

Terms of Reference

Environment and Energy Technical Working Group – National Level

Uganda Refugee Response

Purpose

Under the umbrella of the Comprehensive Refugee Response Framework (CRRF), the purpose of the national Environment and Energy Technical Working Group (EETWG) is to coordinate the country-wide Environment and Energy response for refugees and host populations, and to ensure that all populations of concern receive appropriate and environmentally sustainable support in line with SPHERE and/or Uganda Government specific standards. This includes oversight and guidance for sector groups at sub-national and settlement level.

The environmental challenges and needs to be addressed are well defined in multiple referring strategies including the RRP and ReHoPE¹. Currently, the relative priority of environmental sustainability within the humanitarian response is low where the response is largely reactive and insufficient as seen by declining forest cover and shifts in local microclimates among other impacts. The challenge of the EETWG will be to lead all actors and sub-sectors to proactively plan and mitigate impacts and to build capacity for long-term environmental sustainability in current and future refugee settlements and host areas.

The Vision of the TWG is the: *Sound management and sustainable use of Energy and Environment resources for the protection and empowerment of the refugee and host communities in Uganda.*²

The Mission of the TWG is that: *The CRRF – EETWG will harmonize humanitarian and development responses to plan and implement cross-cutting sustainable solutions that foster resilience and mitigate the environmental impacts of refugee settlements on their host communities; to achieve ReHoPE Objective 4: “Environmental Degradation in Refugee Hosting Areas Addressed”, in line with NDPII, SDPs, STA and the Uganda RRP*³.

The Values of the TWG are: *Sustainable Development, Risk Management, Systems-thinking, Participation, Protection, and Accountability.*^[RS1]

Accountabilities

Consistent with the overall objectives, priorities and targets in the RRP, as well as the Comprehensive Refugee Response Framework (CRRF) in Uganda, the TWG is accountable for:

- Development of a sector strategy, in accordance with the Inter-Sector Coordination Group (ISCG) and the relevant Uganda Government authorities. The mandate for the Environment and Energy TWG is well-anchored in:
 - RRP Strategic Priority #6 Objective #3: *Improve environmental conditions in areas of displacement*
 - ReHoPE Strategic Objective #4: *Environmental Degradation in Refugee Hosting Areas Addressed*
 - STA Pillars 1, 2, 4, and 5: *Land Management, Sustainable Livelihoods, Environmental Protection and Community Infrastructure*

¹ https://ugandarefugees.org/wp-content/uploads/ReHoPE_Strategy-Report_2017_low-res.pdf

² Adapted from Ministry of Water and Environment and Ministry of Energy and Mineral Development Visions

³ National Development Plan II (NDPII), Sector Development Plans (SDPs), STA, Settlement Transformation Agenda (STA), Refugee Response Plan (RRP)

As such, the TWG will provide guidance, planning, monitoring and evaluation of the results required to achieve ReHoPE Objective #4 and coordinate the programme for its realization;[RS2]

- Provide oversight and support for effective and inclusive Environment and Energy sustainability coordination at sub-national and settlement level, as appropriate;
- Promote effective inter-agency programme implementation, supported by common needs assessments/gaps and capacities analysis, programme design, to maximize impact, prevent overlap and minimize gaps;
- Contribute to common advocacy and resource mobilization platforms; and,
- Monitor progress against key indicators and targets as set out in the RRP, STA and ReHoPE.

Membership

The EETWG is open to operational partners intervening in the Environment and Energy sector for refugees and host communities, be they national department, agencies or local government, UN/inter-governmental organisations, select non-governmental organisations (both national and international), academia and private sector representation. As needed, the TWG may convene advisory boards from other actors to provide input and advice on specific related issues such as catchment management, cook stove standards etc.

Members of the TWG have the responsibility to:

- Attend TWG meetings regularly and timely and contribute to the agenda for discussion;
- Share relevant information (reports, data, news etc.) within their organizations and to the rest of the TWG through the Co-Chairs/Secretariat;
- Respond in a timely manner to requests for input from the Co-Chairs;
- Brief the TWG on specific issues of concern as members may require;
- Be open, transparent and inclusive during any consultative process to minimise risks of duplication and optimise chances of synergies.

