



## WASH Sector Meeting Minutes Syrian Refugee Response in Jordan

|                    |                                  |              |                    |
|--------------------|----------------------------------|--------------|--------------------|
| Meeting Location   | UNICEF Office                    | Meeting Date | 26th of April 2018 |
| Chair and Co Chair | Abrassac Kamara & David Pedrueza | Meeting Time | 10:00- 12:00       |
| Minutes taken by   | Maysa Saeidi                     |              |                    |
| Purpose of Meeting | WASH Sector Monthly Meeting      |              |                    |
| Next Meeting       | 29 May 2018 at UNICEF at 11:00am |              |                    |

| 1. Summary of Action Points |  |                              |
|-----------------------------|--|------------------------------|
| Item                        | Action point   | Focal Point / Organization   |
| 1.                          | To revise the WASH WG and the Chair/co-Chair ToRs.   | Sector Chairs                |
| 2.                          | To present in the coming meetings, a demonstration of UNICEF GIS Portal.   | Laith (UNICEF)               |
| 3.                          | To follow up on developing a training Plan to the sector`s members.  | All partners                 |
| 4.                          | To present next meeting in May or June, a brief about Bill & Melinda Gates Foundation project <b>“Feasibility Study &amp; Capacity Building Assistance to identify sustainable sludge treatment options and recover values from sludge at Al-Ekaider waste and wastewater management area”</b> . | Martin (Gate Foundation)     |
| 5.                          | To follow up on receiving the WG members feedback on the proposed WASH Work Plan.  | Maysa (UNHCR)                |
| 6.                          | To follow up on updating the WASH IM Focal Point.  | Maysa (UNHCR) & all partners |
| 7.                          | To review all the Task forces for the sector in terms of ToR, partners, objectives, ...etc.  | Sector Chairs                |



| 2. Attendance |                    |            |                                    |                |
|---------------|--------------------|------------|------------------------------------|----------------|
| No.           | Name               | Agency     | Email                              | Contact Mobile |
| 1             | Amjad Dawood       | WVI        | Amjad-dawood@wvi.org               | 0770425880     |
| 2             | Eshraq Mashaqbeh   | ACTED      | eshraq.mashaqbeh@acted.org         | 0798020973     |
| 3             | Sami Al-Shobaki    | ACTED      | sami.al-shobaki@acted.org          | 0799440020     |
| 4             | Mohammad Al Qaissi | ACTED      | Mafraq.washpm@acted.org            | 0786637775     |
| 5             | Mohmamad Miqdadi   | INTERSOS   | Wash.north.jordan@intersos.org     | 0799319133     |
| 6             | Hussam Jadallah    | INTERSOS   | PM.WASH.Jordan@intersos.org        | 07969470 62    |
| 7             | Suheil Mousa       | Mercy Corp | smousa@mercycorps.org              | 0770465731     |
| 8             | Eveline Arnold     | SDC        | eveline.arnold@eda.admin.ch        | 0796445880     |
| 9             | Shumet Amdemichael | ACF        | WASHhod@jo-actionagainsthunger.org | 0778465104     |
| 10            | Samira Smairat     | Oxfam      | ssmairat@oxfam.org.uk              | 0796914458     |
| 11            | David Pedrueza     | Oxfam      | dpedrueza@oxfam.org.uk             | 0797287712     |
| 12            | Jose Gestí Canuto  | UNICEF     | jgesticanuto@unicef.org            | 0791463290     |
| 13            | Abrassac Kamara    | UNICEF     | abkamara@unicef.org                | 0790079758     |
| 14            | Laith Abu Nawwas   | UNICEF     | lanawwas@unicef.org                | 0798682295     |
| 15            | Saleh Al Sharabati | UNICEF     | salsharabati@unicef.org            | 0790245834     |
| 16            | Roelof Wentzel     | UNHCR      | wentzel@unhcr.org                  | 0795650871     |
| 17            | Maysa Saeidi       | UNHCR      | saeidi@unhcr.org                   | 0797412943     |

