



**CALL FOR EXPRESSION OF INTEREST No.
EOI/LEB/1/SYR/2020**

Contents

1.0 – Cover Note	1
1.1 - Operational Context.....	2
1.2 - Population Trends.....	3
1.3 - Intended Population of Concern	3
1.5 - Submission Deadline	3
1.7 - Selection Criteria.....	3
1.8 - Additional Reference Material.....	4
1.9 - UN Partner Portal	5
2.1 – Beirut.....	6
Population Demographics.....	6
Sectors Included in the Call for Expression of Interest	6
Health	7
2.2 – Bekaa.....	8
Population Demographics.....	8
Sectors Included in the Call for Expression of Interest	8
Protection	9
2.3 – North of Lebanon	11
Population Demographics.....	11
Sectors Included in the Call for Expression of Interest	11
Protection	12
Education	14
3.0 – Frequently Asked Questions	16

1.0 – Cover Note

UNHCR policy on selection and retention is to ensure that UNHCR partners with the most suitable organization in a given operation for the implementation of projects, in order to provide quality protection and assistance to refugees and other persons of concern.

This Call for Expression of Interest (Eoi) is open to all existing and/or new prospective partners that wish to participate in a UNHCR operation and contribute complementary resources (human resources, knowledge, funds, in-kind contributions, supplies and/or equipment) to achieving common objectives as agreed in a Project Partnership Agreement.

Submission of Concept Note

Interested existing or prospective partners are requested to submit a Concept Note in response to the Call for Expression of Interest in line with the provided format. Based on concept notes received, UNHCR will select the best-fit partner for the relevant sector(s) and area(s). National NGOs are encouraged to apply.

The Concept Note is primarily for an agency to express its unique advantage and added value for the Project objectives. The Concept Note is intended to allow the agency to:

- Describe how the proposed project will achieve its expected outcome;
- Demonstrate the unique advantage, distinctive technical capacity, strengths and past experiences it would bring to the partnership for realizing the desired outcome of the Project;
- Describe the activities, methodology and implementation approach for realizing the desired outcome of the Project;
- Estimate the total cost of the project, including total funding to be requested from UNHCR, the organization's contribution (financial and/or in-kind) as well as any contributions by other donors, and
- Demonstrate its complementarity to UNHCR's capacities and resources for the Project.

Therefore, the Concept Note should not be a fully developed project document and should be concise, contain clear information and not exceed three pages. In the case where an applicant agency would prefer to submit one concept note covering several of the Projects included in this Call for Expression of Interest (across sectors and governorates / location), resource breakdown should be provided per sector, per governorate / location and it is recommended that the Concept Note should not exceed five pages. Once selected, negotiations and discussions on the project design and plan will be initiated and the Concept Note will be developed into a detailed Project Partnership Agreement.

Attention: Registration with the Government of Lebanon is a pre-condition for selection of partners. Legal registration with Ministry of Interior and Ministry of Finance in Lebanon is mandatory. Receiving an account number from the Ministry of Interior is not sufficient to be eligible to apply to the Call for Expression of Interest.

1.1 - Operational Context

Eight years into the Syria crisis, Lebanon remains the country hosting the largest number of refugees per capita, with a Government estimate of 1.5 million Syrian refugees, and some 18,200 refugees of Iraqi, Sudanese, Ethiopian and other origins, in addition to a sizeable population of Palestine refugees under UNRWA's mandate. The presence of such a large refugee population, in a small country that is struggling to maintain its own delicate demographic balance and regain its pre-crisis economic growth, is increasingly affecting inter-community relations at all levels, and the social stability in many areas.

The vulnerabilities of Syrian and non-Syrian refugees are likely to remain high due to cumulative factors in this protracted situation, where refugees are still largely dependent on humanitarian assistance to meet their basic needs and stay resilient against exploitation and other risks.

While Lebanon Crisis Response Plan 2017-2020 seeks to provide a framework for an integrated humanitarian-development response in which the needs of the refugees are – to the extent possible based on national laws and policies– met by strengthening the capacity of national institutions and organizations to deliver services, and mitigate the impact of the refugee presence through support to host communities and vulnerable Lebanese. At the same time, it is essential to maintain a robust, complementary humanitarian response given the Government's policy against longer-term stay and integration and the consequential limitations on refugees' right to work and fully access national institutions, as well as limitations on humanitarians' ability to support sustainable interventions.

