

## Uganda – Child Protection Sub Working Group Monthly Meeting Minutes

<b>Date</b>	16 January 2020	<b>Location</b>	UNICEF
<b>Chair</b>	Lisa Zimmermann, Child Protection in Emergencies Specialist, UNICEF Sophie Etzold, Child Protection Officer, UNHCR	<b>Minutes prepared by</b>	Sorcha Cremin, Child Protection in Emergencies Officer, UNICEF Charles Sevume, National CP Coordinator, SCI
<b>Participating organizations</b>	UNICEF, UNHCR, DRC, SCI, AVSI, LWF, WVU, ICRC, WCH, CF, Plan International, IAU, ARC, MMMF		
<b>Agenda</b>	<ol style="list-style-type: none"> <li>1. Review of the CPSWG ToR</li> <li>2. Discussion on 2020 Work Plan</li> <li>3. ProGres V4 Update</li> <li>4. Update on the WFP Cash Guidelines</li> <li>5. Discussion on proposed review of indicators</li> <li>6. AOB</li> </ol>		
<b>Previous meeting action points</b>		<b>Status</b>	<b>Responsible</b>
<ul style="list-style-type: none"> <li>• Partners to share their information, experience, draft guidelines on use of cash with UNICEF / UNHCR</li> <li>• All NFIs will be monetised at some point. ToR will be drafted for members of the CPSWG who would like to be a part of the Cash Task Force. Partners can use shared Excel to indicate interest.</li> <li>• SGBV WG to be asked to join Cash Task Force, and to keep close contact with other WGs</li> <li>• Above ToRs need inputs from partners.</li> <li>• Request LWF to present their cash programme pros and cons at a future meeting</li> </ul>			<ul style="list-style-type: none"> <li>• All partners</li> <li>• All partners</li> <li>• UNICEF / UNHCR</li> <li>• All partners</li> <li>• UNICEF / UNHCR / LWF</li> </ul>
<b>AGENDA ITEMS DISCUSSIONS</b>			
<b>By Agenda Item</b>	<b>Main Points and Decisions from Discussions</b>	<b>Agreed Follow-Up Actions</b>	<b>Responsible</b>
<b>1. Review of the CPSWG ToR</b>	<p>Members were issued the CPSWG TOR dating early 2018 to review and provide feedback. This included among others:</p> <ul style="list-style-type: none"> <li>• Soliciting commitment from all agencies doing CP to the CPSWG and to participating actively in coordination.</li> <li>• Providing clarity on the name of the working group within the document (sub – sector, sub – working group, working group etc)</li> <li>• Need to involve government representation in the CPSWG, possibly have the MGLSD as a co-lead. Need to build closer linkages with</li> </ul>	<ul style="list-style-type: none"> <li>• Incorporate feedback from the meeting in the ToR and share with partners – by 24 Jan</li> <li>• Send out TORs for the task forces for members to review – 24<sup>th</sup> February</li> <li>• Partners to review the ToR</li> </ul>	<ul style="list-style-type: none"> <li>• UNICEF / UNHCR</li> <li>• UNICEF / UNHCR</li> <li>• All partners</li> </ul>

## Uganda – Child Protection Sub Working Group Monthly Meeting Minutes

	<p>government at the national level. Co-chairs to attend the CPWG held at national level.</p> <ul style="list-style-type: none"> <li>• Closer linkages between field and national CPSWG and ensuring information flow both ways. Co-leads and partners to improve coordination and communication between field CPSWGs and the CPSWG at national level including the trickle-down effect of decisions taken at national level. There are differences in approaches and standards at the field level which needs to be unpacked. We need to review how the implementation of SOPs, standards, etc is working in the field and how the national refugee CPSWG can support this. Present good practices from the field at the national CPSWG. Ensure reporting of field-based SWGs to the CP SWG at national level. Monitor implementation of guidelines.</li> <li>• The draft sector strategy will need to be updated and finalized by Q1.</li> <li>• Re-activate task forces – review TORs for relevance in subsequent meetings &amp; reflect their role in the CP SWG ToR</li> <li>• Incorporate in the ToR how the refugee CPSWG links to the national CPWG led by the MGLSD and ensure feedback and updates are provided in both directions.</li> <li>• Ensure all partners undertaking Child Protection activities are included and are regularly attending the CPSWG in the different locations or at national level.</li> </ul>	<p>and provide feedback to UNICEF/UNHCR via email by 3 February</p> <ul style="list-style-type: none"> <li>• UNHCR to follow up on representation of governmental FP to attend the CPSWG</li> </ul>	
<p><b>2. Discussion on 2020 Work Plan</b></p>	<ul style="list-style-type: none"> <li>• CPSWG members discussed 2020 priorities and the development of a concrete 2020 work plan with activities for each quarter to which all partners commit.</li> </ul> <p>Work Plan suggestions by partners:</p> <ul style="list-style-type: none"> <li>• CP Gap Analysis – a gap analysis on CP capacities and service provision was undertaken in 2019 which will need to be updated and shared Harmonisation of Case Management tools → assign this task to the CMTF</li> <li>• Rollout of agreed CM SOPs/ISP at field level</li> <li>• Harmonization of case management tools and SOPs;</li> <li>• Finalisation of the strategy to integrate services with government CP system (by Q2)</li> <li>• Capacity building on v4 (could be included in capacity building plan following gap analysis)</li> </ul>	<ul style="list-style-type: none"> <li>• Compile a draft workplan for the CPSWG for 2020 by co-chairs and circulating first draft at the February meeting</li> </ul>	<ul style="list-style-type: none"> <li>• UNCHR &amp; UNICEF</li> <li>• UNCHR &amp; UNICEF</li> </ul>

