

CCCM Cluster Somalia Terms of Reference

April 2020

I. Background

To respond to the growing displacements and needs for providing services and protection in established camps and camp-like settings, the CCCM Cluster was activated on 10 May 2017, under the co-leadership of UNHCR and IOM, in order to improve the coordination of the integrated multi-sectorial response at the site, area and regional levels. CCCM cluster coordination aims to raise the quality of interventions and to monitor humanitarian services in communal settings, by ensuring appropriate linkages with and building the capacities of national authorities and other stakeholders. Populations in Somalia continue to face climate shocks and insecurity leading to further displacement making it difficult for families to attain durable living conditions. Currently, 2.6 million people are facing acute displacement needs in Somalia requiring humanitarian responses tailored at promoting protection and services within displacement settlements. With conflict and environmental instability continuing to escalate in various regions of the country, it is likely that these figures will rise in the coming months.

II. CCCM Cluster Objectives

CCCM Cluster partners will support government and humanitarian partners to assist and protect populations residing in displacement sites, while looking towards durable solutions. This support will focus on building the capacity of local government and partners to improve coordination of the integrated multi-sectorial response at site and regional levels. Additionally, the cluster will aim to raise the quality of interventions to meet minimal standards and ensure that services reach the most vulnerable populations. CCCM partners will provide stakeholders with relevant cross-sectorial data to allow for an evidence-based, efficient and transparent response, as well as ensure that displaced people have the information they need to access services safely, without discrimination, and engaged in all phases of the humanitarian programme cycle.

CCCM partners will also strive to improve the living conditions of IDPs in sites and settlements and ensure equal access to services through site management activities and collaboration with the Shelter Cluster in site planning. The cluster will provide technical support to local government and partners on minimum humanitarian standards to increase physical access to services and improve living conditions. Initial indications show an increase in the number of GBV cases due to the influx into the IDP settlements, in particular in the newly established sites. It is reported that the overcrowded IDP settlements further increase the exposure of the most vulnerable individuals to protection risks due to lack of appropriate shelter, limited access to safe water and sanitation facilities, which the CCCM Cluster will continue to address through efforts to mitigate health and safety risks, including by monitoring the shelter availability, improving of the overall hygiene conditions and mitigating flooding

risks. The cluster will closely coordinate with Shelter, WASH and Protection Clusters to provide valuable monitoring and feedback information while attempting to respond jointly when possible.

For overall accountability and predictability of a humanitarian response within displacement sites, and for the response to be in line with the collaborative effort, the cluster must work together to respond in a predictable and timely manner. The sheer size of the responsibilities of coordination requires the commitment and participation of several organizations/agencies. The co-lead agencies should act as a guide to ensure that capacity and minimal standards are developed within the CCCM response.

The CCCM Cluster team will serve as a supporter and facilitator to local authorities in the coordination of CCCM related activities linked to internally displaced persons.

III. Responsibilities/ Scope of work

As the focal point for the cluster, the CCCM Coordinators are accountable for the CCCM response to the humanitarian crisis. The cluster coordinators must ensure the inclusion of key humanitarian partners within the sector, respecting their mandates and programme priorities. Together, the cluster members will identify the overall requirements in responding to displacement sites and relocations which are being pushed in some areas. Cluster members will augment their capacity to meet this threshold while adapting to certain enhancements in standards that promote communication and accountability to affected populations.

IV. CCCM Cluster coordination forums

- The CCCM Cluster has been activated at the national level and is currently active in nine regional coordination hubs. The cluster will work to maintain/reinforce/improve appropriate sectoral coordination mechanisms, including working groups at the national and sub-national level as needed.
- The cluster coordinators convene the CCCM Cluster coordination meetings. They report to the meeting on the general situation, including updates from government, Inter-Cluster coordination meetings, IMWG, the CCCM Cluster Strategic Advisory Group (SAG), and any other relevant platforms/fora.
- The CCCM Cluster coordination meetings will take place in Mogadishu with partners based in Nairobi and sub-national structures through video conference according to agendas.
- The Strategic Advisory Group (SAG) will serve as a forum at national level to ensure for recommendations and decision making on the CCCM Cluster response at national level. This group is appointed by the cluster coordination team. It will include national authorities and key decision-making partners. The SAG will also serve as a cluster coordination meeting and make decisions on behalf of the clusters members, when the latter cannot attend the UN compound for logistical and/or security reasons.