UNHCR will therefore maintain its engagement and continue to work closely with the Government, UN, civil society organizations and private sector partners - in a whole of society approach and within a relevant coordination structure - to support the development of national policies and administrative capacities to ensure the well-being and dignity of the refugees while in exile in Lebanon, and their attainment of sustainable solutions abroad.

Child Protection

Refugee children in Lebanon, regardless of their nationality and origin, have access to the national child protection system – governed by an international rights framework and national legislation (in particular Law 422). However, many efforts are still needed to strengthen the national child protection system to adequately respond to the protection needs of the most vulnerable children in Lebanon, including refugee children.

Incidents of refugee children experiencing physical violence, abuse, neglect, and child labour continue to occur in Lebanon. Children, especially boys, are often required to work in agriculture, mechanic workshops or on the streets, to alleviate the financial burden on their families. Street and working children experience exploitation and abuse leading them to feel unsafe. Girls are pressured to work to support their families or to get married, to relieve some economic pressure. Children with specific needs, including children with disabilities, often face discrimination and exclusion from community resources and support. The basic needs of unaccompanied and separated children, including adequate access to care, shelter, food and education, are often unmet.

Education

Despite progress made in recent years, 58% of Syrian school-aged refugee children are still out of formal education in 2018, and 48% completely out of any learning framework, including non-formal education. The situation for refugee youth is particularly serious, with only around 10% of those within 15-18 years enrolled in formal secondary or vocational education.

Assessments indicate that many refugee families in Lebanon struggle with enrolling or keeping their children in school, due to factors such as the associated costs of education (transportation, mainly). A number of children and youth have lost critical years of education during displacement in Syria and Lebanon which presents a key challenge

for them to be reintegrated back in formal education. Additionally families do not see the added value of investing in education due to their often harsh life realities, where work opportunities typically lie in the informal economy or are otherwise restricted. This makes it difficult to identify the opportunity that lies in pursuing educational achievements, which may potentially enable their children to find a decent work place at a later stage. Other parents, to a smaller percentage, lack awareness on the school enrollment processes. Children already enrolled in school, in turn, struggle with the Lebanese curriculum which foresees that technical subjects from cycle 3 are taught in either French or English language, as opposed to an all-Arabic curriculum in Syria.

Therefore, and despite the achievements to date, the right to education of thousands of children is still to be fulfilled. The hardest to reach children are still out of school. This includes children confronted with child labor, early marriage, children from minorities or nomadic backgrounds, children with specific needs (for instance, children and youth with disabilities or specific learning difficulties), as well as over-aged learners.

In addition, securing learning success in public schools requires the Ministry of Higher Education and Education (MEHE) and partners to reflect on and overcome challenges related to quality (teachers, infrastructure, study plans...), language and curriculum barriers, violence and discrimination in the school environment, and the necessary adaptation of bridging programs to the needs of children who may have missed several years of education.

1.2 - Population Trends

The Government of Lebanon (GoL) estimates that Lebanon hosts 1.5 million Syrian refugees, as reflected in the Lebanon Crisis Response Plan, out of which 935,454 were registered with UNHCR as of May 2019. Furthermore, Lebanon also hosts 18,200 refugees of other nationalities, mainly from Iraq and Sudan.

1.3 - Intended Population of Concern

Refugees and Asylum Seekers - Syrian and other nationalities

1.4 - Project Period [estimated start and end dates of project]

1st January 2020 to 31st December 2020

1.5 - Submission Deadline

19 August 2019

1.6 - Date Decision Results to be Communicated

7 October 2019

1.7 - Selection Criteria

a) Sector expertise and experience (25%):

- Prospective partners are required to have the specific skills, sector specialists, knowledge and human resources.
- Partners are encouraged - capacity allowing - to submit concept notes providing an integrated multi sectorial response.
- Proven experience in coordination with government entities is required.

b) Project management (25%):

- Ability to deliver project objectives, accountability mechanisms and sound financial management (proven external audit of partners' financial statement is an asset).
- Coordination with agencies working under the same sector.
- Capacity to deliver quality reporting and adhere to UNHCR reporting requirements.

c) Local experience, presence and geographical focus (10%):

- Ongoing programme in the area of operation.