| 3. Meeting minutes   |   |   |        |
|----------------------|---|---|--------|
| Item                 | Discussion  | Focal point /Organisation   | Time   |
| <b>Introduction</b>  | Round table introduction from all partners present.   | All partners  | 2 min  |
| <b>Announcements</b> | <p><b>UNICEF New Chef of WASH; Jose Gestí Canuto:</b><br/>Mr. Jose attended partially the WASH WG meeting. He was working with UNICEF HQ in New York for the last 8 years, in water supply, more in development than Humanitarian. Jose joined UNICEF early April 2018, had the chance to meet couples of the agencies and will working on meeting all of the sector partners.<br/>Also, the importance of revising the WASH WG and the Chair/co-Chair ToRs were addressed during the meeting. The revision is important to revise the scope of the meetings, frequency, participation ...etc.</p> <p>Welcome on board Jose!</p> <p><b>OCHA:</b><br/>OCHA launched the first JHF calls for proposals in mid-April 2018, with Greywater projects in the remaining two Villages in Azraq prioritized for WASH interventions, which are defined by the sector leads and ISWG.<br/>There was a confusion about the villages partners should focus on.<br/>The committee will review proposals for both villages and the committee, in</p> | <p>Jose (UNICEF)</p> <p>Abrassac (UNICEF) &amp; David (Oxfam)</p> | 20 min |



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| Item                              | Discussion   | Focal point /Organisation                            | Time   |
|                                   | <p>consultation with ISWG and OCHA, will decide on the prioritization. Ideally, both projects are funded (through two different agencies) but this will depend upon the available funding. Agencies are of course permitted to submit for both however, the allocation will be for a maximum of one project per agency per sector.</p> <p>The call for proposal will be closed tonight 26 of April and therefore we need to start preparing for the technical review.<br/>The technical review should be concluded by the 7 of May.<br/>Strategic and Technical Projects Reviewing Committees:<br/>Members of the respective review committees should be nominated from the active members of the relevant sectors. The committees should ensure an equitable representation of UN and NGOs.<br/>ACF, WVI, ACTED are applying for JHF call. No extension is required from partner to complete their application within today's deadline.</p> <p><b>Technical Assessment:</b><br/>There are two reasons for not proceeding in installing the grey water in the two villages, (1) the major challenge is funding (2) To identify the impact of these two villages (if we need to do modification in the design).<br/>UNICEF is launching a technical assessment of the grey water system, what was done and to assess the waste water infrastructure in Azraq, and in later stage, modification of the design could be discussed (after the funding is secured).</p> <p><b>WASH in Schools Assessment in the camps:</b><br/>The WASH sector was doing WASH in Schools both in terms of physical infrastructure and various version of hygiene promotion activities. But based on the minimum standards for WASH is Schools facilities and also the fact that we want to revise what was priorities in schools, UNICEF commission reach on the take of the assessment in all schools in Zaatari and Azraq camps. And based on the results, we will compare how far we are with the national minimum standards and to revise how to structure the type of hygiene promotion or WASH related activities in schools.<br/>We have faced some challenges in getting approval from some of the ministries, but the MoE approval has been received.<br/>The assessment will be commenced soon, it will be two phases; (1) physical infrastructure assessment (2) CAP (analysis for the obstacles and achievement results).</p> | Abrassac (UNICEF)                                    |        |
| <b>Last meeting action points</b> | <p>Reviewed last meeting action points and the list was updated.</p> <p><u>Justification provided:</u></p> <ul style="list-style-type: none"> <li>To share ongoing updates on the ITSs:<br/>WASH IM is working closely with the social protection and policy section, to have a better understanding on the ITSs movements, to enhance the sector intervention for the ITSs.<br/>UNICEF will be sharing the outcomes when it's ready.</li> </ul> <p><u>To follow up on:</u></p> <ul style="list-style-type: none"> <li>To present in the coming meetings, a demonstration of UNICEF GIS Portal.</li> </ul>   | Maysa (UNHCR),<br>Jose, Laith &<br>Abrassac (UNICEF) | 10 min |



