

Basic Needs Working Group Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	06 Aug 2018
Facilitator	Elizabeth Burnhart (UNHCR)	Meeting Time	14.00-16.00
Purpose of Meeting	Regular/Monthly Meeting		
Agencies Present:	ACTED, Better World, CARE, DRC, ICMC, ICRC, IOCC, Medair, Mercy Corps, NICCOD, TDH Italy, UNHCR, Unv. ofBath, WRG and WVI.		

1.) Summary of action points

No.	Action Point	Focal Point / Organization
1.	Inter-Sector linkages template will be circulated to members. BNWG members to provide input on any linkages with other sectors they are working on	BNWG Chair
2.	An online link to be shared with members to vote for the new co-chair that will cover until December 2018. Each organization are allowed to have one vote in the election, results will be shared with members during next BNWG meeting	BNWG Chair
3.	UNHCR VAF team to share by end of August	UNHCR VAF Team

2.) Session Summaries

Item	Discussion
1. ISWG updates	<ul style="list-style-type: none"> Financial Tracking System report: Members who appealed on the 3RP 2018 plan for Basic Needs to share their organization funding status until June 2018. Members to contact UNHCR Information Management Unit for information– Gorgui Diouf dioufg@unhcr.org. JRP updates: <ul style="list-style-type: none"> The current situation for the 2019-2021 JRP planning is not clear yet. New JRP Secretariat will be identified for coordination purposes by MoPIC and UNDP. <p>Inter Sector Linkages:</p>

	<p>Members to share examples from the field on linkages with other sectors (Health, livelihood, protection....). Members are also requested to add the impact and the effect of those linkages. Template to be shared by BNWG Coordination Associate.</p> <p>Sector Gender focal point: EUI, ACF and acted agreed to be the gender meeting focal point will be the new BNWG SGFPs and they will report and share information between the two groups.</p>
<p>2. Nomination for the new Co-chair.</p>	<ul style="list-style-type: none"> • The departure of the current co-chair has left a vacancy. A new co-chair is needed to cover the period from September until December 2018. • Nominations: Care and World Vision were nominated for co-chair. An election will take place through an electronic survey. Each organization are allowed to have one vote in the election, results will be shared with members during next BNWG meeting
<p>3. Preparation for the donor meeting in Sep</p>	<ul style="list-style-type: none"> • First Quarterly Donor–included meeting will be in September. Donors will be invited on a quarterly basis • Donors to be invited : <i>the below donors were recommended to attend next meeting with the donors:</i> Swiss Development Cooperation (SDC), GIZ, PRM, ECHO, GSMA, DFID, the Canadian embassy, the Australian embassy, the Dutch embassy and SIDA. • Sector Coordinator opened a discussion on what are the key points to be focused on during the discussion with donors and what information we need to ask, members proposed the following <ul style="list-style-type: none"> - Strategic outlook and funding priorities? - Winterization planning and proposed timeline? - Funding changes and the vision of programming for the upcoming year, as OFDA is not taking any cash assistance programs any more, how will that affect their Programs? - How will the return issues will affect their funding, will there be a shift of funding? • Proposed presentation to be provided by partners: <ul style="list-style-type: none"> - Three organizations will talk about the feedback from their beneficiaries on their programs: CARE, Medair, and the Consortia (Mercy corps, DRC and ICMC). - Present main achievements, gaps and challenges by the BNWG sector and their members.

<p>4. AOB</p>	<ul style="list-style-type: none"> • VAF Results presentation: <ul style="list-style-type: none"> - UNHCR VAF team gave a brief presentation on VAF results and the population survey 2017. - Data will be shared to BNWG members by the end of next month. - A tender for 2018 population survey is underway. The 2018 Population Survey will be completed by Dec 2018, and data will be available in early 2019. • RAIS agreement: <ul style="list-style-type: none"> - A number of RAIS agreements with partners have expired. - An extension letter will be sent to the concerned NGOs for the next year. Partners who agrees on the same conditions of the MOU to confirm when receiving the extension letter. - For any data or information requests, members to email JORAMDAT@unhcr.org. - For any technical, or access issues on RAIS, members to email joramdag@unhcr.org.
<p>Winterization Task force Meeting</p>	
<p>5. Lessons learned from last year on steps for winterization</p>	<p>Blocking:</p> <p>Organizations blocking cases to provide winterization assistance on RAIS should be the last step after approvals to ensure that all the cases who are blocked will receive assistance.</p> <ul style="list-style-type: none"> - Steps for Blocking: <ul style="list-style-type: none"> ○ Assessments completed on intended beneficiaries: ○ Donor funding assured and MOPIC approvals are completed ○ Blocking on RAIS is allowed for up to 45 days ○ Once funds are disbursed, the information should be uploaded to RAIS (don't wait until the end of the month) <p>Early winterization set up is recommended to avoid errors happened in 2017.</p>
<p>6. PDM</p>	<p>Common PDM:</p> <ul style="list-style-type: none"> - A joint PDM for winterization is highly appreciated by donors. - CARE will consider being the lead for the M&E/PDM coordination. - Winterization dashboards should be more user friendly.
<p>7. Jordanian beneficiaries</p>	<p>Coordination with MOSD:</p> <ul style="list-style-type: none"> - It takes at least 4 months to Identify Jordanian beneficiaries, this include receiving the data from MOSD and assessing the cases by NGOs.

	<ul style="list-style-type: none"> - UHNCR and DRC will coordinate to send a letter to MSOD to share the list of Jordanian beneficiaries with NGOs in a specific time to for better planning of distribution.
8. Market assessment	Market Survey: <ul style="list-style-type: none"> - IOCC, ICMC, CARE and UNHCR will conduct Market survey for 2018. The template will be shared ASAP.
9. Next Meeting	To be discussed: <ul style="list-style-type: none"> - How the tiers/assistance packages should be applied to beneficiaries

List of Participants:

Organisation	Name	Email
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Next Meeting: 03 September 2018, 1400-1600, UNHCR Khalda, EMOPS Room