

Ministry of Labor

Guide No. (12)

**Work Procedures for Safety and Health Protection Measures to Limit the
Spread of the Corona Virus
(Construction sites)**

This Guideline has been reviewed by the National Committee for Pandemics
Updated on 7/4/2020

First: workplace

- 1- The works on sites shall be limited to the primary construction works of the project and with the minimum number of employees.
- 2- Committing to implementing the Work Procedures for Safety and Health Protection Measures to Limit the Spread of the Corona Virus no. (9) for large industrial enterprises issued by the Ministry of Labor excluding the sixth chapter (residential buildings) and the tenth chapter (kitchen and supply market).
- 3- All paperwork shall be conducted remotely by using technical means.
- 4- Site offices are only used when necessary and by a limited number of persons.
- 5- The contractor shall provide a daily work program to explain daily tasks as well as a list of the employees that are required to be available (by the minimum) including onsite housing, phone numbers and transportation methods.
- 6- Distribution of all publications regarding preventing and controlling the spread of Corona Virus is to occur in all of the project's facilities.
- 7- Providing personal protective equipment (PPE) for everyone on the construction site on the basis of the type of hazard.
- 8- Providing a sufficient amount of disinfecting and sanitizing stations at the workplace on both entrances and exits.
- 9- The contractor shall daily sanitize the workplace and employee facilities using sanitizing materials.
- 10- Meetings inside the offices are to be avoided, meetings shall only be conducted through technical telecommunication methods.

Second: On-site personnel precautions

- Providing all safety and health protection equipment by the minimum as follows:
 - 1- Providing the employees with specific on-site work clothing and avoiding leaving the site with them.
 - 2- Providing disposable gloves, provided that they are delivered to the employees prior to entering the site and are disposed of, in safe places, before leaving the site.
 - 3- Providing (medical face masks to prevent the spread of spit) N95 face mask type is recommended.
 - 4- Implement preventive measures to limit the spread of fires.
 - 5- Check the temperature of the staff on-site prior to entering the sites, during work and before leaving the sites.
 - 6- Comply with the instructions of ensuring there is a space of one and a half meters as a minimum between employees on site and supervisors.
 - 7- Forbidding gatherings of employees for any reason.
 - 8- Provide individual meals in order to avoid gatherings.
 - 9- The occupational health and safety supervisor shall follow up on the compliance of all the instructions issued for the prevention the spread of the Corona Virus as well as the abovementioned instructions.

- 10- The contractor shall be obliged to ensure that the persons who are required to be quarantined by the competent authorities are present at the specified and certified locations.
- 11- Worker who are directly exposed to dust are to regularly replace the medical face mask every two hours.
- 12- Provide and distribute water to employees on each site of the work-sites and ensure there is easy access to them.
- 13- Set compulsory signs which prohibit the touching of the face as well as commitment to using safety equipment as per the construction work measures and virus hazard equipment such as medical face masks and medical gloves before wearing construction gloves.
- 14- Complying with the occupational health and safety standards, instructions and regulations issued pursuant to the Jordanian Labor Law.
- 15- Contractors are obliged to implement regulation No. (7), regulation No. (42) and regulation No. (43) as required by the Labor Law.
- 16- Avoid using long term medical face masks (washable) by construction workers who are exposed to dusts.

Third: Transportation

- 1- Transport (employees and supervisors) according to guide No. (11) issued by the Ministry of labor.
- 2- Specifying the vehicles being used by the contractor to transport the employees.

Fourth: Transportation of cargo

- 1- All arriving and departing vehicles shall be sanitized by spraying disinfecting materials and immediately isolating the driver in the disinfecting and sterilizing stations located at project entries and exits.
- 2- Covid-19 virus awareness publications are to be distributed to all drivers.
- 3- Provide all drivers with personal protective equipment through a box specifically for these equipment.

Stay Safe