| 3. Meeting minutes                        |  |                           |        |
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| Item                                      | Discussion   | Focal point /Organisation | Time   |
|   | <ul style="list-style-type: none"> <li>To develop a training Plan to the sector`s members.</li> <li>To share the WASH proposed Work Plan with the WG for inputs.</li> <li>To nominate/update the WASH IM Focal Point.</li> <li>To follow up on revising the TF in terms of, ToR, objectives, members, reactivation, ...etc.</li> </ul>   |                           |        |
| <b>Project Summary Sheet PSS Template</b> | <p>WASH JRP Meeting:<br/>The core team of the WASH Task meet with MoPIC/JRPSC Secretariat early in March at MoWI.<br/>During which a number of questions were raised and some concerns expressed about the JRP process.<br/>One of the main points, is to design the WASH Sector specific project summary sheet PSS and share it with the MoWI for their feedback as well before end of April.</p> <p>The following points were discussed and endorsed by the sector present partners during the meeting. In addition, a question to be asked to MOPIC/MWI in case they decided to include the national strategy planning projects in the PSS, would this include other nationality? And where in the PSS we should mentioned this?</p> <p>The points are:</p> <ul style="list-style-type: none"> <li>In the current PSS there is a part added this year only to measure activity indicators, which are irrelevant to WASH projects. As we have construction work projects, and using result based language, it's a challenge to phrase an indicators for these projects at the activity level, since our results achieved through all the project activities. So we can report indicators at the project output level.</li> <li>Some wide infrastructure projects in host community established in area to serve other vulnerable areas, such as drilling or rehabilitation work of a borehole in southern area to support cities on the North. In such case, project location is misleading.</li> <li>There should be a part added on the PSS to cover the budget Gap vs funded, should include cells to mention if the project were funded and/or not.</li> <li>For sector PSS, since we are compiling the projects of the NGOs and include them as activity under the sector output levels, it's better to change the language used in the PSS.</li> <li>In the PSS, a part should be included to connect the current PSS with the previous one. This for consistent planning.</li> </ul> <p>After MoPIC/JRPSC final endorsement for the PSS template, we will call for ad-hoc meeting with the WASH IM TF Focal points for better understanding.</p> <p>For more details, please contact:<br/>Laith Abu Nawwas UNICEF<br/><a href="mailto:lanawwas@unicef.org">lanawwas@unicef.org</a> 0798682295</p> | Laith (UNICEF)            | 22 min |