## Uganda – Child Protection Sub Working Group Monthly Meeting Minutes

	<ul style="list-style-type: none"> <li>Review/mapping of referral pathways (Needs to be updated, needs guidelines from national level with flexibility for field colleagues to adjust as necessary for local context)</li> <li>CP Mainstreaming Action Plan with other sectors</li> <li>4 Ws – Activity Info - Discussion to be had with IM staff from UNHCR around data entry requirements for partners, as reporting is very heavy – Update will be on next meeting agenda</li> <li>Referral Pathways to be developed and harmonized and updated and field/zone level;</li> <li>Cash – CP integration</li> <li>Joint capacity building on different CP concerns;</li> <li>Youth activities and TF to be reviewed and discussion with CBP, Education and livelihood to be fostered by co-chairs and members with relevant activities;</li> <li>Review previous meeting minutes to see if anything is outstanding that could be added</li> </ul>	<ul style="list-style-type: none"> <li>Hold meeting with UNHCR IM &amp; discuss RRP indicators at next CPSWG</li> <li>Members to review known Referral Pathways and bring those for next meeting on Referral Pathways; CP SWG co-chairs to provide samples</li> </ul>	
<p><b>3. ProGres V4 Update</b></p>	<ul style="list-style-type: none"> <li>End of 2019, country-wide roll-out at field level - completed. All focal points in UNHCR have been trained on the system and are ready to roll it out with the partners in the field;</li> <li>Previous users had their contracts expire and so did their V4 user rights. Updated list of users to be shared by partners with UNHCR by Kampala-level focal points.</li> <li>UNHCR national and field offices each came up with a V4 rollout road map to fast track field level roll out. Rollout of V4 is planned to start in February. UNHCR will be rolling out the GBV and CP modules together as these are similar and have similar audiences.</li> <li>Vulnerability assessment to be redone this year. UNHCR has sent out a tool for partners to populate.</li> <li>Issues of connectivity are continuing. Asking partners to notify UNHCR if they have connection or software limitations in locations before the trainings.</li> <li>Migration of data – A tool was developed to allow partners to input their caseload to ease migration. Only DRC has shared feedback. Partners expressed concerns in using this tool and will be using their databases alongside V4 before they can fully migrate. Overall, not an easy process, and needs patience and support.</li> <li>A V4 training will be organised for Kampala partners including those in</li> </ul>	<ul style="list-style-type: none"> <li>Share updated list with users to access ProGres v4 with UNHCR</li> <li>Roadmap on v4 roll-out to be shared</li> </ul>	<ul style="list-style-type: none"> <li>All partners</li> <li>UNHCR</li> </ul>

## Uganda – Child Protection Sub Working Group Monthly Meeting Minutes

	the CPSWG by UNHCR. UNHCR will communicate the dates to all partners once this is agreed	<ul style="list-style-type: none"> <li>UNHCR to notify about the v4 training in Kampala</li> </ul>	<ul style="list-style-type: none"> <li>UNHCR</li> </ul>
<b>4. Update on the WFP Cash Guidelines</b>	<ul style="list-style-type: none"> <li>ToR and SOPs were developed to outline cash modalities at food distribution points by the Cash Task Force.</li> <li>Updated version of the SOPs was shared by WFP– 15/01/2020. TF agreed that safeguards were needed to ensure children’s needs are attended to while preventing any harm. It was agreed to ensure that all children will be assigned with a case manager to assess the children’s level of maturity before being granted access to cash. It was also clarified that the age that a child could potentially open a bank account and would be accessing cash is 16+. Cash should also only be provided for unaccompanied children for which the case manager was unable to identify an alternative care arrangement. An assessment will need to be done for any children without a caregiver before assistance is offered.</li> <li>All provisions would be controlled under Case Management and dependent on assessments on a case-by-case basis</li> <li>Children 16+ will be able to receive cash through a card/account (following an assessment and recommendation of Case Manager) if there is no caregiver; hopefully this would be for a small cohort of children who have not successfully been provided with alternative care arrangements.</li> </ul>	<ul style="list-style-type: none"> <li>WFP Cash SOPs to be shared</li> </ul>	<ul style="list-style-type: none"> <li>UNHCR</li> </ul>

### AOB

- Members agree to continue meeting schedule – Second Thursday of each month at 9:30am, alternating between UNICEF and UNHCR
- Contact List to be updated and reshared
- Issue of inclusion for adolescent programming in the CPSWG – Bilateral to be carried out with Education colleagues, as youth falls more under that sector
- UNHCR to provide an update on the strategy development at the next meeting

<b>Next Meeting</b>			
<b>Date</b>	13 February 2020	<b>Location</b>	UNHCR
<b>Chair</b>	Lisa Zimmermann, Child Protection in Emergencies Specialist, UNICEF Sophie Etzold, Child Protection Officer, UNHCR	<b>Secretariat</b>	Sorcha Cremin, Child Protection in Emergencies Officer, UNICEF Charles Sevume, National CP Coordinator, SCI