- Technical working groups (TWG) will be created on an ad-hoc basis and as required to make recommendations to the cluster on thematic that need specialist knowledge, technical expertise, or guidance with identified lead and co-chair, both at regional and national levels.
- The cluster will closely collaborate with the Shelter, Protection and WASH Clusters by ensuring an integrated multi-sectorial approach.
- The two Cluster Coordinators are to participate as much as possible in the CCCM Cluster coordination forums. In order to improve time allocation, only one Cluster Coordinator can attend the forums. If so, the following options apply:
 - Both Cluster CCCM Coordinators will discuss the information/messages that will be discussed at the ICCG.
 - The Cluster Coordinator identifies a back-up representing its agency at the meeting.
 - All decisions that commit the CCCM Cluster has to be made by both CCCM Cluster Coordinators.

V. Cluster Membership

- The cluster is open to any organization or entity that is active in the Camp Coordination and Camp Management sector and expressing willingness and demonstrating a commitment to carry out their accepted responsibilities within the cluster.
- Each organisation or entity will identify a dedicated focal point that will attend meetings in order to provide operational and strategic support.
- Cluster partners will work to implement activities adhering to the agreed strategic objectives of the cluster and will actively provide constructive feedback to the cluster working to enhance the clusters overall strategy.

VI. CCCM Cluster Core Team Members

The CCCM Cluster is co- led by UNHCR and IOM. Both will form the CCCM Cluster coordination team. UNHCR and IOM, as lead agencies remain the providers of last resort circumscribed to the basic preconditions of unimpeded access, security and availability of funding.

- UNHCR will provide a dedicated CCCM Cluster coordinator at Senior level for the duration of the cluster.

- IOM will provide a dedicated CCCM Cluster coordinator at Senior level for the duration of the cluster.
- Depending on funding capacity, either agency can provide a dedicated CCCM Information Management Officer (IMO).

In addition to the leadership structures, other structures including an Information Management Cell and a Strategic Advisory Group will be developed. Technical Working Groups will be formed with the appropriate clusters and partners as specific needs arise, at both sub-national and national level. The cluster will identify the lead for the specific groups and define context-based ToRs.

VII. Key responsibilities

Cluster coordinator

1. Represent the CCCM Cluster to national/local authorities, state institutions, local and international organizations.
2. Facilitate the coordination of national and international cluster partners and ensure inclusiveness at national and regional levels.
3. Manage and support the CCCM Coordination Team at national/regional level.
4. Support the cluster team in assessing needs and gaps and provide common standards for addressing shortcomings.
5. Ensure that cluster strategy and action plans are in place, and monitoring and reporting on progress.
6. Ensure information management systems are in place and updated when needed.
7. Promote attention to vulnerable groups and focus on raising accountability to affected groups.
8. Advocate on funding for multi-sectorial needs.
9. Promote good practice, including participatory approaches.
10. Agree and implement transit/exit arrangements for the cluster.
11. Spearhead the creation of national/local contingency plans in case of further displacement or crisis in displacement regions.

Information management

1. Develop relationships with key stakeholders to facilitate exchange of information.
2. Identify data/analysis/information requirements to support decision-making.

3. Setting up data collection and processing systems.
4. Establish/reinforce a range of information distribution mechanisms.

VIII. Frequency of meetings

The cluster shall meet every three months or as the need arises. The Cluster Co-leads could call for emergency or ad hoc meetings as necessary. This arrangement will differ at the State level with monthly meetings occurring and will be determined by the national cluster in consultation with relevant partners operating at state level.

As the cluster leads, UNHCR and IOM respectively will provide secretarial services to the cluster including organizing meetings, drafting minutes, compiling reports, plans, data, etc.

IX. Relationship with Inter-Cluster Coordination Group (ICCG) and Other Coordination Bodies

The Cluster is to contribute situation reports (Sitrep) and share other data/ narrative reports to OCHA, chair of the ICCG and global cluster as per the agreed schedules through the Cluster Coordinators. The Cluster Coordinators are to participate in both the ICCG meetings and other coordination meetings.

In the absence of one of the CCCM Cluster coordinator, the following options apply:

- Both Cluster CCCM Coordinators will discuss the information/messages that will be discussed at the ICCG or other meetings.
- The Cluster Coordinator identifies a back-up representing its agency at the meeting.
- All decisions that commit the CCCM Cluster has to be made by both CCCM Cluster Coordinators.

X. Amendments to the Terms of Reference

The Terms of Reference will be annually reviewed, or earlier, in the event that there is a change in the situation that necessitates its modification.

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