type: none"> ▪ WASH services offered in informal tented settlements (ITS) Provision of WASH infrastructure (mobile toilets), water tanks and handwashing stands would greatly improve the environmental conditions in these settlements, and would have an impact upon the rates. ▪ Azraq WASH improvement projects to accommodate the new arrivals New WASH blocks are required for the new arrivals in Village 2, which would lead to a significant improvement in the condition of the most vulnerable. 	Maysa (UNHCR), Shumet (ACF)	15 min



3. Meeting minutes									
Item	Discussion	Focal point /Organisation	Time						
	<p>Call for proposals of <u>August 2017</u>, priorities were:</p> <ul style="list-style-type: none"> Flooding Response in Zaatari Camp Refugees have access to sanitation facilities and services as per agreed minimum standards through (Waste water trucking, WASH blocks maintenance and waste water treatment plants) in Zaatari, Azraq and KAP camps <p>A table will be shared with all partners to include each agency's priorities.</p> <table border="1"> <thead> <tr> <th>Agency</th> <th>Priorities</th> <th>Justification</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>ACTED, summarized their priorities which are:</p> <ul style="list-style-type: none"> Storm water drainage (Zaatari) Private toilet installation and upgrading (Zaatari) Water connections at the household level (Zaatari) Grey water network for Village 5 (Azraq) Upgrading of WASH blocks for the most vulnerable, notably for People with Disabilities (PwDs) (Azraq) WASH assistance in Vulnerable Outreach Communities (VOCs) including needs assessment for accurate targeting (+ mapping of movements between sites), community outreach, hygiene promotion, distribution of hygiene kits, latrines upgrade <p>The sector priorities should be based on a need assessed by the sector and has a clear justification which can be advocated to OCHA.</p> <p>Based on the inputs provided by partners, we aim to center discussions and come out with a first WASH Sector draft of priorities.</p> <p>Next Inter-Sector Working Group ISWG meeting on 4 March, the JHF will be discussed with more details provided by OCHA.</p> <p>More info about the next call will be shared with the WG.</p>	Agency	Priorities	Justification					
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2018 WASH Work Plan	<p>A draft of the proposed WASH Working Group- Work Plan 2018 WP has been shared with the present partners of the WASH working group.</p> <p>The group discussed the WP and agreed on sharing it with the WG for their inputs and comments.</p> <p>The WP proposed main areas of work includes:</p> <ul style="list-style-type: none"> Coordination Technical Support Sector Strategy and advocacy Inter-Sector Linkages <p>Under each area of work we have listed the activity, description, focal point, time and progress.</p> <p>The WP will be shared with the WG for their input, comments and any additional ideas to be included and adopted.</p>	Maysa (UNHCR), Shumet (ACF)	20 min						
TFs / Partners Updates	<p>Task Forces:</p> <p>Gender: The 2018 Sector Gender Focal Points Network (SGFPN) Work Plan is drafted and endorsed by the group and to be shared by the WASH group.</p> <p>Solid Waste Management SWM:</p>	<p>Eshraq (ACTED)</p> <p>Sami (ACTED)</p>	40 min						



