



## Inter-Sector Working Group Jordan

<b>Date/time/venue</b>	Sunday, 3 March 2019, 14:00-16:00 UNHCR EMOPS Conference Room
<b>Attendees</b>	ISWG Coordinator (UNHCR Inter-Agency Coordination Unit), Health (UNHCR), WASH (UNHCR), Child Protection (UNHCR), Reproductive Health (UNFPA), SGBV (UNFPA), JIF, OCHA.

### Meeting Note and Action Points

#### 1. Jordan Response Plan 2019

The Chair updated on the launch of the JRP 2019, which took place on 20 February. During the Platform meeting, MoPIC not only presented on the JRP 2019 but also on new ideas for JRP 2020-2022, including new structure, new vulnerability assessment methodology, regrouping sectors and defining some as cross-cutting, etc.

#### 2. Inter-Agency Appeal Update

UNHCR Inter-Agency Coordination Unit presented on the JRP 2018 financial update, including the contribution from the inter-agency appeal. Different data platforms, such as the Dashboards were presented (<http://scs.raisunhcr.org/>), and it was announced that the ActivityInfo planning database is open for 2 weeks from now until 14 March for all sector members to input information on their activities. For the ActivityInfo monitoring database, it will also be opened as of today for all partners to insert information on activities for January and February.

Furthermore, the sectors were reminded to submit the sector matrices and the 2018 annual report by the end of today. In terms of the sector matrices, the emphasis was made to all sectors on the importance of having the sector matrices completed before inserting information onto the ActivityInfo in order to be able to compare and measure the information against the ActivityInfo. Also, timely submission of sector matrices is critical for the regional office to prepare funding documents for the inter-agency appeal to the donors.

Action Points	Responsible	Timeframe
Sector coordinators to announce the opening of the ActivityInfo database and to request all partners to insert information on their activities for 2019 planning and monitoring for January and February.	Sector coordinators and all partners	By 14 March
Sector coordinators to submit 2018 annual report and sector matrices.	Sector coordinators	By 7 March (Changed from 3rd)

#### 3. Jordan Humanitarian Funds (JHF)

With the presence of OCHA, sector priorities were presented from the participating sector leads (as planned during the January ISWG). It was emphasized that the process should not be a competitive process amongst the sectors but a collaborative process in which sectors identify common needs and vulnerabilities of refugees to access the necessary funds to address the urgent gaps.

Hence, the sector leads were requested to discuss together on the common needs and provide final inputs on agreed priorities to ISWG and OCHA latest by 12 March. The final inputs should include an analysis of priorities, justification, and geographical focus.

Action Points	Responsible	Timeframe
Sector Coordinators to provide agreed priorities after discussing with other sectors to identify common needs/vulnerabilities.	Sector coordinators	By 12 March (Extended Deadline)

#### 4. 2019 ISWG Work Plan/Sector Work Plan

The final draft of the Work Plan was distributed to the sector leads. If no further comments are received, the Work Plan will be endorsed and finalized. The sectors are reminded to also finalize their respective sector work plans and share with the Chair.

Action Points	Responsible	Timeframe
Sector leads to provide final comments on ISWG Work Plan.	Sector coordinators	By 7 March
Sectors to finalize sectoral work plan and to share with the ISWG Coordinator.	Sector coordinators	ASAP
Sectors to nominate new Gender Focal Points for their respective sectors if their GFPs are not appointed or active.	Sector coordinators	By end of March

#### 5. AOB

- ToR on review of Gender in Humanitarian Action is being finalized at the HPF level, and final feedback are being sought for from the HPF members.
- Sector leads are requested to contribute to the ISWG meetings in terms of agenda items, sharing of good practices, and any other issues of common interest.
- A suggestion was made to invite sector leads on rotational basis to attend the Sector Gender Focal Points Network meeting once a quarter and to invite Gender Focal Points to ISWG to share good practices, for example on gender analysis, for effective coordination and collaboration.
- Health Sector announced that they have finalized their sector response plan 2019-2020. Other sectors are invited to access the information when the plan will be publicized in the coming days.

**The next ISWG meeting will be held on 7 April 14:00-16:00.**