

## Sector Gender Focal Points Network Meeting Minutes

<b>Date/time/venue</b>	Thursday 7 <sup>th</sup> June 2018, 11:30 - 13:30, UNHCR EMOPS Conference Room
<b>Attendees</b>	Chair of the Network; 9 Focal Points from, Education, Livelihoods, WASH, Shelter, Protection, SGBV Sectors, and two Inter-Sector Coordination Associates. Absent: Food Security, Health, Basic Needs sectors Also attended: a Gender in Humanitarian Action Advisor / UN Women

### Gender Analysis in the sectors

- Education: the gender analysis exercise is ongoing. There will be a need to focus on the camps for the next year. For education sector the same gender analysis will be used for 2019.
- Shelter: reviewing the last gender analysis for shelter and need more feedback from the GIHA Rebeca Acin (UN Women).
- Protection: need to follow up with the protection sector to know where the exercise stands.
- Livelihoods: the gender analysis exercise is done and shared with the working group and the chair Laura Buffoni. Still waiting for feedback.
- SGBV: to check with the sector chair and give a feedback in the next SGFPN meeting.
- WASH: regarding the gender analysis exercise the ToRs were launched, and the exercise was discussed, and the study will target 4 governorates: Zarqa, Irbid, Mafraq and Karak. The field work will start in July.
- Bill & Melinda Gates Foundation launched a call for proposal.

Action Points	Responsible	Deadline
Shelter Sector to provide feedback regarding the gender analysis.	David	Next meeting
Protection Camp: need to follow up with the protection sector.	Georgia	Next Meeting
Samira from Wash Sector to share Bill & Melinda Gates Foundation's new call for proposal link.	Samira	ASAP

### Progress on the implementation of the 2018 Work Plan

- The Progress table for the SGFPN 2018 cross-checked with the work plan was presented to the members.
- For each key area, the progress status and timeline were discussed.
- Under "Capacity Building" key area, it was suggested to have a database sheet for the GF expertise and profiles.
- Agreed to add two columns (Sectors and Focal Point/s).
- Update the table on a quarterly basis.

Action Points	Responsible	Deadline
To circulate the Progress table for GF inputs	Maysa	Next Meeting

To share the GF expertise profile sheet to be completed by GF	Maysa/GF	ASAP
<b>Gender Responsive Humanitarian Programming / GIHA UN Women</b>		
<ul style="list-style-type: none"> <li>▪ The training that will be conducted by UN Women will be an introduction regarding the (Introduction to gender responsive humanitarian programming).</li> <li>▪ The objective of the training: Introduction to gender responsive humanitarian programme cycle, is to provide Sector Gender Focal Points with increased understanding of gender equality programming and how to apply it in their respective areas of work.</li> <li>▪ The training will allow participants to familiarize themselves with tools of gender analysis and the importance of SADD collection, providing them with the necessary materials and techniques to train the members of their working groups on those topics.</li> <li>▪ The training will be held on 27<sup>th</sup> June and the place is to be confirmed later.</li> <li>▪ It was raised by members why to call “retreat” to the July event being organized by Un Women.</li> </ul>		
<b>Action Points</b>	<b>Responsible</b>	<b>Deadline</b>
To complete the agenda and venue.	UN Women	ASAP
To check participants in the July event retreat.	UN Women	ASAP
<b>AoB</b>		
<ul style="list-style-type: none"> <li>- GAM: Gender with Age, Marker The new format will be rolled out by UNHCR in September/October 2018.</li> </ul>		
<b>Action Points</b>	<b>Responsible</b>	<b>Deadline</b>
n/a		
<b>Next SGFPN meeting: Thursday, 5<sup>th</sup> July UNHCR Khalda (EMOPS room)</b>		