Membership includes by invitation of the Chair:

- Government (national and local level)
- Line Ministries and National Authorities
 - Ministry of Water and Environment, Ministry of Energy and Mineral Development, Refugee hosting District Local Governments, National Forestry Authority, National Environment Management Authority, National Meteorology Authority, Ministry of Health, Ministry of Works and Transport, Ministry of Local Government, Ministry of Agriculture, Animal Industry and Fisheries, Ministry of Gender, Labour and Social Development, Ministry of Lands, Housing and Urban Development [RS3]
- UN Agencies
 - UNHCR, UNICEF, WFP, FAO, UNDP, WHO [RS4]
- Development Partners
 - WB, USAID, JICA, DFID, KFW, GIZ
- Non-Government Organisations by invitation of the chair
 - Implementing and operating partners that are active in the sector
 - Members seconded from umbrella networks such as UWASNET, Environmental Alert
- Academia
 - Academic institutions in the country that contribute to the Terms of Reference of the TWG
- Private sector

- Private sector to form a consortium and nominate a representative [RS5]

Category [RS6]	Member	Mandate	Potential role
National	OPM	Overall in charge of the Refugee programme	In charge of disaster preparedness in Uganda. Coordination of all actors.
	Ministry of Water and Environment	Responsible for environmental concerns including wetlands, water bodies and natural resources	Supports environmental compliance for the benefit of all stakeholders
	Ministry of Energy and Mineral Development	Responsible for matters related to energy, and renewable energy implementation	Supports implementation of renewable energy projects, Renewable Energy Strategy, nBest
	Department of Disaster Preparedness	In charge of managing Emerging Disasters	Distribution of relief items including food
	NEMA	Ensures Environmental Compliance and regulates activities that affect the environment	Will support environmental compliance for the benefit of all stakeholders
	Wetland Management Department, Ministry of Water and Environment	Mandated to manage wetlands and ensure wise use and handling of wetlands in Uganda	Will monitor developments within wetlands to ensure their sustainable use
Development and Humanitarian Aid Partners	United Nations High Commissioner for Refugees (UNHCR)	Protection of refugees.	Co-ordination of the refugee response plan. Ongoing support of Environment and Energy strategy rollout in the settlements and across sectors.
	United Nations Development Programme (UNDP)		
	Food and Agriculture Organization (FAO)		
	World Food Programme (WFP)		

Category ^[RS6]	Member	Mandate	Potential role
	UNICEF	UN's specialized Agency on Children, Education and Culture	Technical advice on Livelihood, Education and Cultural issues
	NGOs working in the Settlements	Mobilize, sensitize and operate among the impacted communities	Community mobilization , community sensitization, cooperation with Settlement progress
Local	Local Government of the Districts from LCV to LC1s	Administrative Units to provide enabling environment for the Settlement at local level	Facilitate coordination between the host community and the refugees in addition to providing enabling environment to the project

Responsibilities of the co-leads

The EETWG shall be chaired by OPM, and co-chaired by the line ministries responsible such as MoWE or MEMD in view of the recognition of their leadership and accountability roles in the sector's response.

Further, the co-leads shall have the responsibility to:

1. Coordinate all partners in the Environment and Energy sector, in an inclusive and transparent manner, respecting their mandates and programme priorities, to achieve the objectives set out in the RRP, ReHOPE and STA;

- Convene monthly meetings;
- Prepare and circulate invitations/agenda, minutes and key documents for up-coming meetings prior to every meeting;
- Compile an annual work plan in alignment with the core objectives of the IRRP for approval, implementation and periodic review by TWG;
- Provide basic secretariat functions (issuing invitations/agenda to meetings, circulating minutes and other relevant documentation, monitoring follow-up of decisions, all in a timely manner;
- Inform the members about events and issues by circulating reports, invitations to external meetings, workshops, conferences etc. of broad relevance to the TWG.
- Maintain an updated list of members of the TWG.

2. At national level, call meetings to set strategies and monitor progress toward common targets, and share summary action points with all partners;

3. At sub-national or settlement level, ensure and monitor that lean, results oriented sector coordination is in place (national co-leads do not necessarily lead at subnational/ settlement level);

4. Share information about needs/gaps analysis to guarantee a common understanding by all partners of the sector's needs, to ensure that the strategy's objectives and targets are met;

5. Encourage the use of common needs assessment and monitoring tools, and ensure timely and accurate reporting by all partners;

6. Provide relevant inputs to the RRP, STA/ReHoPE, contingency planning and other processes;
7. Provide technical support to partners;
8. Participate in all inter-agency (IA) coordination meetings and other relevant IA processes to ensure that appropriate linkages are made with other sector's objectives and strategies;
9. Facilitate the relationship with relevant Government counterparts and identify common advocacy messages;
10. Devise communication strategies towards beneficiaries;
11. Be accountable to the inter-agency coordinator for the efficient and effective implementation of the sector's strategy under the RRP and/or STA/ReHoPE.