- Local presence and ability to access all municipalities.
- Knowledge of the geographical location.
- Experience in working in specific regions in the country.
- Proven experience and collaboration with other national organizations and local CBOs.
- Proven working relations and engagement with relevant government authorities.

d) Cost effectiveness and contribution of resources (15%):

- Level of administrative costs should not exceed 20% on the Project in relation to project deliverables.
- Proposed budget to be in line with the intended project target.
- Evidenced and documented contribution of resources to the Project in cash or in-kind (e.g. human resources, supplies and/or equipment) by the partner that are presently available (or potentially mobilized by the partner) in order to supplement UNHCR resources is encouraged.

e) Partner's capacity to undertake procurement (10%):

Applicants must adequately complete Annex 1 (**Partner Procurement Capacity Assessment**) of the Concept Note template demonstrating:

- Evidence and experience to undertake large procurement >USD 100,000 in line with UNHCR/ UN procurement guidelines.
- Knowledge of the local market.
- Capacity to identify and establish service contracts with service providers, suppliers and contractors.
- Functioning procurement unit in the country of operation.
- Established effective internal-controls.

f) Experience working with UNHCR (5%):

Global and/or local partnerships including knowledge of UNHCR policies, practices and programme, including an understanding of and ability to work within UNHCR's funding limitations and associated inherent risks is an asset. Commitment to UNHCR's core values and Age, Gender and Diversity approach is expected from all UNHCR's partners.

g) Other (10%)

- Concept notes to reflect how environmental protection considerations and if relevant environmental protection activities are integrated in an inclusive and participatory approach.
- Legal registration with Ministry of Interior Lebanon is mandatory.
- Registered with the Ministry of Finance (VAT reimbursed or committed to submit net expenditures to UNHCR) is desirable.
- Authority to operate a bank account in Lebanon.
- Registered on UNHCR Partner portal <https://www.unpartnerportal.org>.
- Security considerations: ability to operate and adapt to security conditions of a Project site or locations.

1.8 - Additional Reference Material

For additional guidance and reference documents click the below links:

- [Implementing Partnership Management Guidance Note No. 1 - Selection and Retention of Partners for Project Partnership Agreements](#)
- [Implementing Partnership Management Guidance Note No. 3 - \(Rev. 2\) UNHCR's Contribution towards Partner Integrity Capacity and Support Costs](#)

- [Implementing Partnership Management Guidance Note No. 4 - Procurement by Partners with UNHCR Funds](#)
- [Implementing Partnership Management Guidance Note No. 5 - Risk-based Audit of UNHCR-Funded Projects](#)
- [Implementing Partnership Management Guidance Note No. 7 - Partner Personnel](#)
- [Implementing Partnership Management Guidance Note No. 8 - Management of UNHCR-Funded Partnership Agreements](#)
- [Implementing Partnership Management Guidance Note No. 9 - Complementary Capacity Strengthening for UNHCR and its NGO Partners](#)

1.9 - UN Partner Portal

Prospective partners **must** be registered on the new UN Partner portal: <https://www.unpartnerportal.org>. The UN Partner Portal has been developed jointly by UNHCR, WFP and UNICEF as a platform for civil society organizations to engage with the UN on partnership opportunities for the benefit of those we serve. The Portal is designed to facilitate a harmonized, efficient and easy collaboration between the UN and partners. You may watch this video for additional information: <https://www.youtube.com/watch?v=wDQdDikrtMk&feature=youtu.be>

The UN Partner Portal has replaced UNHCR Partner Portal. Organizations that are already registered on the UNHCR Partner Portal may use the same credentials to log in to the new UN Partner Portal.

All submissions and annexes **must** be submitted in English through the UN Partner Portal: <https://www.unpartnerportal.org>. If applicants are not able to complete the Portal registration process by the submission deadline, submissions via email will not be accepted. Therefore all applicants are urged to initiate and finalize the portal registration requirements at the earliest possible in order to avoid any issues.

Attention: The UN Partner Portal allows an upload of only one file. Therefore for submissions with several documents, place all documents in a folder, zip the folder and upload the zipped file.

If there are technical issues in submitting on the portal please address your questions to: lebbeeoi@unhcr.org.

2.0 – Call for Expression of Interest

2.1 – Beirut

Intended Population of Concern						Location: Beirut, Mount Lebanon, South, Bekaa	
Syrian Refugees and Asylum Seekers							
Population Demographics							
Age Group	Male		Female		Total		
	in numbers	in %	in numbers	in %	in numbers	in %	
0-4	73,163	8 %	69,581	7 %	142,744	15 %	
5-17	172,018	18 %	221,851	24 %	393,869	42 %	
18-59	190,969	20 %	183,351	20 %	374,320	40 %	
60 and >	10,780	1 %	13,741	1 %	24,521	3 %	
Total:	446,930	48 %	488,524	52 %	935,454	100 %	
Sectors Included in the Call for Expression of Interest							
Sector	Details						
Health	Referral Healthcare						



