

Basic Needs Working Group Amman, Jordan

Meeting Location	EMOPS Room UNHCR Khalda	Meeting Date	05 Nov 2018
Co Chairs	Elizabeth Burnhart (UNHCR) Mohammed Alawamreh (CARE)	Meeting Time	14.00-16.00
Purpose of Meeting	Regular/Monthly Meeting		
Agencies Present:	ACTED, Action against hunger, CARE, Caritas , Caritas Germany , DRC , ICMC, ICRC, IFRC Intersos, IOCC, IOM, JOHUD, Medair, NICCOD, PUI, Syria Relief, TDH Italy, Tkiyet um ali UNHCR , UNICEF, WFP, world relief germany , WVI.		

1. Summary of action points

No.	Action Point	Focal Point / Organization
1.	BNWG: BNWG members to share the contact names and emails of Donor they wish to invite to the next BNWG meeting.	BNWG partners to send to: Chair: BARNHART@unhcr.org
2.	BNWG: Sign up for Training For the New RAIS Coordination Module.	BNWG partners to send to Chair: nofala@unhcr.org
3.	Winterization Task force: IOM to share the <i>share a draft of the questionnaire before the next meeting</i>	IOM to send to: Chair: BARNHART@unhcr.org

2. Session Summaries

Item	Discussion
1. ISWG Updates:	<p>JRP :</p> <ul style="list-style-type: none"> - <i>Proposals Terminology: avoid using “Integration” and use instead “harmonization” to avoid any sensitive issues with the government.</i> - <i>Proposals should be more detailed, Ex: some of the amounts of the proposals were High with no clear explanation. Which should not be the case from their perspective.</i> - <i>For any agreements, an MOU should be signed whether with the government or an NGO.</i> - <i>For any changes required by the ministries or the NGO on the MOU, it should be reported to MOBIC.</i>

	<p>JHF updates :</p> <ul style="list-style-type: none"> - <i>Out of the 25 submitted projects eleven were approved six of them are under the basic needs for winterization.</i> - <i>Vulnerability is increasing for the single male household.</i> - <i>A reduction of Jordanian staff in the camps is expected.</i> <p>Inter sector working group updates:</p> <ul style="list-style-type: none"> - <i>Gender focal point will attend the next BNWG meeting.</i> - <i>A Gender Protection training will be giving to two members of each working group.</i>
<p>2. Coordination module in RAIS</p>	<p>VAF and eligibility of RAIS:</p> <ul style="list-style-type: none"> - <i>RAIS is built to show:</i> <ol style="list-style-type: none"> 1. <i>Cash assistance eligibility, Ex: UNHCR cash assistance eligibility, which is visible to UNHCR staff.</i> 2. <i>Health assistance eligibility, only visible for health partners</i> 3. <i>VAF vulnerability scores could be visible for all.</i> - <i>UNHCR partner eligibility for assistance can be programmed on RAIS, for more details, contact Harry Brown - BROWNHA@unhcr.org.</i> <p>New RAIS Coordination Module:</p> <ul style="list-style-type: none"> - <i>UNHCR is enhancing the coordination for regular multi-purpose cash assistance, using the approach of the winter coordination module for recurring assistance. This will allow organizations better control over de-duplication and will be integrated into the Helpline automatic response system. We will be piloting the system in December</i> - <i>UNHCR will conduct a training on blocking on the assistance coordination on RAIS, in time for the December assistance cycle.</i> - <i>Currently the blocking is done month by month, next year it will be for six months, which will be much easier.</i>
<p>3. Presentation: urban Assessment - CARE</p>	<p>Urban Assessment :</p> <ul style="list-style-type: none"> - <i>For more information or data requests contact Mohammad Awamreh Mohammed.Al-Awamreh@care.org.</i>
<p>4. Donor invention for next meeting.</p>	<ul style="list-style-type: none"> - <i>Next month's meeting is a Donor month! Please start inviting your donors now send to Elizabeth contacts for donor's you would like UNHCR to include in the invitation.</i> - <i>A possibility of a web conference to be confirmed.</i>
<p>Winterization Task force Meeting</p>	
<p>Attendees:</p>	<p>ACTED, Action against hunger, CARE, Caritas ,Caritas Germany, ICMC, ICRC, IFRC, INTERSOS, IOM, Islamic Relief, NICCOD, TDH Italy, UNHCR, UNICEF, WVI.</p>

5. Harsh Weather Task Force	<p>Harsh Weather Task Force :</p> <ul style="list-style-type: none"> - <i>Members: INTERSOS, UNICEF and CARE.</i> - <i>Tasks:</i> <ol style="list-style-type: none"> 1. <i>to decide who will coordinate the response,</i> 2. <i>Establish a referral pathway.</i> 3. <i>Identify focal points.</i> 4. <i>To list assistance items.</i>
6. Blocking on RAIS and Coverage Matrix.	<p>Blocking on RAIS:</p> <ul style="list-style-type: none"> - <i>Eight organizations have blocked cases on RAIS.</i> - <i>A total 69, 0009 cases are blocked on RAIS for winterization.</i> - <i>UNHCR Interactive voice response (IVR) inform the cases who are blocked on RAIS for winterization that they will receive winterization assistance and they should wait for the SMS informing them when they case withdraw their assistance.</i> - <i>All blocked cases should be assisted by the NGO blocking them, therefore NGOs should not block cases unless they are 100% sure that they will assist them.</i> - <i>If there is any NGO who started distribution and have not blocked cases yet, they should block the cases as soon as possible to avoid duplication.</i> - <i>If there is, any NGO providing assistance and they are not part of the common cash facility (CCF). Please share talking points or phone number for inquires to be shared with UNHCR helpline so they can answer/refer the cases how face difficulties withdrawing the assistance.</i> <p>Coverage Matrix: Please fill out the coverage matrix and send back no later than Monday 26th of Nov.</p>
7. Winterization dashboard	<p>Link for Winterization dashboard: https://app.powerbi.com/view?r=eyJrIjoimzdmMDViNGltZGI2Ny00YzA3LWI2ZDQtdm1ZjdhoGI3YzM5IiwidCI6ImU1YzYzM3OTgxLTY2NjQtNDZlNC04YTBjLTY1NDNkMmFmODBiZSIsImMiOiJh9</p>
8. Joint PDM discussion	<p>Common PDM: <u>It was agreed that:</u></p> <ul style="list-style-type: none"> - <i>Data collection approach will be both home visits and phone calls.</i> - <i>Length of the interview between 10 to 20 minutes.</i> - <i>Core elements: use of cash or impact, time of assistance, method of receiving, security and accountability.</i> - <i>NGO can add specific questions related to their work for their use only for their data collection.</i> - <i>IOM will share a draft of the questionnaire before the next meeting.</i> <p>Sampling Scheme</p> <ul style="list-style-type: none"> - <i>Focal points: UNICEF: Alexis Boncenne and UNHCR: Harry Brown.</i> <p><i>Focal points will set a minimal sampling schema for Task Force members</i></p>

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List of Participants - Winterization task force:

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Next Meeting: 03 December 2018, 1400-1600, UNHCR Khalda, EMOPS Room