

## WASH Sector Minutes of Meeting

<b>Meeting Location</b>	UNICEF premises	<b>Meeting Date</b>	04 December 2019
<b>Chair and Co-chair</b>	Benjamin Smith	<b>Meeting Time</b>	10:00 - 12:00
<b>Minutes taken by</b>	Samira Smairat, Inter-Agency Coordination Associate		
<b>Attendance</b>	UNICEF, Mercy Corps, ACTED, UNHCR, Embassy of Switzerland, Auranitis, SDC, RHAS, Blumont, GIZ		
<b>Purpose of Meeting</b>	WASH Sector Monthly Meeting		
<b>Next Meeting</b>	First week of February 2020		

Agenda Items		
Item	Action points	Focal Point / Organization
1	Review of open Action Points	Sector Coordinators
2	<p>JRP update and planning (20mins)</p> <ol style="list-style-type: none"> <li>1. JRP 2020-2022 Update</li> <li>2. Sector inputs to JRP 2020-2022                             <ol style="list-style-type: none"> <li>a. JRP Framework</li> <li>b. JRP Indicators</li> <li>c. Sector Inputs (only 2 INGOs have responded so far). 2019 JRP had g</li> <li>d. Next steps</li> </ol> </li> </ol>	<p>Samira (UNHCR) Gorgui (UNHCR) Sector Coordinators</p>
3	<p>WASH WG TOR review for 2020</p> <ol style="list-style-type: none"> <li>1. Focus on Humanitarian-Development (rather than just Humanitarian). TOR to focus on:                             <ol style="list-style-type: none"> <li>a. Coordinated needs assessment</li> <li>b. Roadmap planning</li> <li>c. Advocacy with Government and Donors</li> <li>d. Implementation of priorities</li> </ol> </li> <li>2. Technical WGs to be updated;                             <ol style="list-style-type: none"> <li>a. Humanitarian (camps)</li> <li>b. WASH in Institutions</li> </ol> </li> </ol>	All

	c. ITs (vulnerable communities) d. Solid Waste e. Information Management	
4	AOB and follow up items for next meeting	Sector Coordinators
5	Close	

Meeting Minutes	
<b>Action Points</b>	

## 2. Jordan Response Plan update (JRP 2020/2022) - Inter-Agency Coordination Unit

	<p>UNHCR Inter-Agency Coordination Unit provided an update on the following:</p> <ul style="list-style-type: none"> <li>• JRP 2020 – 22 update and planning</li> <li>• JRP task forces</li> </ul> <p>The PSS with the format for new JRP was circulated to all WASH partners. Each organization must complete and share back the PSS. The PSS is the primary tool to inform the JRP on WASH needs and planned projects. All organisations are requested to review and follow the log frame to articulate clear objectives, outputs and indicators for WASH and to assign the project to the correct location and format within the JRP.</p> <p>Q: by UNICEF: What if the project has a new indicator different from the existing listed WASH indicators? A: If an activity has a more appropriate indicator that is not already listed organisations should propose a new one.</p> <p>The previous log frame and the PSS was shared with all partners for easy references. Two partners so far have shared their inputs and PSS.</p> <p>The sector chair provided a quick overview on the process of launching the JRP and the formulation of task forces:</p> <ul style="list-style-type: none"> <li>• MOPIC and UNHCR sent an email to WASH sector in Oct 2019 requesting them to nominate themselves for the taskforce.</li> <li>• MOPIC should communicate the nomination list with the line ministries and share with them the templates and documents for the new JRP 2020-22, this is the kick off step for the JRP. Line ministries will call for the task force meetings.</li> <li>• The line ministry for WASH is the Ministry of Water and Irrigation and should communicate the core team. This has not been confirmed to date. The ministry has contacted the 2018 core team to schedule a meeting at the ministry (tbc). In order not to lose time the PSS process has been commenced within the WASH sector in parallel to any JRP meetings yet to be scheduled.</li> </ul>
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- The Ministry will fill independently their PSS, and for the sector the PSS has been circulated mid Nov with the sector to provide input - dead line was by COB Thursday, 28 November 2019. Only two partners have shared their PSS to date (Future Pioneers and ACTED). This means that the JRP for 2020 is three organizations: UNICEF, ACTED and FUTUR PIONEERS) plus MWI input. This will form the JRP budget.

The chair informed the participants that if they have a project forecasted for the next year it is essential that the PSS is submitted for the JRP. If not, project approvals through the JRP will not be easily facilitated and you may miss the opportunity to have your project approved for the next year. Projects must go through JORISS approval, line ministry approval and JRP approval.

Q: Does this apply on USAID funded projects or certain Donors?

A: This is a grey area. The Jordan Response Plan (JRP) is meant to be the response to the Syrian crisis. Technically it's for Humanitarian Projects but this year the change is to be more vulnerability focused and the focus will be on Syrian and Jordanian vulnerable communities. If you have a planned project that will be 50-50 funded it's better to include it in the JRP and its relevance can be discussed with MOPIC.