Sector:	Health
Project Title:	Provision of Dialysis to Syrian Refugees with Chronic Renal Failure in Lebanon
Objective: Health status of the population improved	
Decreased mortality and morbidity rates as well as level of socio-economic vulnerability among patients suffering from chronic renal failure and in need of dialysis treatment in hospitals.	
Expected outcomes: <i>List of the main desired achievements</i>	100 patients with chronic renal failure receive dialysis sessions leading to stabilization of their health situation. Link patients with Primary Health Care centers for the management of their health status when necessary.
Output: Extent persons of concern have access to secondary and tertiary health care	
Main Activities:	<ul style="list-style-type: none"> - Identify, and establish contracts with the UNHCR network of contracted hospitals. If necessary¹, establish contracts with the most suitable hospitals, outside of UNHCR network, based on geographical proximity to patients, quality of care and cost effectiveness, in coordination with UNHCR. - Refer patients to the contracted hospitals for dialysis treatment, in addition to Fistula and Catheter operations when needed. - Establish and maintain adequate patient individual medical files, with all elements required in medical records / patient information². Patient files must include: <ul style="list-style-type: none"> o Copy of UNHCR Registration certificate or recording barcode o Laboratory tests relevant to the program and proposed activities o A medical report from the treating nephrologist on the number of dialysis sessions needed per month o Medical Assessment on admission and the list of chronic medicines needed by the patient - Monitor the quality of care provided by the hospitals dialysis unit in line with MOPH and UNHCR standard protocols. http://bit.ly/UNHCRPHC - Monitor the service provided by the treatment centers and implement monitoring tools to ensure that accurate attendance records and all required supporting documentation are well maintained in order to settle treatment fees accordingly. - Ensure that patients receive regular medical follow-up in the supported primary healthcare centers. - Maintain close coordination with UNHCR public health unit and participate in the health working groups.

¹ Due to limited availability of dialysis machines or lack of capacity in the network of hospitals.

² Applicants are recommended to demonstrate capacity to manage systems and procedures that will be used in order maintain completed medical files and the Patient Register / Database.

2.2 – Bekaa


Intended Population of Concern						Location: Bekaa and Baalbek el Hermel
Syrian Refugees and Asylum Seekers						Baalbek, Hermel, Central Bekaa (Zahle), West Bekaa, and Rachaya
Population Demographics						
Age Group	Male		Female		Total	
	in numbers	in %	in numbers	in %	in numbers	in %
0-4	28,139	8 %	26,935	8 %	55,074	16 %
5-17	54,639	16 %	83,275	24 %	137,914	40 %
18-59	70,730	21 %	68,022	20 %	138,752	41 %
60 and >	4,216	1 %	5,519	2 %	9,735	3 %
Total:	157,724	46 %	183,751	54 %	341,475	100 %
Sectors Included in the Call for Expression of Interest						
Sector	Details					
Protection	Child Protection					



Sector:	Protection
Project Title:	Child Protection and Community Empowerment for Syrian Refugees in Bekaa
Objective: Protection of children strengthened	
<p>The protection environment for vulnerable children (cases of child labor, unaccompanied or separated children, children with disabilities, children in conflict with the law, and children subject to violent discipline) is strengthened through more effective case management for children at high to medium risk.</p> <p>Supporting a community-based approach by working closely with parents, caregivers, as well as trusted persons in the community, to address priority protection concerns faced at the community level and to follow-up on individual cases of children-at-risk.</p> <p>Refugee children with specific needs and their caregivers are able to address or mitigate an emergency or a protection situation by being referred to specialized service providers and through inclusion in cash based assistance programmes.</p>	
Expected outcomes: <i>List of the main desired achievements</i>	<p>A minimum of 875 cases of Vulnerable and at-risk children from the refugee and host community, that are identified and assessed, are provided with timely access to counselling, tailored psychosocial as well as specialized support services and judicial and non-judicial protection through case management (CM).</p> <p>Community Groups are provided with a safe space where they can exchange and share experiences, challenges and achievable solutions with their peers and are empowered to organize and engage in community awareness and sensitization campaigns.</p> <p>The refugee communities are better informed about the available services and assistance through their involvement in decision making structures at the community level. Persons of concerns are empowered to take on leadership roles within their communities, enabling them to ensure their self-protection.</p> <p>Children with specific needs are identified through case managers, front liners, and other entry points are able to access tailored, holistic and appropriate support in a timely manner, including specialized services and cash-based assistance.</p>
Output: Best interest determination process established and operational	
Main Activities:	<p>Case Management</p> <ul style="list-style-type: none"> - Identification of children at risk of or subject to abuse, violence, neglect and exploitation through outreach activities, hotlines and referrals from other actors. - Provision of Case Management services to vulnerable children and their families, including psychosocial support, legal support,

