### JORDAN REFUGEE RESPONSE Inter-Sector Working Group

Meeting Minutes and Action Points Sunday, 3 June 2018 12:00-13:00 UNHCR Office, Amman



This month's ISWG meeting was prepared to facilitate a substantive discussion between MOPIC and ISWG on the current issues and challenges with regard to project approval procedures, however, due to an unexpected circumstance, MOPIC was not able to attend, and the meeting with them has been postponed (date TBC).

## 1. Briefing on the Last HPF

The ISWG Chair briefed on the last HPF meeting and the recommendations made to the HPF members in response to the challenges raised by the ISWG:

- HPF Advisory Group to organize a meeting with MOPIC to discuss and agree on project modalities and procedures.
- HPF Co-Chairs to meet with MOPIC Minister Fakhoury and PM and advocate:
  - Lineal approval process
  - o Less MoUs
  - No extra expenditures
  - Alleviation of requirements for HBB
- ISWG/JIF
  - Provide trainings to INGOs on project submission and approval requirements/procedures
  - o Ensure smooth handover and retain institutional memory
  - o JIF to be seconded to MOPIC and manage project submissions and follow-up

## 2. Update on the Challenges Faced by INGOs with Project Approval

JIF representative provided an update on the current challenges faced by INGOs and will circulate a survey result to the members on impediments to project approval. One of the challenges has been the requirement to sign project-based MoUs with line ministries, and recently, even municipalities have been requesting to sign MoUs. It was again emphasized the need to move away from project-based MoUs to general sector-based MoUs and the need of a harmonized/coordinated efforts amongst donors when advocating for project approval to GoJ. Furthermore, it was updated that the funds had been secured by ECHO to have a JIF staff seconded to MOPIC as a senior level liaison officer who will assist with project approval procedures and related communications and is currently pending for MOPIC's approval.

#### 3. AoB

Agenda items for the next ISWG meeting from the members are requested by email.

SGBV WG focal point will reach out to all the other 7 sectors (150 staffs from 7 sectors were trained in 2016 to plan for 2017 mitigation plan) to follow up on the action plan, which was the result of the training and on its implementation.

UN Women will host a training on gender, and information will be shared with the sector FPs. Gender FPs and the chairs will be invited to participate.

## **1. Action Points**

Action Points	Responsible Person	Timeframe
Circulate HPF PPTs on ISWG	Senior Inter-Sector Coordinator	10 June
Sectors provide inputs for Agenda Items for the next meeting	Sector Coordinators	21 June
Circulate survey result on impediments to project approval	JIF	10 June

# 2. Participants list

	Participants	Sector	e-mail	
1	Susana Boudon	Inter-Sector Coordinator, Chair	boudon@unhcr.org	
2	Changki Byun	Inter-Sector	byunc@unhcr.org	
3	Douglas Disalvo	Protection	disalvo@unhcr.org	
4	Emily Lewis	Livelihood	emily.lewis@drc-jordan.org	
5	Laura Buffoani	Livelihood	BUFFONI@unhcr.org	
6	Rema'a Alawi	Livelihood/Food	ALAWI@unhcr.org	
7	Ahmad Aldwaini	Food	Ahmad.aldwaini@wfp.org	
8	Vincent Dupin	Shelter	dupin@unhcr.org	
9	Maysa Saeidi	Shelter/WASH	SAEIDI@unhcr.org	
10	David Pedrueza	WASH	dpedrueza@oxfam.org.uk	
11	Roelof Wentzel	WASH	wentzel@unhcr.org	
12	Alexis Boncenne	Education	aboncenne@unicef.org	
13	Curt Tyler	Education	c.tyler@questscope.org	
14	Rahsa Alawamleh	Education	ALAWAMLE@unhcr.org	
15	Pamela Di Camillo	SGBV	dicamillo@unfpa.org	
16	Mohie Alwahsh	Winterization	mwahsh@mercycorps.org	
17	Mathilde Vu	JIF	mathilde.vu@lordaningoforum.org	
18	Adam Musa Khalifa	Health	KHALIFAA@unhcr.org	
19	Nidal AlMassadeh	Health/CCF	ALMASADH@unhcr.org	

# 3. Next Meeting

The next ISWG meeting will be held on <u>Sunday, 1 July at 12:00</u> in UNHCR EMOPS room.