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Item	Discussion	Focal point /Organisation	Time
	<p>No meetings were held since Dec 2017, due to the absence of the WASH WG Chair and since the WASH Strategy is drafted but not shared yet with the partners. Also the TF is expecting UNICEF to share the City of Amsterdam Final Report to resume the TF work.</p> <p>Last week, WVI had a meeting with UNICEF Rep in Jordan. The main challenge is the funding.</p> <p>WVI has more than 3 million fund for SWM, till Sep 2018. Approaching more funds for Azraq camp (direct implementation).</p> <p>Also, has a new initiative for hygiene promotion with partnership with seism street. Did a pilot at Azraq camp through having a full curriculum, by doing ten sessions during ten weeks- two months. Targeting 25 schools.</p> <p>WVI is responsible about collecting garbage.</p> <p>It will be a topic for discussion at Azraq WASH Coordination meeting tomorrow 21 Feb.</p> <p>SWM TF continue working at Azraq camp with same activities. Having a new tender, the contract is signed.</p> <p>ACTED will remain taking the lead of the TF, and conduct a bi-weekly meetings in Azraq sharing the agency's updates between the group.</p> <p>ACTED has minimised the operational costs, because UNOPS is also working in Azraq camp in SWM.</p> <p>Has a small pilot for hydroponic in Azraq town.</p> <p>FOR 2018, ACTED and UNICEF will be having a meeting to understand the capacity for the partners and their visibility for the SWM.</p> <p>Also, another meeting will be held with UNICEF WASH partners; ACTED, JEN and Oxfam to discuss the UNICEF WASH global strategy is nationalisation, and if the handover to UNOPS is part of the nationalisation.</p> <p>For Host Community coordination, we have the implemented agencies; ACF and Oxfam, funded by GIZ, have SWM for Cash for Work approach.</p> <p>Information Management IM: Sector targets were reviewed by the TF members and changes reflected on ActivityInfo. Another round of reviewing targets will be done by mid of 2018. Service Advisor training is scheduled to be conducted at UNHCR on 8 March from 11:00 – 1:00.</p> <p>WASH in schools: Bassam from UNICEF will be in charge leading this TF. Partners (JEN) looking forward to re-activate the TF and include the Education Sector members.</p> <p>Partners: ACTED: Closely with ACF, they are almost completing the grey water network project in two villages out of four. Connected shelter to the holding tanks. Handover will be done next week.</p> <p>WVI: In the process to do an assessment for new pilot project for grey water system in Host community, 20 piolets in Zarqa and Irbid, that supported with renewable energy..</p> <p>JEN: Has a new Program Officer, Manami Mochizuki, replacing Nahoko who left Jordan Office.</p>	<p>Amjad (WVI)</p> <p>Shumet (ACF)</p> <p>Sami (ACTED)</p> <p>Marion (ACTED)</p> <p>Shumet (ACFE)</p> <p>Maysa (UNHCR)</p> <p>Ala`a (JEN) & Maysa (UNHCR)</p> <p>Sami (ACTED)</p> <p>Amjad (WVI)</p> <p>Ala`a (JEN)</p>	



3. Meeting minutes			
Item	Discussion	Focal point /Organisation	Time
	<p>Oxfam: Has project in HC “Empowering employment”, funded by GAC Global Authority of Canada in Zarqa and Balqa Governorates. In Zarqa, having networks for 25 kilometres, connected 200 families with the news water network. And do capacity building for Miyahuna and WASH Staff and train them on how to deal with leaks. Also, done Accountability Mechanism for Miyahona.</p> <p>ACF: Have MADAD funding, ACF, INTERSOS and ACTED which is the leading agency. It’s between Lebanon and Jordan. Started the preparation phase and the process for obtaining MoPIC approval.</p> <p>Delegation of the European Union to the Hashemite Kingdom of Jordan: The 'Madad Fund', Regional Trust Fund in Response to the Syrian Crisis. Also, might have a new project targeted the Syrian in HC. Interested to attend the WASH WG and to know about the coordination between all the counterparts. Get more information about the sector projects.</p> <p>Mercy without Limits: It is a local organization, HQ in US. In Amman they are doing cross border relief in HC for refugees. DO WASH ITs, Education and Protection.</p>	<p>David (Oxfam)</p> <p>Shumet (ACF)</p> <p>Brit (EU)</p> <p>Barbra (MwL)</p>	
AOB	<ul style="list-style-type: none"> Mrs Brit Angler, Delegation of the European Union to the Hashemite Kingdom of Jordan, has attended the WASH WG Meeting for the first time. Ms. Barbra Mercy without Limits Organization attended the meeting for the first time, will be presenting a brief about their scope of work next WASH WG meeting. 		
	<ul style="list-style-type: none"> Next meeting will be held on 27 March 2018 at 10:00am. 		

4. Useful links:	
1.	WASH Sector Portal page: http://data.unhcr.org/syrianrefugees/working_group.php?Page=Country&LocationId=107&Id=18
2.	WASH Dashboard: http://scs.raisunhcr.org/dashboards/WASH.aspx
3.	Services Advisor: http://jordan.servicesadvisor.org
4.	ActivityInfo: https://www.activityinfo.org/login



5. Focal points:	
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