	<p>individual counselling and other specialized support services, either directly or through referrals to appropriate service providers.</p> <ul style="list-style-type: none"> - Conducting Best Interest Assessment (BIAs) and Best Interest Determination (BIDs) for refugee children including unaccompanied minors, separated children, child marriage, and children with prospects for resettlement. <p>Community Based Protection</p> <ul style="list-style-type: none"> - Establishing and training 7 to 10 community groups consisting of refugee and host communities, in order to: <ul style="list-style-type: none"> o Prepare, develop awareness raising materials and deliver awareness raising and information sharing sessions on key issues such as Child Protection and Gender Based Violence with the aim of improving the protection of children and their families, preventing cases of child abuse and increasing knowledge on children's rights; and o Provide specialized services for low to medium risk children through Focused Psychosocial Support sessions (FPSS). <p>Children with Specific Needs</p> <ul style="list-style-type: none"> - Conducting protection assessments of 'at-risk' individuals and/or households with specific needs for inclusion in the Protection Cash Assistance Programme (PCAP) and regularly conduct reassessment of the cases to extend the provision of cash support when needed (in particular Child Protection cases). - Identification of urgent medium and high risk cases that are exposed to serious and immediate harm to receive one time Emergency Cash Assistance (ECA), as a complementary intervention to case management, either directly or through referral to other Protection partners.
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2.3 – North of Lebanon

Intended Population of Concern						Location: North of Lebanon and Akkar		
Syrian Refugees and Asylum Seekers						Akkar, Tripoli, El Koura, El Batroun, Bcharre, Zgharta, El Minieh-Dennie		
Population Demographics								
Age Group	Male		Female		Total			
	in numbers	in %	in numbers	in %	in numbers	in %		
0-4	20,486	8 %	19,603	8 %	40,089	16 %		
5-17	47,564	19 %	58,442	24 %	106,006	43 %		
18-59	47,158	19 %	45,855	19 %	93,013	38 %		
60 and >	3,198	1 %	4,195	2 %	7,393	3 %		
Total:	118,406	48 %	128,095	52 %	246,501	100 %		
Sectors Included in the Call for Expression of Interest								
Sector	Details							
Protection	Child Protection							
Education	Primary Education							



Sector:	Protection
Project Title:	Child Protection and Community Empowerment for Syrian Refugees in the North of Lebanon
Objective: Protection of children strengthened	
<p>Critical gaps in the national child protection response are addressed through the direct provision of child protection case management and other specialized services to heightened risk cases.</p> <p>A community-based approach is applied by working closely with parents, caregivers, Outreach Volunteers (OVs) as well as trusted persons in the community, to address priority protection concerns faced at the community level and to follow-up on individual cases of children-at-risk.</p> <p>Refugee children with specific needs and their caregivers are able to address or mitigate an emergency or a protection situation by being referred to specialized service providers and through inclusion in cash based assistance programmes.</p>	
Expected outcomes: <i>List of the main desired achievements</i>	<p>A minimum of 450 refugee children identified at medium and high risk are provided with case management and referral services to reduce and/or address abuse, violence and exploitation and other child protection risks.</p> <p>Children at medium or high risk are connected to processes that assess and determine their best interests, in line with UNHCR Guidelines on Assessing and Determining the Best Interests of the Child. Refugee children requiring a BID (Best Interests Determination) process are identified and quality BID recommendations are recorded and implemented in a timely and systematic manner.</p> <p>Community-based support is provided to individual cases that do not require specialized case management but face specific risks, which includes children with disabilities.</p> <p>Community-based activities are enhanced for both prevention and response through community-based structures and mobile outreach activities.</p> <p>Children with specific needs are identified through case managers, front liners, and other entry points and referred for case management, including specialized services and cash-based assistance.</p>
Output: Best interest determination process established and operational	
Main Activities:	<p>Case Management</p> <ul style="list-style-type: none"> - Identification of children at risk of or subject to abuse, violence, neglect and exploitation through outreach activities, hotlines and referrals from other actors. - Implementation of case plans based on on-going individual assessments of the situation of the identified children at risk, provide counselling, (focused) psychosocial support, alternative care, and other referral services as necessary for each case. Conduct follow-up and support as outlined in the case plan. Case management services for identified cases are to be conducted by qualified and trained

