



SHELTER WORKING GROUP MEETING

Syrian Refugee Response in Jordan

Meeting Location	Online Zoom Meeting	Meeting Date	21 April 2020
Chairperson	Roelof Wentzel & Nathalia Watanabe	Meeting Time	13:00 – 14:00
Minutes Prepared by	Ehab Haddad		
Purpose of Meeting	Shelter Working Group Meeting		
Next Meeting	(TBD)		

Attendance		
No.	Name	Agency
1	Giacomo	PRM
2	Reem Aladwan	Aurantis Lifeline
3	Malek	ICMC
4	Loren Hyatt	IOCC
5	Dina Dabash	NRC
6	Nathalia Watanabe	NRC
7	Jehan	UNHCR
8	Roelof Wentzel	UNHCR
9	Ehab Haddad	UNHCR

Meeting minutes		
Item	Discussion	Focal point/ Organisation
Introduction	- Introduction from all partners present.	All present partners
Follow up on last action points	- ActivityInfo: Deadline is 20 th of May, One final training session on 2 June. - Weekly updates for SitRep, activities and challenges and what activities were stopped to due to COVID-19, all partners were encouraged to send us their inputs on a weekly basis.	
COVID-19 updates from partners	- Nathalia NRC: Urban activities are being restored, up to 30% of staff will be back to work. - Some of the activities that might go back to normal in urban: Shelter rehabilitation, Cash for Rent, Energy Efficiency, and WASH at Shelter level. - For camps: The Shelter team in cooperation with UNHCR began establishing quarantine areas in camps for new arrivals or possible COVID-19 cases. Distribution centres were open for everyone including all other parties. - Ehab UNHCR Inter-Agency Coordination Unit: Participants were asked to attend the mandatory ActivityInfo trainings that are happening so they can start reporting on ActivityInfo. Official JRP is not yet released due to the COVID-19 lockdown. - Giacomo PRM: First time to join the meeting, no updates. - Loren IOCC: Wrapping up Cash for Rent project, Shelter Rehabilitation project plans to be resumed after Eid, challenge with movement through governorates, and 25% of fund from OCHA to be converted to unconditional cash. - Malek ICMC: Cash for Rent project, distribution after Eid, Challenge with movement between governorates. - Reem Aurantis Lifeline: First time to join the meeting, asked about JHF update.	All Present Partners



Meeting minutes		
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OCHA JHF 1st allocation 2020	<ul style="list-style-type: none"> - Shelter sector priorities for OCHA JHF were reviewed. The priorities were connected to the Global Response priorities. - Giacomo: These priorities are for the Shelter sector, not the OCHA priorities? And what is the ceiling for the funding? - These priorities are the ones provided by the shelter sector to OCHA, and then they decide which priorities to select. The total envelope is 2.5 million dollars, and for each project it's around \$400,000. - Loren: Part of INGO board for JHF, OCHA looking to launch the allocation by the 19th of May. 	Roelof and Nathalia/ UNHCR & NRC
Minimum Expenditure Basket (MEB)	<ul style="list-style-type: none"> - ISWG asked all sectors to update their MEBs, to be done and reviewed by 30th of June. - Sector are expected to create Task forces to update the MEB, with at least 5 members from the Working Group. - Interested partners who want to join the task force are asked to send an email to join the task force. 	Roelof and Nathalia/ UNHCR & NRC
ToR & Workplan review	<ul style="list-style-type: none"> - ToR: Will remain the same with addition of small changes. If any partners have any feedback, they are requested to provide feedback within 1 week of this meeting, if no comments are received the document will be considered final. - Workplan: The previous workplan was presented and reviewed. - Inter-Sector linkages: Can be adapted for COVID-19, since this will affect the rest of the year as well, for example the connection between Shelter and Basic Needs is prevalent during this period. 	Roelof and Nathalia/ UNHCR & NRC
Referral Pathways	<ul style="list-style-type: none"> - This is mainly for the multi-purpose cash for the Basic Needs to be used as CfR. - Partners are asked to help in creating and compiling a referral pathway for CfR. Guidelines for the CfR will be created and partners are encouraged to join the process of creating these guidelines, especially those working in CfR. 	Nathalia / NRC
<p>Useful links:</p> <p>Shelter Sector Portal page: https://data2.unhcr.org/en/working-group/52?sv=4&geo=36</p> <p>Registration Link for the Mailing List: https://unhcr.us6.list-manage.com/subscribe?u=21ac4d661afc676782cbf14bc&id=2ee325c2b3</p> <p>Service Advisor: http://jordan.servicesadvisor.org/</p> <p>ActivityInfo: https://v4.activityinfo.org/app</p> <p>Inter-Agency Coordination Unit Tools: http://scs.raisonhcr.org/</p>		
<p>Next meeting date and time TBD.</p>		