Responsibilities of the Sector Working Group

The EETWG is responsible for:

1. Developing the sector strategy, including with respect to setting priority interventions, targets and indicators;
2. Providing strategic oversight on the prioritization of resources within the sector and amongst sector's partners;
3. Monitoring implementation of the sector's objectives against the RRP and STA/ReHoPE, and assisting in the identification of significant gaps;
4. Validating common processes related to the sector's response, such as contingency planning, transition from in-kind to cash interventions, targeting, or use of common data collection and information management tools.
5. Sharing of lessons learned, and the promotion of best practice; and,
6. Reporting in accordance with the RRP, CRRF agreed schedule, through the ISCG.

Activities

To achieve its goal, the Environment and Energy TWG group will execute the following as appropriate (examples listed below):

1. Review standards relevant to the sector;
2. Contribute to Multi-Sectoral Needs Assessments with the IA coordination group;
3. Develop a plan to meet needs;
4. Review resources and standardize assistance approaches;
5. Mobilize additional resources;
6. Hold regular sector coordination meetings (more frequent when required in emergency situations);
7. Agree on priority indicators; prepare regular indicator reports in line with standard agreed at the inter-agency coordination group;
8. Ensure the timely inputs of needs-based information products (including 3W);
9. Coordinate any other relevant activities.

Vision	Sound management and sustainable use of Energy & Environment resources for the protection and empowerment of refugee and host communities in Uganda. ⁴				
Mission	The CRRF – EETWG will harmonize humanitarian and development responses to plan and implement cross-cutting sustainable solutions that foster resilience and mitigate the environmental impacts of refugee settlements on their host communities; To achieve ReHoPE Objective #4: “Environmental Degradation in Refugee Hosting Areas Addressed”, in line with NDPII, SDPs, STA and the Uganda RRP				
Values	Sustainable Development,				
EE Pillars	Risk Management	Systems-thinking	Participation	Protection	Accountability
	Environmental Management	Planning and Infrastructure	Livelihood and Resilience	Sustainable Energy	Knowledge Management
Results	Environment, wetlands, rivers, aquifers, forests and natural resources are effectively managed	Infrastructure service delivery is sustainable and land is effectively managed	Settlements and host communities are self-reliant and resilient	Safe Access to Sustainable Energy Improved and Deforestation Mitigated	Accessible, integrated and current environmental data is monitored and evaluated
STA Pillars	Environmental Protection Governance and Rule of Law	Community Infrastructure Land Management	Sustainable Livelihood Peaceful Coexistence	Community Infrastructure Peaceful Coexistence	
Strategies	Apply Best Environmental Management Practices	Adopt integrated, participatory, cross-sector planning, O&M approaches	Expand livelihood and reduce vulnerability to environment hazards and resource-related conflicts	Implement SAFE, REDD+, nBEST, and Renewable Energy Strategies	Use standardized inter-agency knowledge management approaches and maintain rationalized indicators
Outputs	<ul style="list-style-type: none"> - Develop and implement overall and settlement ESMPs - Build capacity for Environment at District Level (plans, policies, legislation, programmes, projects and processes) - Ensure all actors respect ESMPs and integrate risk assessment and mitigation measures including reduction of carbon footprint into all interventions - Include environmental criteria in partner selection evaluation 	<ul style="list-style-type: none"> - Identify potential environmental impacts and mitigation measures in each CRRF sub-sector strategy - Adopt master planning approach in refugee settlements and host communities - Produce plans for all settlements conducive to cost-effective access to services, land use management, FSM, waste management, energy from waste, water for production etc. - Address land/soil-use exhaustion - Integrate source water protection with WASH projects and O&M - Publish environmentally sound technical standards and guidelines 	<ul style="list-style-type: none"> - Plan interventions that mitigate environmental impacts including climate change, generate livelihood and sustainable economic growth - Perform vulnerability assessments - Enhance assets - Strengthen resource rights - Enhance capacity to manage the environment, - Expand access to sound and locally appropriate technology 	<ul style="list-style-type: none"> - Implement an energy action for lighting, cooking, and power needs at household and institutional levels using feasible and appropriate technologies - Standardize cookstoves - Promote renewable and energy from waste - Use best available technology for energy conservation, supply and recovery in new facilities - Retrofit existing facilities - Engage private sector through small grants, innovation challenge funds and revolving credit funds. 	<ul style="list-style-type: none"> - Integrate harmonized M&E protocols linked to key objectives and indicators - Use online information portal to publish all studies and reports - Implement a shared platform and standards for geo-spatial data sharing - Monitor land-use/forest by aerial mapping with regular reporting - Monitoring of groundwater levels - Engage with research partners in a coordinated forum

⁴ Adapted MoWE and MEMD Vision Statement