	<p>staff and referrals will be made according to the referral pathways and mechanisms established by various sectors.</p> <ul style="list-style-type: none"> - Ascertain the best interests of the child, using the National SOP for case management for all cases-at-risk identified in both T5 and Akkar, as well as the UNHCR Best Interests Assessment and Best Interests Determinations templates, as required by UNHCR. - Provision of psychosocial counselling through specialized case workers, while ensuring the utmost safety of persons of concern and confidentiality of the information shared. - Train, coordinate and provide ongoing technical support for case management staff working under child protection, in complementarity to National Institutions and Outreach Volunteers. - Ensure Minimum Standards for Child Protection in Humanitarian Action are adhered to, including the ratio of children targeted for case management versus the number of case workers and case management supervisors. <p>Community Based Protection</p> <ul style="list-style-type: none"> - Conduct outreach and awareness raising activities targeting key community actors as well as community members on topics related to child protection with the aim of improving the protection of children and their families, preventing cases of child abuse and increasing knowledge on children's rights. - Organize psychosocial activities and informal skills training for children and their caregivers. - Manage, train and provide on-going technical support to Child Protection Outreach Volunteer in order to assist with the identification and referral of medium/high risk child protection cases, the mentoring of unaccompanied and separated children and children with disabilities, and general two-way communication with communities of concern. <p>Children with Specific Needs</p> <ul style="list-style-type: none"> - Provide medium and high risk cases with cash based assistance (ECAP) as a complementary intervention to case management aiming to address any urgent emergency and/or protection situations that exposes a child or his/her caregivers to serious harm. - Conduct protection assessments of 'at-risk' individuals and/or households under case management with specific needs for inclusion in the Protection Cash Assistance Programme (PCAP) and regular reassessment of the cases to extend the provision of cash support (in particular child protection cases).
Additional Considerations:	<p>UNHCR seeks a partner who can ensure significant geographical coverage in both T5 and Akkar. Partners with a strong area-focused program, however, are also encouraged to apply. Please clearly outline areas of coverage, potential for geographical expansion, and any limitations.</p> <p>Organizations are encouraged to propose innovative approaches as feasible to meet the expected outcomes.</p>

Sector:	Education
Project Title:	Education support for Refugee Children in North Lebanon
Objective: Population has optimal access to education	
<p>Community work in 2020 will continue to be central to UNHCR education programme with the aim of promoting a community environment that is favorable to learning and schooling of refugee children (including other nationalities than Syrian). The retention of children shall be strengthened by enhancing communities' awareness on the importance of education as well as the increased involvement of parents in the education of their children. Out of school children enroll in and receive quality education, ensuring their cognitive and psychosocial development.</p> <p>All interventions shall be implemented in line with MEHE's Strategy and the UNHCR Education Strategy, as well as with high consideration for effective coordination among education partners in Lebanon, in order to reach the most marginalized children.</p>	
Expected outcomes: <i>List of the main desired achievements</i>	<p>Communities, including parents, are sensitized and mobilized to support their children in public schools (retention); and to promote the importance of education within the community (access and retention).</p> <p>Outreach leading to concrete referrals of out-of-school children to different forms of learning is carried out with measurable results.</p> <p>A strategy, contextualized to the situation in Northern Lebanon, is developed and followed, to: (i) actively support integration of out-of-school children (access) in regulated non formal programmes or certified education; (ii) prevent drop outs.</p> <p>Links are established between education and child protection UNHCR programmes, specifically paying particular attention to early marriage, child labour and other barriers related to protection.</p> <p>Youth aged 15 and above enrolled in public secondary schools, formal technical vocational education (TVET) and / or vocational training centers are followed up on and supported with the resources available.</p> <p>Pathways are created to tertiary education opportunities by disseminating information about higher education opportunities, including scholarships, and identifying and motivating potential candidates to advance in their educational trajectory.</p>
Output: Advocacy conducted	
Main Activities:	<p>Community-based support to education</p> <ul style="list-style-type: none"> - From a community-based perspective; together with community networks, analyse refugee specific barriers to education and identify and recommend appropriate solutions. - Mobilize communities to support retention of refugee children in public schools, and to support efforts to bring out-of-school children to education.