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|                    | <p>implantation was through partners but recently it became directly.</p> <p><b>ACTED:</b> <i>(full updates shared by email after the meeting)</i></p> <p>Social Mobilisation</p> <ul style="list-style-type: none"> <li>• ACTED continues the monitoring of water distribution both at the IC District level and block level.</li> <li>• ACTED SM team continues to share the complaints for the P2 WWN with UNICEF. A total of 105 complaints have been addressed.</li> <li>• ACTED SM team continues the safety session with children in all the excavation areas, according to MID daily work plan.</li> <li>• ACTED SM keeps monitoring the CFW volunteers hired by the contractor for the WN&amp;WWN P2 and shares the report and its recommendations with UNICEF.</li> <li>• ACTED SM team monitors the distribution mechanism for steel and concrete stands and water tanks.</li> <li>• ACTED SM team disseminates messages to inform the community of the PRC tanks cleaning under ACTED R&amp;M team with the cluster FP and the community.</li> <li>• ACTED SM team disseminates messages to inform the community of the Water Public Tanks Disinfection under ACTED R&amp;M team with the BR, CFP and the community.</li> <li>• ACTED SM team completed FGD with community in the District 3 to find out the reasons of burning bins in this District, to identify solutions to this situation, and create a special message on the topic.</li> </ul> <p>Repair &amp; Maintenance</p> <ul style="list-style-type: none"> <li>• ACTED R&amp;M team completed the fabrication of SWM bins, with 111 bins, all of them have been installed and replaced the damaged bins.</li> <li>• ACTED R&amp;M team continue the maintenance of the garbage bins, 185/890 have been cleaned, maintained, repainted and disinfected.</li> <li>• ACTED R&amp;M team continue the public water point and institution tanks disinfections, with 128/128 in D9, 118/171 in D10, from the total of 776 tanks in 6 districts (1,2,9,10,11 and 12).</li> <li>• ACTED R&amp;M team continues the cleaning of PRC tanks, with 147/147 tanks in D12, 203/203 in D2 and 57/287. Total of tanks in 9 districts 2121 PRC tanks.</li> <li>• ACTED R&amp;M team installed 77 contingency water points at the construction sites of WWN and WN P2 are currently being kept in place.</li> <li>• ACTED R&amp;M team start the maintenance of WWN-P1 (manholes and reinstatements around the manholes and above the PRC tanks) in districts 3, 4, 5.</li> </ul> <p>Water Supply</p> <ul style="list-style-type: none"> <li>• ACTED succeeded to finalize the new contract with RSS, we have collected about 200 samples from Zaatari and 10 samples from KAP by 25th of April. One sample failed by total coliform as we were informed, and we are waiting final result from the lab on 26th. The water quality team directly investigated the results and found that the water tank contained dirt and soil and corrective actions were taken.</li> <li>• Due to heavy rain on April 25th, water distribution was stopped at 2:30</li> </ul> | Sami (ACTED)              |      |



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|                    | <p>pm which resulted in 48m3 water shortage of district 10 water quantities, and we will compensate on the next day.</p> <ul style="list-style-type: none"> <li>ACTED team has taken the precautions and needed actions to be ready for the coming rainy days to prevent any trucks incidents or water shortages as much as possible.</li> </ul> <p>WWWN</p> <ul style="list-style-type: none"> <li>ACTED is in the process of procurement of the material for the PRC vent pipes with an activated carbon for odour control. UNICEF requested ACTED to do the pilot(not mentioning the pilot in which zone as it is not finalized with unicef if it will be for 2 zone or 1)</li> <li>ACTED is working on the PRC tank cleaning for 9 districts inside the Camp, untill now we have completed the cleaning for Districts2,12 and the work is on-going in D3, so far completed the cleaning of 401/2120 tanks</li> <li>ACTED is working on the BoQ for the MCC improvement. The BOQ soon will be shared with UNICEF.</li> <li>ACTED is working on the BoQ for the various power supply options such as transformer, generator, and solar panel for zaatari weighbridge. The electric load calculation has been completed. We have received the quotation from one supplier for the solar panel, we are collecting more. For the transformer, ACTED is looking for the supplier who manufactures the small transformer as IDECO doesn't make the small transformer</li> </ul> <p>SWM</p> <ul style="list-style-type: none"> <li>For SWM during first half of April ACTED collected 6771.2 m3 of Garbage where it was measured by M3 due to technical issues with weighbridge, and it has been resumed on the 22nd April</li> <li>307 cleaners and team leaders were hired as total female were 86. The rotation started to be on monthly basis since beginning of April</li> </ul> <p><b>INTERSOS:</b><br/>Submitted two applications for MoPIC; one for schools and the other for infrastructure. Got MoPIC approval for schools and waiting for it for the infrastructure.<br/>For the schools, INTERSOS in the process to sign agreement with Ministry of Education.</p> <p><b>MC:</b><br/>Has no WASH projects currently, but is trying to get engaged with WASH activities in the coming future.<br/>Doing infrastructure work and having water related projects doing renovating/rehabilitating pumping stations.<br/>Did few projects, and did pipeline in Mafraq area (Zaatari city). Supplied huge quantity of pipes in Jordan for the MoWI.<br/>Has Infrastructure work in all Amman up to Maan.</p> <p><b>ACF:</b><br/>In Host communities, ACF has four other projects, one of them is jointly with INTERSOS and ACTED, MADAD funding (EU).<br/>Has another project funded by SDC, aiming to optimising water utilization, it's</p> | <p>Mohammad (INTERSOS)</p> <p>Suheil (MC)</p> <p>Shumet (ACF)</p> |      |



