



## SHELTER WORKING GROUP MEETING

### Syrian Refugee Response in Jordan

<b>Meeting Location</b>	UNHCR Office - Terrace Meeting Room	<b>Meeting Date</b>	06th Nov, 2019
<b>Chair Person</b>	Vincent Dupin & Dina Dabash	<b>Meeting Time</b>	09:00 – 11:00
<b>Minutes Prepared by</b>	Ehab Haddad		
<b>Purpose of Meeting</b>	Shelter Working Group Meeting		
<b>Next Meeting</b>	(TBD)		

Attendance				
No.	Name	Agency	Email	Phone Number
1	Rania Najjar	Islamic Relief	<a href="mailto:Rania-najjar@irworldwide.org">Rania-najjar@irworldwide.org</a>	0799497436
2	Deema Abu Thiab	UN-Habitat	<a href="mailto:deema.abuthiab@un.org">deema.abuthiab@un.org</a>	0799027997
3	Osama Daibes	IOCC	<a href="mailto:odaibes@iocc.org">odaibes@iocc.org</a>	0791368425
4	Mai Dababneh	Caritas Jordan	<a href="mailto:maid@caritasjordan.org.jo">maid@caritasjordan.org.jo</a>	0770488066
5	Haitham Alzuraiqi	Habitat for Humanity	<a href="mailto:haithamzuraiqi@habitatjordan.org">haithamzuraiqi@habitatjordan.org</a>	0795015570
6	Sammar Abu Khadra	IOM	<a href="mailto:sabukhadra@iom.int">sabukhadra@iom.int</a>	0796740915
7	Dina Dabash	NRC	<a href="mailto:Dina.dabash@nrc.no">Dina.dabash@nrc.no</a>	0779940222
8	Deema Abdallah	Medair	<a href="mailto:deema.abdallah@medair.org">deema.abdallah@medair.org</a>	0791096909
9	Vincent Dupin	UNHCR	<a href="mailto:dupin@unhcr.org">dupin@unhcr.org</a>	
10	Ehab Haddad	UNHCR	<a href="mailto:haddade@unhcr.org">haddade@unhcr.org</a>	0791109747

Summary of Action Points		
Item	Action point	Focal Point / Organization
1.	Shelter SOPs and Guidelines	Ehab

Meeting minutes		
Item	Discussion	Focal point/ Organisation
<b>Introduction</b>	- Round table introduction from all partners present.	All present partners
<b>JRP Planning Phase and call for the Task Force</b>	- MoPIC and Mol called for the first meeting for the Shelter Task Force - MoPIC's project approval process takes a very long time - A brief introduction about the JRP process for the next year	Vincent and Ehab/UNHCR
<b>Reporting – ActivityInfo and JFT presentation</b>	- ActivityInfo presentation about partners who are reporting currently. - Participants were asked to report on the indicators they planned for, even if the reached population is zero - Participants were encouraged to report in a timely manner (first week of the month) - Update on JFT and received funds for Shelter Sector.	Ehab/ UNHCR



Meeting minutes		
Item	Discussion	Focal point/ Organisation
<b>Review for Requested Documents</b>	<ul style="list-style-type: none"> <li>- Partners were asked to submit their inputs for the sectorial annual review</li> <li>- This includes the achievements, annual progress and results, financial implementation, challenges and lessons learnt, and priorities, opportunities and recommendations for 2020/2021.</li> <li>- These pieces of information will help draft the sector quarterly dashboard and to help for better planning for the years to come.</li> </ul>	Vincent/UNHCR
<b>Partners Activities</b>	<ul style="list-style-type: none"> <li>- Partners gave a brief presentation of their current activities in the Shelter Sector.</li> <li>- Habitat for Humanity talked about the 2 main projects that they are implementing to support refugees and host communities.</li> <li>- Medair doesn't have a separate Shelter project, but they have a case management approach which incorporates a Shelter component in their programming.</li> <li>- Caritas are implementing a cash for rent project and a rehabilitation project that focuses on winterization and warmer housing.</li> <li>- IOCC's shelter component is mainly in Cash-for-Rent.</li> <li>- UN-Habitat works in building the resilience in the cities and mainly focus SDG 11.</li> <li>- IOM currently doesn't have a separate shelter project or component.</li> <li>- IRW Shelter component mainly focuses on Cash-for-Rent.</li> <li>- NRC implements shelter repair/construction in camps, Cash for Rent and a FLEX modality in Urban.</li> </ul>	All present partners
<b>Shelter Sector Video</b>	<ul style="list-style-type: none"> <li>- The visibility of the Shelter sector could be much better.</li> <li>- It is proposed to make a video that promotes all the partners who are working in the shelter sector.</li> <li>- All the documents and numbers are not always visible, and a video can be more useful to portray the needed information.</li> <li>- The main idea is to promote the sector as a whole.</li> </ul>	All present partners
<b>AOB</b>	<p>Thematic approach for the Shelter Working Group:</p> <ul style="list-style-type: none"> <li>- It is proposed to have thematic areas for the Shelter working group.</li> <li>- Examples include: SGBV, Disabilities, Innovation...etc.</li> </ul> <p>16-Days of Activism:</p> <ul style="list-style-type: none"> <li>- The campaign starts on the 25<sup>th</sup> of November until the 5<sup>th</sup> of December 2019.</li> <li>- Theme for this year's campaign is "Economic Violence".</li> <li>- The joint event will be on the 5<sup>th</sup> of December.</li> </ul>	Vincent, Ehab/ UNHCR Dina/NRC



Meeting minutes		
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<b>Useful links:</b>  Shelter Sector Portal page: <a href="https://data2.unhcr.org/en/working-group/52?sv=4&amp;geo=36">https://data2.unhcr.org/en/working-group/52?sv=4&amp;geo=36</a>  Registration Link for the Mailing List: <a href="https://unhcr.us6.list-manage.com/subscribe?u=21ac4d661afc676782cbf14bc&amp;id=2ee325c2b3">https://unhcr.us6.list-manage.com/subscribe?u=21ac4d661afc676782cbf14bc&amp;id=2ee325c2b3</a>  Service Advisor: <a href="http://jordan.servicesadvisor.org/">http://jordan.servicesadvisor.org/</a>  ActivityInfo: <a href="https://www.activityinfo.org/">https://www.activityinfo.org/</a>  Inter-Agency Coordination Unit Tools: <a href="http://scs.raisunhcr.org/">http://scs.raisunhcr.org/</a>		
<b>Next meeting date and time TBD.</b>		