	<ul style="list-style-type: none"> - Manage and capacitate the existing Education Outreach Volunteers and the Education Community Liaison (ECLs). These groups will support the facilitation of community-based activities, for example Homework Support Groups, Parent Community Groups, and a Mobile Library. - Manage the Foreign Language Groups logistical arrangements in the field; set up outreach plans that target a maximum number of refugee children and that are adapted to different profiles, including vulnerability parameters, and age groups; <p>Primary Education</p> <ul style="list-style-type: none"> - Create alternative educational opportunities for refugee children who have missed many years of education, in order to bring them back to formal education and increase their chances of contributing meaningfully to their communities. - Implement Basic Literacy and Numeracy programs for out-of-school children aged 10-14 years that can be further scaled in the coming years and will provide an opportunity to establish linkages with protection to further the impact of child protection on education. <p><i>Applicants may also suggest innovative (including technology-enhanced) approaches or (pilot) programs that can support integration of out of school children into learning and structured education.</i></p> <p>Secondary education</p> <ul style="list-style-type: none"> - Conduct outreach and promote retention of youth through provision of materials and transportation support for Technical Vocational education students. TVET students supported are closely monitored and followed up by the partner agency to ensure retention of children in the program. - Implement Basic Literacy and Numeracy programs for out-of-school children aged 15+ years that can be further scaled in the coming years and will provide an opportunity to establish linkages with protection to further the impact of child protection on education. <p><i>Applicants may also suggest innovative (including technology-enhanced) approaches or learning programs that aim to support secondary / post-primary level education retention or (re-) integration into learning.</i></p>
<p>Additional Considerations</p>	<ul style="list-style-type: none"> - UNHCR looks for a partner who is well familiarized with the education situation in Northern Lebanon, and up-to-date on latest assessment reports and findings, as well as sector plans and strategies. - UNHCR looks for a partner who can ensure significant geographical coverage in both T5 and Akkar. Partners with a strong area-focused program, however, are also encouraged to apply. Please clearly outline areas of coverage, potential geographical expansion, and any limitations. - UNHCR invites agencies with a proven track record of implementing education programs in Lebanon to cover one or all of the education program components listed above. It is possible to express interest separately for (1) the Primary Education and (2) Secondary Education activities, and (3) the Community-based support activities to education. - UNHCR also welcomes small scale initiatives from local NGOs to implement small scale innovative projects (up to \$100,000), meeting the requirements of the call.

3.0 – Frequently Asked Questions

1. Is the Call for Expression of Interest (EOI) open to all organizations?

This call for expression of interest applies to all national non-governmental organizations (NGOs), Red Cross and Red Crescent Society or other non-profit entities are eligible to apply to this EOI. This EOI does not apply to private companies, Government and/or UN organizations.

2. Is registration with the Government of Lebanon a pre-condition for selection of partners? Is a receiving an account number from the Ministry of Interior sufficient to be eligible to apply to the Call for Expression of Interest?

Partners applying to the Call for Expression of Interest are required to have completed the registration of the organization in Lebanon.

3. What is Partners' portal?

The UN Partner Portal is an online platform designed to simplify and harmonize UN work processes for partnering with civil society organizations. The Portal is a collaborative inter-agency effort led by UNHCR, UNICEF and WFP. The Portal provides a simplified and personalized access and makes interactions easy and convenient, no matter where you are located and whether you:

- want to get an overview of project level collaboration between a Partner and UNHCR,
- presents information through Call for Expression of Interest and Concept Notes for participating in a UNHCR operation,
- inform yourself on UNHCR policies, procedures and guidance,
- enhance your colleagues' knowledge and skills related to the Framework for Implementing with Partners,
- inform UNHCR about your organization, or
- Participate in debate with other peer organizations.

4. How can a new NGO register on the Portal?

Please follow this link to initiate the registration on the partners' portal <https://www.unpartnerportal.org>

5. Is registration with UNHCR partner's portal a pre – condition for selection of partners?

Prospective new partners, should register at UN Partner portal: <https://www.unpartnerportal.org> and submission of the Concept Note for 2019 EOI, should be done on the portal. Therefore, partners who are not registered on the portal **are required to register before of the submission deadline (xx) and the Concept Notes must be submitted through the Portal.**

6. Does an existing partner have to re-register on the portal?

No, this is only for new partners, applying for the first time for UNHCR Project.

7. What are the required clearance for partners to carry out procurement for over USD 100,000? How to apply for Pre-qualification for Procurement?

Partners require to obtain a pre-qualification for procurement by UNHCR Procurement Service. In order to get the Pre qualifications to carry out procurement over USD 100,000 partners must initiate the discussion with UNHCR Supply Unit in HQ at this email: hqsmsipp@unhcr.org.