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|                    | <p>WASH and Livelihoods project.</p> <p><b>SDC:</b><br/>Had a WASH project in Jerash camp, replaced the water system.<br/>Will be having project with GIZ on water saving devices and additional tanks.<br/>Also had a 10-year-project on sanitation project.<br/>SDC in Jordan are moving their offices</p> <p><b>Task Forces:</b><br/>The WASH Sector Chairs will be working on revising all the Task forces for the sector in terms of ToR, partners, objectives, etc.</p> <p><b>Gender:</b><br/>No major updates, expect the Eshraq will go on maternity leave in May. Samira will be presented at the Sector Gender Focal Point Network SGFPN activities and meetings.</p> | <p>Eveline (SDC)</p> <p>Laith (UNICEF)</p> <p>Eshraq (ACTED)</p>   |        |
| <b>AOB</b>         | <ul style="list-style-type: none"> <li>We have 3 WASH Sector partners working in Zaatari; ACTED, OXFAM and JEN.<br/>As of first of April, JEN won't present at the camp, ACTED will take over JEN districts, accordingly, JEN may not be active at the WASH WG meetings.</li> <li>SDC is moving:<br/>The Swiss Cooperation Office SDC will close at its current location and open at its new location at the Embassy of Switzerland, attached the new address.</li> <li>Next meeting a presentation about Vulnerability Assessment Framework <b>VAF</b> &amp; Refugee Assistance Information System <b>RAIS</b> by UNHCR.</li> </ul>  | <p>Abrassac (UNICEF)</p> <p>Eveline (SDC)</p> <p>Maysa (UNHCR)</p> | 12 min |
|                    | <ul style="list-style-type: none"> <li>Next meeting will be held on 29 May 2018 at 11:00am.</li> </ul>  |  |        |

| 4. Useful links: |  |
|------------------|--|
| 1.               | <p><b>WASH Sector Portal page:</b><br/><a href="https://data2.unhcr.org/en/working-group/53?sv=4&amp;geo=36">https://data2.unhcr.org/en/working-group/53?sv=4&amp;geo=36</a></p> |
| 2.               | <p><b>WASH Dashboard:</b><br/><a href="http://scs.raisunhcr.org/dashboards/WASH.aspx">http://scs.raisunhcr.org/dashboards/WASH.aspx</a></p>                                      |
| 3.               | <p><b>Services Advisor:</b><br/><a href="http://admin.jordan.servicesadvisor.org/">http://admin.jordan.servicesadvisor.org/</a></p>  |
| 4.               | <p><b>ActivityInfo:</b><br/><a href="https://www.activityinfo.org/login">https://www.activityinfo.org/login</a></p>  |





| 5. Focal points:                     |  |
|--------------------------------------|--|
| <b>ActivityInfo</b>                  | Laith Abu Nawwas <a href="mailto:lanawwas@unicef.org">lanawwas@unicef.org</a><br>Maysa Saeidi <a href="mailto:saeidi@unhcr.org">saeidi@unhcr.org</a> |
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| <b>UNHCR Data Analysis Group DAG</b> | Mukesh KARN <a href="mailto:KARN@unhcr.org">KARN@unhcr.org</a><br>Randa Muwahed <a href="mailto:MUWAHED@unhcr.org">MUWAHED@unhcr.org</a>             |