The participants provided a quick update on their planned project for the next year:

- **BLUMONT:** they don't have any planned project except the potential community engagement in the camp.
- **UNHCR:** they have CASH with Basic Needs, this is not WASH, it's under another sector.
- **MERCY CORPS:** has no planned WASH project for the near Future. Currently they continue with their previously funded project (3 years USAID project).
- **SDC:** JRP projects is implemented by their partners who has to submit their PSS. They have water and sanitation projects outside the JRP in Jerash.
- **RHAS:** has submitted their PSS for all programs addressing WASH too, it's not clear for them if they have to submit again for WASH.
- **ACTED:** submitted their PSS and will meet with UNICEF Information Management Officer after the meeting.
- **ACF:** not attending and not sharing the PSS yet.
- **NRC:** not attending and not sharing the PSS yet.
- **OXFAM:** not attending and not sharing the PSS yet.
- **ICMC:** not attending and not sharing the PSS yet.
- **INTERSOS:** not attending and not sharing the PSS yet.
- **IRCC:** not attending and not sharing the PSS yet.
- **SWISS:** They have a project already running funded by SWISS Government and doesn't fall under the JRP.
- **World vision:** not attending and not sharing the PSS yet.
- **UN-Habitat:** not attending and not sharing the PSS yet.

	<p>UNICEF presented on outputs and indicators that all partners shall report on. The existing log frame and indicators should be used as the basis.</p> <p>As the JRP is for three years, a best estimate of future projects should be included with a modification mechanism for future updates to be determined through MOPIC. UNHCR advised that it's better to have the full planning from now, as there might not be any revision during the year and the budget submitted will go through the approval process.</p> <p>The sector chair provided clarifications on two points:</p> <ul style="list-style-type: none"> <li>• The chair contacted MWI to ask about the Solid Waste Management if it will be classified under WASH or any other sector, maybe under Municipal Affairs or Public Administration. Response still to be received.</li> <li>• The chair contacted MWI about Environmental projects e.g. ACTED project on erosion control, reservoir etc. Is it an environmental rehabilitation project or livelihood project? Response still to be received.</li> </ul> <p>ACTED provided an example that they applied for solid waste project and they asked to apply under the Ministry of Social Development.</p> <p>SDC mentioned that they have not confirmed future projects in line with their strategy to date and how to include this in the 3-year JRP? UNHCR advised to discuss with MOPIC.</p> <p>GIZ representative mentioned that GIZ is the implementing partner for some government projects, they have registered their project on JORIS during the mid-year to receive approval. It could be under direct government projects included in the JRP (from government budget).</p> <p><b>NEXT steps:</b></p> <ul style="list-style-type: none"> <li>• The above-mentioned organizations submitted projects to the 2019 JRP. UNHCR to follow-up with these organizations to submit their PSS for 2020 if relevant.</li> <li>• Partners has to submit their PSS by 5 December 2019.</li> <li>• After receiving all submissions, the PSS will be compiled and shared with MOPIC.</li> <li>• PSS will be used to advocate for funding and project approvals.</li> <li>• Clarity required for some project classifications, in particular solid waste and environment.</li> <li>• Confirmation requited from line ministries to coordinate and call for a meeting with the core team and sector.</li> </ul>
<b>Action points:</b>	<ul style="list-style-type: none"> <li>• Partners to submit their PSS by the 5<sup>th</sup> December.</li> <li>• Samira Smairat to follow-up with these organizations to submit their PSS.</li> </ul>

### 3- WASH WG TOR review for 2020

The TOR and Workplan of WASH Sector Working Group were circulated in Nov 2019 for all partners to provide feedback and ideas. Only one response was received. The sector chair went through the TOR and the Workplan to highlight the high level issues to discuss and to guide the planning for 2020 plan. In the new JRP the focus is on humanitarian but also development as well. The TOR needs to focus on the Needs Assessment, Road Map Planning, Advocacy with Government and Donors and to establish sub technical working groups out of this group.

The sector chair addressed the question to all participants: How to make this forum useful to all of us? Both Humanitarian and Development needs within WASH sector should be identified and discussed within the sector.

The sector chair will approach the WASH global cluster to discuss on future evolution models of WASH cluster to sector to increased governmental coordination.

Participants reflections;

- Project level lessons learnt - approach the local council rather than central government in Amman;
- Focus more on host community to coordinate directly with local officials and municipalities;
- Need to form sub group to exchange lessons learned.

The sector chair opened the discussion by asking the following question:

**We, as a main group, how we can focus our energy to move forward?**

Sector chair suggested some key advocacy messages for 2020:

- water tariffs;
- environment and Climate change awareness;
- storm water and flooding issues;
- water quality and quantity and the linkages to SDGs (6.1 and 2) water and sanitation.

SDC representative suggested that it would be useful to look at WASH vulnerability assessment and to use the finding to build WASH project. The reference is in the JRP.

To review the TOR with track changes made to be discussed in the next group meeting.

<b>Action points</b>	UNHCR Inter-Agency Coordination Unit to share the Vulnerability Assessment report. Sector chair will review the TOR with Track changes.

<b>AOB</b>	
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<b>Recommendations</b>	
	<ul style="list-style-type: none"> <li>▪ UNHCR Shelter/ Technical Unit officer recommended to organize exchanging knowledge and training /awareness sessions and to invite university professor and people with special expertise on specific topics to build the capacity of partners rather than having regular routine meetings;</li> <li>▪ To create technical sub groups;</li> <li>▪ To focus on some thematic areas for 2020;</li> <li>▪ Mercy Corps recommended to include water conservation.</li> </ul>
<b>Action Points</b>	<b>The next meeting will take place the first week of February 2020</b>