Further information can be obtained by this link: <http://www.unhcr.org/implementing-partner-procurement-guidelines.html>

8. What should the Concept Note cover and how is it different from a fully developed project proposal?

The Concept Note is for the partner to express its unique advantage and added value in accomplishing project objectives. The Concept Note is to clearly spell out objectives for undertaking the project, describe the implementation approach, expected outputs, and demonstrates abilities to meet the selection criteria and project requirements, the unique advantage the partner brings to the partnership, and its complementarity with UNHCR. It is important that the selected partner participates in the design and detailed budgeting of the project and in concluding the Project Partnership Agreement. Therefore, the Concept Note should not be a fully developed project proposal, but rather should be concise and contain clear information, budget.

9. Should partners strictly follow the format proposed by UNHCR when submitting Concept Notes?

All partners are required to submit Concept Notes to the UNHCR Office according to the same standard submission format required to ensure fair assessment, consistency and objectivity.

10. Who will select/ clear the Concept Notes submitted by organizations?

UNHCR multi-functional teams (MFTs) in the different offices will review and evaluate the Concept Notes, and proposals submitted in their area. Then the MFT will submit their recommendations to UNHCR Implementing Partnership Management Committee – IPMC in Beirut that will review and evaluate all the Concept Notes. The IPMC will submit its recommendations to UNHCR Representative in Beirut for the final endorsement.

11. What are the MFT's/ IPMC's selection criteria?

Please refer to the Call for Expression of Interest document which provides the detailed selection criteria. In addition, the MFT/IPMC will be assessing each Concept Note against the criteria outlined in the Call for Expression of Interest, to: screen and verify the information provided by the applicant partner(s), internal technical and risk assessments (as applicable) for specific sectors conducted by the various units of UNHCR, previous performance/ audit reports, reference checks, web search, confirmation of legal status and registrations.

The MFT/IPMC will then consider all factors to identify the partner most substantially follows the requirements and criteria mentioned above.

12. When will UNHCR's decision on selection be communicated?

UNHCR will communicate the final decision by mid-June to all the applicant organizations – both the successful as well as the not successful.

13. What is the meaning of selection?

The selection entails that the NGO will be retained/selected as a UNHCR partner in 2019. The selection however is not a commitment by UNHCR to fund the NGO to the amount submitted by the NGO in the Concept Note. The funding to be received from UNHCR will be subject to receiving a full-fledged project proposal and the related discussions around this submission.

14. Once partners are selected, what are the next steps?

Once the selection/retention process is completed and decisions communicated to all applicants, selected partners will be requested to provide detailed project proposals for the 2019-2020 implementation period.

15. What is the budget ceiling that the partner should add to the project?

There is no defined ceiling or limit to the budget, however, budgets must be reflective of the proposed project activities and targets, realistic and implementable within one project year. Proposed activities should be based on identified needs and the targeted number of beneficiaries.

16. How is the VAT going to be part of the criteria?

When partners submitting their proposals, they should be clear on their VAT status, if eligible for a refund, the Concept Note should specify the current status of the partner in relation to their registration at the ministry of finance and their VAT status: 1) fully exempt from VAT 2) VAT paid and then refunded 3) partner reports without VAT and assumes the costs under its own funding.

17. What does the 20% admin cost include?

These expenses are related to the organization as a whole; such as contribution to rental of the offices, vehicles, operating expenses for the organization, this also includes the UNHCR contribution towards Partner Integrity Capacity and Support Costs (PICSC).

18. What is UNHCR contribution towards Partner Integrity Capacity and Support Costs (PICSC)?

PICSC is a new UNHCR policy that will be implemented as of January 2020 and will replace the existing policy on UNHCR contribution towards Project Headquarters Support Costs (PHSC). The objective of this policy is to enhance eligible partners' integrity, accountability, oversight and general support for undertaking UNHCR funded projects. **For more details on PICSC refer to Section 1.8 – Additional Reference Material [Implementing Partnership Management Guidance Note No. 3 - \(Rev. 2\) UNHCR's Contribution towards Partner Integrity Capacity and Support Costs](#)**

19. In instances of queries relating to the Project or the Concept Note, what are the UNHCR contacts?

You can contact the Program Unit of UNHCR Beirut at: lebbeoi@unhcr.org

20. What type of beneficiaries are targeted under this intervention?

The targeted populations are Syrian refugees and refugees of other nationalities such as Iraqis, Sudanese etc. Palestinian refugees from Syria fall under UNRWA's operation in Lebanon thus Palestinian refugees are not covered by this Call.